

# Week St. Mary Parish Council

27<sup>th</sup> December 2018

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 3<sup>rd</sup> January at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Beth Sachs*

Beth Sachs  
Clerk

## Agenda

1. **Public question time** (15 minutes allowed for this)
  - 1a. **To receive County Councillor's report on Matter's Arising**
2. **To Note Councillors present**
3. **To Receive Apologies for absence with reasons**
4. **To Receive Declarations of Interest & Approve Dispensations**
5. **To Approve the Minutes of:**  
Ordinary Meeting Thursday 6<sup>th</sup> December 2018
6. **To Receive Clerk's report on Matter's Arising:**  
Broadband in Parish Office
7. **Planning**  
Any late applications received will be discussed under this section
  - 7a. **To discuss and make a Consultee comment on Application:**  
PA18/11343 Conversion of garage to residential annex - Hartham Lodge, Week St Mary
  - 7b. **Decisions**
8. **Portfolio Reports:**  
Public Transport -  
Community Policing -  
Playground –  
Highways, Footpaths & Greens -  
Adult Social Care –  
BAN –  
Neighbourhood Plan -
9. **Correspondence including:**  
CALC Newsletter

## 10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit and applications received.
2. To **discuss** Footpath on lower green.
3. To **discuss** Neighbourhood Plan.
4. To **resolve** to set a date for the Annual Parish Meeting in 2019.
5. To **review** fixed assets and discuss maintenance procedure.
6. To **discuss** new parish seat.

## 11. Accounts

### Balances 30<sup>th</sup> November 2018

Current Account	£ tbc
Reserve Account	£ .69
Monmouth BS	£ 7,584.31
Community Benefit	£ 5308.35

### 11a. To approve Accounts for Payment including:

Clerk	Wages & mileage	Chq	£tbc
HMRC	Tax due (3 <sup>rd</sup> Q)	Chq	£tbc

### 11b To note Income

tbc

## 12. Items for February Agenda.

The next meeting of Week St. Mary Parish Council will take place at 7.30pm on Thursday 7<sup>th</sup> February 2019