

Week St. Mary Parish Council

Minutes for the Annual Meeting
Thursday 3rd May 2018

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

Areas of Ashbury Grove are supposed to be maintained by Cornwall Council but are becoming unkempt and untidy. Cornwall Council suggested that these areas should be grassed over. A meeting of the residents of Ashbury Grove raised the question of whether the Parish Council could take over the upkeep of the soft landscaping and look into whether funds would be available from Cornwall Council to do this. There will be a tidy up by residents on 12th May. The Parish Council agreed to look into this with the help of CCllr Chopak and the Clerk was asked to look at land registry maps to ascertain the ownership of the strip of land at the road end of Ashbury Grove.

1a. To receive County Councillor's report on Matter's Arising

CCllr Chopak said that it was business as usual in Cornwall Council. The health meeting in mid-April was well attended and a watching brief is in place regarding Stratton Medical Centre and Hospital. Holsworthy Hospital is re-opening. Progress is slow but CCllr Chopak will provide regular updates.

2. Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies

It was **resolved** to elect Jeremy Ward to Chair

Proposed: Cllr Slade Seconded: Cllr Pearce unan 18/004

Chair signed acceptance of Office

It was **resolved** to elect Stuart May to Vice-Chair

Proposed: Cllr Johns Seconded: Cllr Smith unan 18/005

It was **resolved** to re-elect all Portfolio Holders to positions as follows:

Playing Fields: Cllr Johns, Cllr Slade, Cllr Cluney

Finance: Cllr Pearce

Highways, Street Lights: Cllr Cluney

Toilets: Clerk

Greens: Cllr Cluney

Health: Cllr Smith

Transport: Cllr Pearce

Policing: Cllr Pearce

Parish Office: Cllr Smith

Primary School: Cllr Smith

Adult Social Care: Cllr Slade

Planning: Cllr Smith

Footpaths: It was agreed to send a letter to Mr Dorren thanking him for his work as Footpath Co-Ordinator on behalf of the Parish Council and to ask if he can continue in this role. The footpaths are highly valued by the community.

Proposed: Cllr Ward Seconded: Cllr May unan 18/006

3. The Opening, Councillors present

The Meeting was opened by Cllr Smith at 1935, with 5 Councillors present; Cllrs Pearce, May, Slade, Johns, Harris. Cllr Ward arrived prior to the voting on item 2. CCllr Nicky Chopak. Kate Denton – Clerk

4. To receive Apologies for absence with reasons

Cllr Cluney - Holiday

It was **resolved** to accept the apologies

Proposed: Cllr Smith Seconded: Cllr Slade unan 18/007

5. To receive Declarations of Interest & Approve Dispensations

None

6. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 5th April 2018

Proposed: Cllr Ward

Seconded: Cllr May

18/008

7. To receive Clerk’s report on Matter’s Arising:

GDPR – The Clerk had attended a meeting in Liskeard which included information and check lists on the work that needs to be done prior to GDPR coming into force. After discussion it was agreed to hold a GDPR meeting on 14th May at 4pm for members of the Parish Council and the Clerk to work on a plan to carry this forward.

8. Planning

Any late applications received will be discussed under this section

8a. Applications

None

8b. Decisions

None

9. Portfolio Reports:

Public Transport – Work is underway to improve transport on main routes. Week St Mary transport will be looked at but is not one of the busy routes. It was felt that a survey should be undertaken to look at the most-needed routes. The WSM buses are not easily accessible for less able users because of the steps. Hub and spokes basis – need some form of transport to get people to the main routes.

Railway line Okehampton to open in May 2019.

Community Policing – No further information.

Playground – The annual safety inspection is due and the electricity shed must be replaced before this is done. Cllr Ward will speak to Steve Cunningham.

Highways, Footpaths & Greens – Oliver Jones (Highways) had sorted out salt bins and they were now full.

Adult Social Care – None

BAN – Next meeting July

Neighbourhood Plan – Watching brief

10. Correspondence

- Increase in pricing for cutting greens – it was agreed that the price would be met on condition that it remained the same for at least two years. Clerk to contact.

- Ashbury Grove Maintenance – it was agreed that the Parish Council needed more information before making a decision. They will await a response from Cornwall Council then consider once it is known what is involved. Clerk to respond to letter and look at Land Registry maps.

11. Agenda Items

1. No new Community Benefit applications had been received. It was agreed that the Clerk will send an email to the Village Shop regarding submitting an application as discussed at a previous meeting.

2. The Big Field Wind Farm High Court meeting was attended by Cllr Ward and the Parish Council will be updated on any developments as and when they occur.

3. The issue of Co-Option will be discussed at the next meeting.

4. After discussion it was **resolved** to go with Came & Company’s recommendation of ‘Inspire’ as their quote was the most reasonable and similar to last year. They provide the necessary cover for the needs of the Parish Council.

Proposed:

Cllr Smith

Seconded:

Cllr Pearce

unan

18/009

5. The list of requirements for the Highways Scheme will be discussed at a later meeting.

6. Due to being unable to contact the previous Internal Auditor, it was agreed that the Clerk will contact Bobby (a previous Clerk) first and if she cannot help, will contact an Internal Auditor from another Parish. The Parish Council will be kept up to date by email.

7. An email had been received from Cormac regarding Week Ford Bridge. Repairs will continue until the end of June due to unforeseen circumstances with redesign of piles, specialist equipment, additional materials ec. They apologise for the lack of information given to residents. Cllr Ward will arrange a meeting with the Project Manager and local affected residents and businesses.

12. Accounts

Balances 27th April 2018

Current Account	£ 23,761.52
Reserve Account	£ 0.69
Monmouth BS	£ 7,584.31

12b. To approve Accounts for Payment

CALC	Subscription	Chq 1496	£258.23
Clerk	Wages & mileage	Chq 1497	£233.11
Came & Co	Insurance	Chq 1498	£482.13

To note Income

Equitix Solar	Community Benefit	CHAPS	£1287.75
Cornwall Council	Precept & CTS	AC	£8937.69

It **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Pearce Seconded: Cllr May unan 18/010

13. Items for June Agenda.

- Approval of Accounts for Audit
- Co-Option
- Update on Week Ford Bridge

The Meeting closed at 2130.

The date of the next Ordinary Meeting will be Thursday 7th June at 7.30pm

