

# WEEK ST. MARY PARISH COUNCIL

*Chairman*  
Mr J. Ward

*Vice-Chairman*  
Mr L. Davies

*Clerk*  
Ms N. May

## COUNCIL MEETING ON MONDAY 21<sup>st</sup> MARCH 2011 AT 7.30PM IN THE PARISH HALL

### CHAIRMAN'S WELCOME

### APOLOGIES

### DECLARATIONS OF INTEREST

### MINUTES OF THE MEETING HELD ON THE 21<sup>st</sup> FEBRUARY 2011

### MATTERS ARISING

1. Dog bin at top of Back Lane – locate old one (removed from the Green Inn) or buy new one
2. Feedback from previous North Cornwall Group of Councils meeting
3. Public Toilets conversion

CORNWALL COUNCIL – CORE STRATEGY CONSULTATION deadline for comments Thursday 28<sup>th</sup> April Big questions : how much development and where: 1) concentrate on 13 towns (incl Bude and Launceston); 2) dispersed (incl WSM) 3) economy led distribution (Including Launceston but not Bude) – deferred from last meeting

### TENDERS FOR GRASS CUTTING AND TOILET CLEANING

### ROAD GRITTING – deferred from last meeting

### FINALISE PLAN FOR OPEN MEETING

### LICENCING CARAVANS

### POST OFFICE GIROS

REPORTS FROM VILLAGE ORGANISATIONS: Playing Field/Football Club Parish Hall. Magazine Poor Man's Piece.

### OPEN FORUM AT THE DISCRETION OF COUNCILLORS.

### CORRESPONDENCE

Correspondence that has been circulated:

1. Cornwall Council Newsletter Edition 20 February 2011
2. Cornwall Council – changes to Library opening times
3. Cornwall Council (Off Street Parking Places) Order 2011 (deadline 1 April 2011)
4. Cornwall Council – Sainsburys recycling banks
5. **Lisa Sandercock – vandalism at the play park**
6. Community Action through sport – young person nominations for positive volunteering

### FINANCE

1. Mr J Anston-Race- Toilet cleaning, public toilets
2. Mr SJ Fry – grass cutting at village greens
3. Mrs SJ Fry – footpath maintenance
4. Nicky May – Clerk's salary and expenses
5. Cornwall Council – rates for Public Toilets
6. Week St Mary Parish Hall – quarterly donation
7. South West water – water and sewerage for public toilets and for playing field
8. VAT reclaim completed
9. EDF energy – electricity at playing field and at public toilets
10. Financial Report and bank reconciliation
11. Contracts for grass and toilets
12. Audit Commission – appointment of Auditor
13. HMRC Employer Annual Return
14. Review s137 donations and village organisation donations

### COUNCIL RESPONSIBILITIES

Public Toilets; Parish Greens /Footpaths /Highways: /Dog bins/ Community Policing / Transport/ Parish Plan/Council Assets:

### PLANNING

The following planning applications have been received:

1. **PA11/01356** Application for works to trees within a Conservation Area namely the crown reduction to remove overhanging branches on road of a Holly Tree (T1) and partial crown reduction to prevent branches contacting overhead telephone wires of a Sorbus Tree (T2) - Mr Lee Bacchus - (**Case Officer - Lorraine Lehan**) Clifton Cottage Week St Mary Holsworthy Cornwall EX22 6UH
2. Penhallym Week St Mary Holsworthy Cornwall EX22 6XR Construction of a single storey extension to provide a sunroom sited on the rear (S.E) elevation, repositioning of existing bedroom No 1 window frame from the rear elevation to the side (S.W) elevation - Mr Adrian Human - **PA11/00974 (Case Officer - Steve Bacon)**

3. Glebe House The Glebe Week St Mary Holsworthy Cornwall EX22 6UY Rebuilding of utility room, rebuilding of sun room, extension to kitchen, construction of new pitch roof over garage and provision of additional bedroom within - Mr & Mrs P Cox - PA11/01497 (Case Officer – Aimee Cottingham)

**NEXT MEETING'S AGENDA**

**DATE OF NEXT MEETING :** Monday 18<sup>th</sup> April 2011 in the Parish Hall