

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 1st April 2021

**All meetings are open to the press and public unless the Council decides otherwise
Due to COVID-19 the meeting was conducted via zoom.**

1. **Public question time** (15 minutes allowed for this
3 members of the public were present to discuss the progress made on the tennis court. Cllr Ward was grateful for all their work so far.

1a. **To receive County Councillor's report on Matter's Arising**
CCllr Chopak gave her update at the APM.

2. **The Opening, Councillors present**
The Meeting was opened by the Chair Cllr Ward at 1930, with 8 Councillors present; Cllr S May, Cllr C Slade, Cllr M Johns, Cllr L Stephens, Cllr M Smith, Cllr S Cluney, Cllr S Peters, Cllr Pearce. Beth Sachs – Clerk

3. **To receive Apologies for absence with reasons**

4. **To receive Declarations of Interest & Approve Dispensations**
Cllr May and Stephens item 7a planning application.

5. **To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 4th March 2021.

Proposed: Cllr Smith Seconded: Cllr May unan 21/001

6. **To receive Clerk's report on Matter's Arising:**
Licensing / Lottery - an invoice was received for last year's lottery payment. The Clerk has requested that correspondence addresses are changed in the future.
Cllr William Pearce and Cllr Micheline Smith have notified the Clerk they will not be standing at the election in May.

7. **Planning**
Any late applications received will be discussed under this section

7a. **To discuss and make a Consultee comment on Application:**
PA21/02437 | Construction of proposed livestock building | Higher Whiteleigh Farm Whitstone
Holworthy EX22 6LB
No comment
Proposed: Cllr Slade Seconded: CllrJohns unan 21/002

7b. **Decisions**

8. **Portfolio Reports:**
Public Transport – nothing to report.
Community Policing – nothing to report.
Playground – discussed at APM

Highways, Footpaths & Greens – There has been a complaint about the quality of tarmac outside Wyke House. The contractors will make the necessary repairs but may have to close the road. Trevor will plant the new planters up and they will be in place at the end of month.

Adult Social Care – nothing to report.

BAN – nothing to report.

9. Correspondence

CALC newsletter

COVID-19 updates from CC

Letter from Mrs Dennis regarding the granite stone in the park, which has now been removed.

10. Agenda Items

1. To **approve** licensing lottery payment to Cornwall Council.

Proposed: Cllr Smith Seconded: Cllr Slade unan 21/003

2. To **resolve** to agree to hold the May Annual Meeting of the Parish Council on the 13th May (rather than 6th) due to 14 day Election protocol.

Cllrs agreed.

Proposed: Cllr Ward Seconded: Cllr May unan 21/004

11. Accounts

Balances 1st April 2021

Current Account	£ 3566.01
Reserve Account	£ 44003.16
Monmouthshire	£ 7,605.49

11a. To approve Accounts for Payment including:

Beth Sachs	Clerk	Chq	£322.84
Virgin Money	Clerk pension	Chq	£25.83
Cornwall Council	Licensing	Chq	£20.00
Martin Group Service	Printer Ink	Chq	£124.79
Jamie Sachs	Toilet & Greens	Chq	£200.00
CALC	Subscription	Chq	£342.20
Cornwall Council	Loan Repayment	Chq	£975.00
Keith Cozens	Creocote (tennis court)	Chq	£32.07
Shelley Collman	Tarmac (tennis court)	Chq	£21.48

11b To note Income

None

Proposed: Cllr Smith Seconded: Cllr May unan 21/005

12. Items for May

Election of Chair and Vice Chair

Footpaths

Playpark

Playing field sheds

Tennis court netting

Fixed assets review

Remembrance bench request

Natwest mandate

Monmouthshire mandate

The Meeting closed at 19:25

The date of the next Ordinary Meeting will be on Thursday 13th May at 7:30pm