

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 4th October 2018

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

No members of the public attended the meeting

1a. To receive County Councillor's report on Matter's Arising

CCllr Chopak reported the following:

- Stratton Centre was not awarded Urgent Care Centre status, this went to Bodmin.
- The final date has passed for comments to the Boundary Commission.
- a reminder about the workshop aimed at Neighbourhood planning is on 25th September at 6.30 at the Parkhouse Centre.
- 'Devonwall' still open.
- Bude bye-election – David Parsons was elected and has a background in Health & Education. He has joined CCllr Chopak on the Health Committee.
- The Week Green issue is still ongoing and CCllr Chopak is dealing with this.
- There is an unofficial footpath between Ashbury Grove and the Parish Hall – this has given rise to concerns regarding Health & Safety. Various options were discussed and this issue will be added to the PC Agenda for November.
- The Good Energy Anemometer removal is at stage 8 of Planning Enforcement as it should have been removed in June. CCllr Chopak is meeting with Good Energy and will report back.

2. The Opening, Councillors present

The Meeting was opened by Cllr Ward at 1930, with 5 Councillors present; Cllrs Harris, Johns, Cluney, Smith and Pearce. CCllr Chopak. Kate Denton – Clerk

3. To receive Apologies for absence with reasons

Cllrs May, Colwill – Business

Cllr Slade - Personal

It was **resolved** to accept the apologies

Proposed: Cllr Ward **Seconded: Cllr Cluney** **unan** **18/035**

4. To receive Declarations of Interest & Approve Dispensations

None

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Annual Meeting Thursday 6th September 2018

Proposed: Cllr Johns **Seconded: Cllr Ward** **unan** **18/036**

6. To receive Clerk's report on Matter's Arising:

- Kilex had been contacted regarding moles on the playing field. Six moles had been caught.
- Funds for Whitstone CB fund had been incorrectly paid into Week St Mary A/c in error. It was agreed that this money, in the sum of £4050 should be repaid to Whitstone as soon as possible.

Proposed: Cllr Cluney **Seconded: Cllr Harris** **unan** **18/037**

7. Planning

Any late applications received will be discussed under this section

7a. Applications

PA18/07765 - Erection of temporary farm workers mobile home / cabin. Land North Of Greenamoor, Week St Mary

After discussion it was agreed that there is no objection to this application but if permission is granted, as a temporary building there should be a finite term applied upon which the permission needs renewal or the building will be removed. It was suggested that this should be 5 years.

Proposed: Cllr Smith Seconded: Cllr Pearce unan 18/038
PA18/08314 - Erection of a commercial building for B2 and B8 use, Week Orchard, Gwel Teg

Road From Sharlands Road To Waxhill, Marhamchurch

After discussion it was agreed that the Parish Council is extremely concerned about access and egress to a minor road on a dangerous bend.

Proposed: Cllr Pearce Seconded: Cllr Cluney unan 18/039

7b. Decisions

PA18/08538 - Prior notification for the erection of a agricultural building to store straw, hay, fodder and machinery. Delabole Farm Week St Mary – prior approval not required

8. Portfolio Reports:

Public Transport – No change at present but still difficult.

Community Policing – Merger with Devon & Dorset forces on hold.

Playground –. The annual safety audit has been carried out by Len. There are a few issues but none are major. Discussions will take place as to whether the Wayleave monies can be invested in the repairs. The fencing at the top of the pitch has been done as is looking good. The old electricity shed needs to be dismantled and the works signed off. Cllr Cluney has a list of repairs to be done.

Highways, Footpaths & Greens – On the way to Week Orchard, near the farm there is a large pothole to be reported. Once reported on the new website, pothole repairs are dealt with quickly.

Adult Social Care – nothing new.

BAN – Cllr Smith is unable to attend the meeting on Monday but Cllr Ward will try to attend.

Neighbourhood Plan – Watching brief

9. Correspondence

CALC Newsletter – noted

Email regarding Whitstone CB funds – noted and dealt with earlier in the meeting.

10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit Policy and applications received. There had been no new applications.
2. To **discuss** Co-option to the Parish Council – to be discussed at the next meeting
3. To **discuss** and **resolve** on steps to appoint new Clerk & RFO – several applications had been received and the end date for receipt of applications will be extended to 31st October. The position has been advertised with CALC and on Indeed.com. A further advertisement will be placed in the Cornish & Devon newspaper and in WSM Community Shop. Although not essential, a degree of local knowledge is desirable.
4. To discuss the footpath on the lower green – 8 – 9 responses had been received and Cllr Ward will email the forms for Councillors to distribute. It will then be possible to put in an application.
5. GDPR training had taken place prior to this meeting and it had been resolved to adopt several policies to enable the PC to progress its commitment.

11. Accounts

Balances 30th September 2018

Current Account	£ 34,948.04 tbc (includes £4050 belonging to Whitstone CB)
Reserve Account	£ 0.69
Monmouth BS	£ 7,584.31
Community Benefit	£ 6,085.35 (included in Curr/Ac)

11b. To approve Accounts for Payment

Whitstone PC	Refund of CB funds	Chq 1510	£4,050.00
Stayput Fencing	Playing field fence	Chq 1511	£756.00
CCC	Loan repayment	Chq 1512	£975.00
Clerk	Wages & mileage	Chq 1513	£165.77
PKF Littlejohn	External Audit	Chq 1514	£240.00
JS	Toilets, Grass cutting	Chq 1515	£755.00
WSM Community Shop	CB grant	Chq 1516	£750.00

To note Income

CCC	CTS Grant	BACS	£242.18
CCC	Precept	BACS	£8695.50
CCC	Grass cutting	BACS	£520.25

It was **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Johns Seconded: Cllr Cluney unan 18/040

13. Items for November Agenda.

Co-option
Footpath on Lower Green
Ashbury Grove/Parish Hall – unofficial footpath.

The Meeting closed at 2100

The date of the next Ordinary Meeting will be Thursday 1st November at 7.30pm