

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 2nd July 2020

~~All meetings are open to the press and public unless the Council decides otherwise~~

**Due to COVID-19 the meeting was conducted via zoom.**

1. **Public question time** (15 minutes allowed for this)

1a. **To receive County Councillor's report on Matter's Arising**

CCllr Chopak was unable to attend

2. **The Opening, Councillors present**

The Meeting was opened by the Chair Cllr Ward at 1930, with 5 Councillors present; Cllr Peters, Cllr Smith, Cllr Cluney, Cllr Johns and Cllr Pearce Beth Sachs – Clerk

3. **To receive Apologies for absence with reasons**

Cllr Smeeth - Business

Cllr Slade - Business

**Proposed: Cllr Smith**

**Seconded: Cllr Johns**

**unan**

**20/021**

4. **To receive Declarations of Interest & Approve Dispensations**

Cllr Smith – item 7A

5. **To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 4<sup>th</sup> June 2020.

**Proposed: Cllr Cluney**

**Seconded: Cllr Pearce**

**unan**

**20/022**

6. **To receive Clerk's report on Matter's Arising:**

- Laptop quotes – circulated to cllrs for information.
- Bude Area Network meeting Wednesday 15<sup>th</sup> July 2020 (email circulated).
- Long grass at the bottom of back lane (playing field verge). Cllrs agreed to ask Jamie to cut it and invoice the Council.
- Leak between Daymar and Lambley House reported to South West Water.
- Payments to Methodist and Church Cemeteries. Cllrs agreed to make yearly donations of £100 to both the Churchyard and Methodist Cemetery (these will be made as S137)  
**Proposed: Cllr Cluney Seconded: Cllr Peters unan 20/023**
- Re-opening of playground from 4<sup>th</sup> July. Guidance issued from Government requires risk assessment specifically related to COVID-19. Cllrs also discussed the need for a safety

assessment and regular cleaning of the equipment. It was felt the playground can not be re-opened at this time.

## 7. Planning

Any late applications received will be discussed under this section

### 7a. To discuss and make a Consultee comment on Application:

#### \*Cllr Smith left the moving

PA20/04985 | Notification of proposed works to trees in a Conservation Area namely pruning to 5 Ash trees | Regent House Week St Mary Holsworthy Cornwall EX22 6UJ

Cllrs resolved to make no comment

**Proposed: Cllr Peters Seconded: Cllr Johns unan 20/024**

### 7b. Decisions

## 8. Portfolio Reports:

**Public Transport** – Cllr Pearce will put an article in the magazine to encourage people to use the local bus service.

**Community Policing** – Nothing to report.

**Playground** – Cllr Johns reported that a lot of wood has been broken off the climbing frame, in an apparent act of vandalism. The Clerk will put a notice in next month's magazine regarding the issue. The length of the playing field grass was also discussed and the Clerk will contact the football club to request that it is cut as soon as possible.

**Highways, Footpaths & Greens** – Cllr Cluney has reported two pot-holes located by Butlers Meadow, to Cornwall Council.

**Adult Social Care** – Nothing to report.

**BAN** – Nothing to report.

## 9. Correspondence

CALC Newsletter

Covid-19 updates from Cornwall Council

## 10. Agenda Items

1. To **resolve** to **adopt** the revised Standing Orders (2020)

Cllrs resolved to adopt the revised Standing Orders. The Clerk will place on file.

**Proposed: Cllr Smith Seconded: Cllr Johns unan 20/025**

2. To **resolve** to **purchase** HP laptop priced at £599.99 plus Microsoft office 365 and antivirus software from Red Smart (MGS)

Cllrs resolved to purchase the laptop from Red Smart (Martin Group Services), which will support a local business.

**Proposed: Cllr Peters Seconded: Cllr Cluney unan 20/026**

## 11. Accounts

### Balances 30<sup>th</sup> June

Current Account £ 37,363.62

Reserve Account £0.69

### 11a. To approve Accounts for Payment including:

Clerk	Wages & mileage	Chq	£215.28
Methodist Churchyard Grant	Grant	Chq	£100.00
WSM Church Cemetery Grant	Grant	Chq	£100.00

**11b To note Income**

Toilet Cash £57.94  
 Payments One CC £180.00

**Proposed: Cllr Ward    Seconded: Cllr Smith                    unan                    20/027**

Cllr Smith gave an update on the shop delivery service, which has now been discontinued. Cllrs expressed their thanks to the staff, volunteers and shop committee members, for all their hard work. The Clerk will send a letter of thanks.

**12. Items for September 2020**

Budget 2021-22  
 HMRC tax  
 Financial Regulations  
 Parish Hall donation  
 Re-opening of playground

**The Meeting closed at**

**The date of the next Ordinary Meeting will be on Thursday 3<sup>rd</sup> September 2020**

