

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 2<sup>nd</sup> April 2020

~~All meetings are open to the press and public unless the Council decides otherwise~~

**Due to COVID-19 the meeting was conducted via zoom.**

**1. Public question time (15 minutes allowed for this)**

**1a. To receive County Councillor's report on Matter's Arising**

- Several hardship funds available through Cornwall Council. Details to be made available on the leaflet that will be distributed to all households in the parish.
- COVID-19 FAQ's currently on Cornwall Council website.
- Restricted timetable on local buses.

**2. The Opening, Councillors present**

The Meeting was opened by the Chair Cllr Ward at 1930, with 5 Councillors present; Cllr Smeeth, Cllr Slade, Cllr Smith, Cllr Cluney and Cllr Pearce Beth Sachs – Clerk

**3. To receive Apologies for absence with reasons**

**4. To receive Declarations of Interest & Approve Dispensations**

**5. To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 5<sup>th</sup> March 2020.

**Proposed: Cllr Slade Seconded: Cllr Ward unan 20/001**

**6. To receive Clerk's report on Matter's Arising:**

**COVID-19**

COVID-19 Telephone line set up and functioning. Cllr Ward reported that 4 calls were received on Monday. Cllr Slade reported that not all households had received notification of the phone number. Cllr Ward will write to all households on the electoral register.

Cllr Smith gave an update on shop deliveries. Cllr Ward extended his thanks to the community shop for all they are doing. Cllr Ward mentioned that provision has been made to help vulnerable families in the parish with food packs, based on the provisions set out by the Trussell Trust.

Jamie Sachs requested clarification on whether he still able to do WSM PC work in the toilets, greens, playing field, footpaths and 2x a year spraying. Clerk to contact Cornwall Council for guidance on these maintenance matters.

Cornwall Hospice Care have contacted the council asking for support in this time of need. Cllrs agreed to make a donation to Cornwall Hospice Care of £150

**Proposed: Cllr Pearce Seconded: Cllr Cluney unan 20/002**

**OTHER ISSUES**

Jamie Sachs reported the lights in the toilets are not working internally and externally. The main door and store doors are gradually falling apart, need to possibly look into replacements. Clerk will investigate.

## 7. Planning

Any late applications received will be discussed under this section

### 7a. To discuss and make a Consultee comment on Application:

**PA20/02264** | Change of use of 1 no. live work dwelling permitted under E1/2006/01642 to unrestricted residential use free from occupancy restrictions. | 2 The Old Garage Week St Mary Holsworthy Cornwall EX22 6UP

No comment

**PA20/02221** | Proposed conversion and extension of garage to create additional habitable accommodation; and front extension to create an enclosed porch | Green Lyn Week St Mary Holsworthy Cornwall EX22 6UN

This application should not create additional parking pressure in an area of the village where there are serious, persistent parking problems, which have been highlighted many times before on planning applications.

### 7b. Decisions

**PA20/01491** | Non Material Amendment (1) in respect of application E1/92/2054 | Trevow Lower Exe Week St Mary Holsworthy Cornwall EX22 6UX - **APPROVED**

## 8. Portfolio Reports: NOT DISCUSSED

Public Transport –  
Community Policing –  
Playground –  
Highways, Footpaths & Greens –  
Adult Social Care –  
BAN –

## 9. Correspondence

CALC Newsletter

## 10. Agenda Items

1. To appoint an internal auditor  
Deferred

## 11. Accounts

### Balances 31<sup>st</sup> March 2019

Current Account	£ tbc
Reserve Account	£0.69

### 11a. To approve Accounts for Payment including:

Clerk	Wages & mileage	Chq	£161.76
Methodist Chapel	Room Hire	Chq	£156.00
MGS	Stationary	Chq	£11.89
Cornwall Council	Loan	Chq	£975.00

Jamie Sachs	Toilets and Greens	Chq	£200.00
Cornwall Hospice Care	Donation	Chq	£150.00

**11b To note Income**  
**Proposed: Cllr Smeeth**      **Seconded: Cllr Cluney**      **unan**      **20/00**

**12. Items for May agenda**  
Election of Chairman

**The Meeting closed at 20:53**

**The date of the next Ordinary Meeting will be on Thursday 7<sup>th</sup> May 2020**

DRAFT