

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 7<sup>th</sup> June 2018

**All meetings are open to the press and public unless the Council decides otherwise**

## 1. Public question time (15 minutes allowed for this)

Damar – Neetside Construction attended the meeting to ascertain the position regarding the water pipe to run across the Playing Field.

Football Club – An explanation was given of the ‘tipping’ works that are taking place to provide a walkway, drainage, wildlife area etc. A request had been made for an extension to the tipping registration to allow this work to be completed.

### 1a. To receive County Councillor’s report on Matter’s Arising

CCllr Chopak reminded the meeting that any submission for road safety improvements as part of the Highways plan needs to be in before 9<sup>th</sup> July.

Work on Week Ford Bridge is still on schedule for completion by the end of June. Cllr Ward had arranged a meeting to ascertain the reasons for the delay in progress and updates were now being received.

The Big Field Wind Farm appeal had been rejected by the High Court.

There is to be an Emergency Plan workshop at St Gennys.

Transport costs have risen recently but at least Week St Mary still has a bus.

Suggestion for the magazine – Budehaven School is oversubscribed and there is no guarantee that places will be found for local children. It is important that parents apply on the opening date for applications although it is possible that they may still not get their first choice.

## 2. The Opening, Councillors present

The Meeting was opened by Cllr Pearce at 1935, with 2 Councillors present; Cllrs Johns and Cluney. Cllr Ward arrived at the end of item 1. Public Question Time. CCllr Nicky Chopak. Kate Denton – Clerk

## 3. To receive Apologies for absence with reasons

Cllr Slade – Family illness

Cllr Harris – Family illness

Cllr May - Work

Cllr Smith - Training

It was **resolved** to accept the apologies

**Proposed: Cllr Pearce                      Seconded: Cllr Cluney                      unan                      18/011**

## 4. To receive Declarations of Interest & Approve Dispensations

None

## 5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Annual Meeting Thursday 3<sup>rd</sup> May 2018

**Proposed: Cllr Johns                      Seconded: Cllr Ward                      unan                      18/012**

## 6. To receive Clerk’s report on Matter’s Arising:

Update on meeting re Week Ford Bridge (Cllr Ward) – meeting was useful and had given contractors a ‘nudge’.

Website update – the Parish Council contact page had been updated but Cllr May’s contact details are to be added.

Playing Field Grass Cutting – this has now been done

Footpaths – Phil Dorren had been asked if he is happy to continue as volunteer footpath co-ordinator and he had confirmed this.

Internal Audit – had been carried out by Linda Mason.

## 7. Planning

Any late applications received will be discussed under this section

### 7a. Applications

None

### 7b. Decisions

None

## 8. Portfolio Reports:

**Public Transport** – as previously noted.

**Community Policing** – As previously noted.

**Playground** – Cllr Cluney had done an audit - playpark needs to be ordered soon and he will organise this. Help would be required to get the bark to the play area and spread it out. Moles have been busy in the area of the top pitch near the play area and the Clerk was asked to contact Kilex to sort it out. Some of the other jobs will need to be done soon.

**Highways, Footpaths & Greens** – Cllr Cluney had reported several potholes but work is urgently needed to repair holes and ruts along the cycle route as it is dangerous. CCllr Chopak agreed to contact Highways next week. A section of the road is on the list for surface dressing. Some areas of the village have a lot of weeds and this is the responsibility of Highways. CCllr Chopak will deal with this.

**Adult Social Care** – None

**BAN** – Next meeting July

**Neighbourhood Plan** – Watching brief

## 10. Correspondence

CALC Newsletter – received and noted

- Tipping registration email – after discussion it was resolved to renew the registration for a further period (standard 3 years) however it was agreed that the work should be completed with a 6-month time frame and the Clerk will inform the Football Club of this.

**Proposed: Cllr Ward**                      **Seconded: Cllr Cluney**                      **unan**                      **18/013**

- A letter had been forwarded to the Parish Council regarding the annual fee for Small Society registration to cover raffles, lotteries etc. The fee is £20 and after discussion it was agreed that this benefits the village in various ways. It was resolved to pay the fee.

**Proposed: Cllr Johns**                      **Seconded: Cllr Cluney**                      **unan**                      **18/014**

## 11. Agenda Items

1. No new Community Benefit applications had been received.
2. Discussion of Co-option will be put forward to the next meeting.
3. The end of year accounts were reviewed, together with the Annual Governance Statement and they were accepted and signed.

**Proposed: Cllr Cluney**                      **Seconded: Cllr Pearce**                      **unan**                      **18/015**

4. The requirements for the Highways Scheme will be discussed at the next meeting.
5. The issue of the wayleave for the pipework relating to Damar was discussed and it was resolved that Cllr Ward will instruct the Solicitor to complete the document subject to the clause relating to limitations on the pipework and meter so that work can progress.

## 12. Accounts

### Balances 27<sup>th</sup> April 2018

|                 |            |
|-----------------|------------|
| Current Account | £22,864.17 |
| Reserve Account | £ 0.69     |
| Monmouth BS     | £ 7,584.31 |

### 12b. To approve Accounts for Payment

|                      |                            |          |         |
|----------------------|----------------------------|----------|---------|
| Clerk                | Wages & mileage            | Chq 1499 | £251.68 |
| Cornwall Council     | Loan repaymet              | Chq 1500 | £975.00 |
| WSM Methodist Chapel | Room hire                  | Chq 1501 | £120.00 |
| WSM Community Shop   | Toilet supplies            | Chq 1502 | £ 9.19  |
| Cornwall Council     | Small Society Registration | Chq 1503 | £ 20.00 |

