

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 7<sup>th</sup> February 2019

**All meetings are open to the press and public unless the Council decides otherwise**

**1. Public question time (15 minutes allowed for this)**

1 member of the public was present.

Mrs Booker discussed the offer from the Landmark Trust to open The College for a weekend in September. The suggestion is to build on this and create a village heritage trail, particularly highlighting Poor Man's Piece and encourage support for it in the future. The resident archaeologist in the village (Mr Isherwood) is keen to get involved.

**1a. To receive County Councillor's report on Matter's Arising**

CCllr Chopak raised the following points:

- Stratton MIU Extraordinary Meeting on 14<sup>th</sup> February 2019 (Parkhouse Centre at 7pm) to discuss temporary closure overnight. Public invited to attend.
- Local Governance Review regarding parish boundary changes. Important to submit comment on behalf of the Parish Council by the 12<sup>th</sup> February.

**2. The Opening, Councillors present**

The Meeting was opened by Cllr Ward at 1930, with 6 Councillors present; Cllr May, Cllr Stephens, Cllr Pearce, Cllr Johns, Cllr Slade, Cllr Cluney and CCllr Chopak. Beth Sachs – Clerk

**3. To receive Apologies for absence with reasons**

Cllr Smith – personal

Cllr Harris - personal

It was **resolved** to accept the apologies

**Proposed: Cllr Pearce**

**Seconded: Cllr Slade unan**

**18/059**

**4. To receive Declarations of Interest & Approve Dispensations**

Cllr Slade – Agenda item 7a and 10f.

**5. To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 3<sup>rd</sup> Jan 2019.

**Proposed: Cllr Cluney**

**Seconded: Cllr May unan**

**18/060**

**6. To receive Clerk's report on Matter's Arising:**

War Memorial. Clerk contacted the War Memorial Trust regarding the insurance issue. Clerk will ring the Insurance company to ask about the additional cost of insuring the war memorial. Cllrs agreed that the memorial also needs a clean. Clerk will request tenders for such in the magazine.

Remembrance Bench. Cllr Smith was not able to attend the meeting so this will be discussed as an agenda item at the next meeting.

Ron Jewell has kindly agreed to carry out maintenance on the village benches.

Light in toilets. Clerk to look at replacing the light and sensor.

**7. Planning**

Any late applications received will be discussed under this section

**7a. Applications**

**PA19/00259** | Re-building and roofing in of an existing storage yard. | Kilburn Week St Mary  
Holsworthy Cornwall EX22 6UN

It was agreed to make no comment

**Proposed: Cllr Pearce Seconded: Cllr May unan 18/061**

## 7b. Decisions

**PA18/07765** | Erection of temporary farm workers cabin. | Land North Of Greenamoor Week St Mary  
Holsworthy Cornwall EX22 6XG **Approved**

## 8. Portfolio Reports:

**Public Transport** – no report

**Community Policing** – no report

**Playground** –. Cllr Cluney has completed the audit. Some remedial work will need to be undertaken.  
Clerk to ask for tenders in the magazine.

**Highways, Footpaths & Greens** – Cllr Cluney has reported potholes using the online system. Cllr  
Cluney suggested purchasing granite troughs for the village gateways. Clerk to look into costings.

**Adult Social Care** – no report

**BAN** – no report. Next meeting 4<sup>th</sup> April

**Neighbourhood Plan** – no report

## 9. Correspondence

CALC Newsletter

Letter from Parish Hall Committee – circulated to Cllrs. Clerk to respond, noting that the light in the  
porch has not worked for a long period of time and if could this be looked at as soon as possible.

## 10. Agenda Items

a. To **discuss** and **resolve** on Community Benefit and applications received.  
None

b. To **discuss** Neighbourhood Plan.  
Not progressing at present.

c. To **discuss and resolve** on Bakeson Down address.  
Cllrs agreed all 3 suggested names. Clerk to email the owners and share preference of  
Bakeson Down.

**Proposed: Cllr May Seconded: Cllr Slade unan 18/062**

d. To **discuss** LMP 19/20 and **sign** contract.  
Cornwall Council have offered £520.25 as part of the Local Maintenance Partnership. The  
Chairman signed the acceptance form. Clerk to obtain signature from Jamie Sachs.

**Proposed: Cllr Cluney Seconded: Cllr Johns unan 18/063**

e. To **discuss** Local Governance Review – email 24<sup>th</sup> Dec.  
Cllrs resolved to respond 'no' to the initial interest email. It is not felt a parish boundary  
review is necessary.

**Proposed: Cllr Johns Seconded: Cllr Pearce unan 18/064**

f. To **discuss** Landmark Trust opening of The College.  
Clerk to email Landmark Trust and suggest the 14<sup>th</sup> / 15<sup>th</sup> September as an appropriate  
weekend for opening and integrating within a village heritage trail.

**Proposed: Cllr May Seconded: Cllr Johns unan 18/065**

g. To **discuss** and **comment** on CC Off Street Parking Order.  
As the consultation date has already expired it was agreed not to make a comment

**11. Accounts**

**Balances 31<sup>st</sup> January 2019**

Current Account	£25,382.64
Reserve Account	£ .69
Monmouth BS	£ 7,584.31
Community Benefit	£ 5308.35

**11a. To approve Accounts for Payment including:**

Clerk	Wages & mileage	Chq 1594	£277.00
J Sachs	Toilets	Chq 1595	£75.00
CALC	WWYC training	Chq 1596	£120.00
Parish Shop	Apr- Nov	Chq 1597	£60.70
Jeremy Ward	Christmas Tree	Chq 1598	£48.00
Parish Shop	Dec	Chq 1599	£15.29
Nigel Barriball	Noticeboard repairs	Chq 1600	£68.95
MGS	Printer Paper	Chq 1601	£12.68

**11b To note Income**

Dennis Water Easement £2000.00

**Proposed: Cllr May    Seconded: Cllr Pearce**

unan

18/067

**13. Items for March Agenda.**

Annual Parish Meeting arrangements.  
Emergency Plan  
Remembrance bench

**The Meeting closed at 21:16**

**The date of the next Ordinary Meeting will be Thursday 7<sup>th</sup> March at 7.30pm**