

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 4th February 2021

**All meetings are open to the press and public unless the Council decides otherwise
Due to COVID-19 the meeting was conducted via zoom.**

1. **Public question time** (15 minutes allowed for this
Phil Doren (footpaths co-ordinator) tried to join the meeting to give an update on the footpaths in the parish – see item 10.3, but unfortunately he couldn't connect via zoom.
One other member of the public was present as an observer.

1a. **To receive County Councillor's report on Matter's Arising**

CCllr Chopak reported the following;

- Covid briefings are being made every week.
- Small Business relief grants are automatically being paid to those that applied.
- Cornwall Council will continue with virtual meetings for the foreseeable future.
- G7 summit is coming to Cornwall in June (Carbis Bay).
- Parking issue reported at Glebe Court.

2. **The Opening, Councillors present**

The Meeting was opened by the Chair Cllr Ward at 1930, with 7 Councillors present; Cllr S May, Cllr C Slade, Cllr M Johns, Cllr J Smeeth, Cllr M Smith, Cllr S Cluney, Cllr S Peters. Beth Sachs – Clerk

3. **To receive Apologies for absence with reasons**

Cllr W Pearce - personal

Proposed: Cllr Smith Seconded: Cllr Peters unan 20/057

4. **To receive Declarations of Interest & Approve Dispensations**

5. **To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 3rd December 2020.

Proposed: Cllr May Seconded: Cllr Slade unan 20/058

6. **To receive Clerk's report on Matter's Arising:**

The 2021-22 LMP information has been received from the Environment service with an offer of £541.28 towards cutting of public rights of way in the parish. The Clerk will sign the acceptance form and send back.

Proposed: Cllr Johns Seconded: Cllr Peters unan 20/059

S137 amount per elector has increased to £8.41

7. **Planning**

Any late applications received will be discussed under this section

7a. **To discuss and make a Consultee comment on Application:**

PA21/00584 | Proposal Retrospective application for erection of garage | Location 4 Glebe Court
Week St Mary Holsworthy Cornwall
Cllrs resolved to make no comment

PA21/00055 | Construction of Livestock Building | Higher Whiteleigh Farm Whitstone Holsworthy
Cornwall EX22 6LB |

Cllrs resolved to support the application.

Proposed: Cllr Smeeth

Seconded: Cllr Smith unan

20/060

7b. Decisions

8. Portfolio Reports:

Public Transport – Nothing to report

Community Policing – Nothing to report

Playground – Nothing to report.

Highways, Footpaths & Greens – Cllr Cluney has reported potholes on Stewarts Road which have been repaired, as well as by Butlers Meadow. A velocity machine has been ordered to repair the road at Woolstone Manor (outside the parish boundary).

Adult Social Care – Cllr Slade has reported that vaccinations have started at Holsworthy Medical Centre for the over 70's.

BAN – Nothing to report

9. Correspondence

CALC Newsletter

Covid-19 updates from Cornwall Council

Letter from Len Davies and Mike Ceasar Gordon re youth club funds (see agenda item 10.2).

10. Agenda Items

1. To **discuss** bottom playing field.

Cllr May gave an update. Cllrs resolved to meet at the field on Saturday 7th at 1pm to discuss future plans for the area.

2. To **discuss** and **resolve** to ringfence reserves for new play equipment.

Week St Mary Youth Club (not in operation for over 10 years) have given the parish council a cheque for £1450.83 towards the cost of the new play equipment. Thanks were extended to Mike and Len. Cllrs discussed ringfencing between £20,000 and 25,000 of reserves for the new playpark. Cllrs will look at this in more detail on Saturday. The Clerk will set up an extraordinary meeting on Thursday 18th February so the playpark can be discussed further and decisions made.

Clerk to put in an application to the Community Benefit Fund for £6,000

Proposed: Cllr May

Seconded: Cllr Cluney

unan

20/061

3. Phil Dorren to give footpaths **update**.

Unfortunately Phil was unable to connect.

4. Cllr Ward to give **update** on COVID food distribution.

Deferred to next month

5. To **discuss** dog bin on lower green

Cllr Ward discussed moving the bin to the edge of the green. Cllrs resolved to action this and Cllr Chopak will send this request to the dog warden..

Proposed: Cllr Slade

Seconded: Cllr Cluney

unan

20/062

11. Accounts

Balances 1st February 2021

Current Account	£ 5,855.86
Reserve Account	£ 44,002.82
Monmouthshire	£ 7,605.49

11a. To approve Accounts for Payment including:

Beth Sachs	Clerk	Chq	£322.84
Virgin Money	Clerk pension	Chq	£25.83
Jamie Sachs	Toilets & Footpaths	Chq	£390.00
JD Retallick	Roadside trimming	Chq	£130.50

11b To note Income
£1450.83 Youth Club

Proposed: Cllr May Seconded: Cllr Smith unan 20/063

12. Items for March 2021

- Annual meeting - April
- Painting of public toilets
- Planters
- Playing Field and Community Benefit application
- Footpaths update (Phil Doren)
- COVID food distribution update
- Parish Hall donation

The Meeting closed at 20:50

The date of the next Ordinary Meeting will be on Thursday 4th March 2021

DRAFT