

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 1st November 2018

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

A prospective Co-optee to the Parish Council, Louise Stephens, was welcomed to the meeting.

1a. To receive County Councillor's report on Matter's Arising

CCllr Chopak was unable to attend the meeting and no report was available.

2. The Opening, Councillors present

The Meeting was opened by Cllr Ward at 1930, with 5 Councillors present; Cllrs May, Harris, Johns, Slade and Cluney. Kate Denton – Clerk

3. To receive Apologies for absence with reasons

Cllr Colwill – Business

Cllr Pearce - Personal

It was **resolved** to accept the apologies

Proposed: Cllr Ward

Seconded: Cllr Cluney

unan

18/041

4. To receive Declarations of Interest & Approve Dispensations

None

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the meeting held on Thursday 4th October 2018

Proposed: Cllr Cluney

Seconded: Cllr Johns

unan

18/042

6. To receive Clerk's report on Matter's Arising:

None

7. Planning

Any late applications received will be discussed under this section

7a. Applications

None

7b. Decisions

PA18/09359 - Prior notification for agricultural building as machinery/fodder store. Moorview, Whitstone

PA18/07738 - Permanent agricultural workers dwelling with variation of Condition 2 (approved plans) of revised design of Decision No. PA16/09696 dated 5th May 2017 to Decision No. PA17/04470 dated 7th July 2017 to amend the roof design. Week Orchard, Marhamchurch

8. Portfolio Reports:

Public Transport – No report available

Community Policing – No report available

Playground –. The old electricity shed has been demolished, the grass has been cut, the moles have gone and the playing field is looking good. General wear & tear visible to some equipment which needs dealing with. There is an electric cable over the footpath where the shed was and this will be looked into. Cllr Ward will speak to Steve Cunningham. It was agreed that Cllr May would deal with the issue of the granite. Wayleave completion is imminent.

Highways, Footpaths & Greens – Little to report and it was agreed to arrange a Saturday morning meeting to clear leaves on Back Lane. Cllr Ward will speak to Jamie Sachs.

Adult Social Care – Nothing new at present.

BAN – Nothing new at present.

Neighbourhood Plan – Watching brief

9. Correspondence

CALC Newsletter – noted

10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit Policy and applications received. There had been no new applications.
2. To **discuss** Co-option to the Parish Council – an explanation was given as to the role of the Parish Council and Councillors. Ms Stephens was asked to leave the room for a few minutes and after discussion, it was agreed that she be co-opted onto the Parish Council. The Clerk will send documents by email.

Proposed: Cllr May Seconded: Cllr Harris unan 18/043

3. To **discuss** and **resolve** on steps to appoint new Clerk & RFO – five applications had been received and were considered. After discussion and consideration against pre-set criteria, it was agreed to invite three applicants for interview on Monday 5th November 2018 in the MSR with interviews starting at 7pm. Councillors interviewing will be Cllr Cluney, Cllr Slade and Cllr May. The Chair, Cllr Ward will contact interviewees.

Proposed: Cllr Ward Seconded: Cllr Johns unan 18/044

4. To **discuss** Footpath on lower green – to be added to next month's agenda.
5. To discuss the unofficial footpath between Ashbury Grove/Parish Hall – to be added to next month's agenda.

11. Accounts

Balances 30th September 2018

| | |
|-------------------|----------------------------------|
| Current Account | £ 27,975.73 |
| Reserve Account | £ 0.69 |
| Monmouth BS | £ 7,584.31 |
| Community Benefit | £ 6,085.35 (included in Curr/Ac) |

11b. To approve Accounts for Payment

| | | | |
|-------|-----------------|-----|---------|
| Clerk | Wages & mileage | Chq | £316.11 |
|-------|-----------------|-----|---------|

To note Income

It was **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Ward Seconded: Cllr Cluney unan 18/045

13. Items for November Agenda.

Footpath on Lower Green
Ashbury Grove/Parish Hall – unofficial footpath.

The Meeting closed at 2130

The date of the next Ordinary Meeting will be Thursday 6th December at 7.30pm