

WEEK ST. MARY PARISH COUNCIL

Chairman
Mr J. Ward

Vice-Chairman
Mr L. Davies

Clerk
Ms N. May

COUNCIL MEETING ON MONDAY 16th MAY 2011 AT 7.30PM IN THE PARISH HALL

CHAIRMAN'S WELCOME

APOLOGIES

DECLARATIONS OF INTEREST

ELECTION OF CHAIR AND VICE-CHAIR

MINUTES OF THE MEETING HELD ON THE 18th APRIL 2011

MATTERS ARISING

1. Dog bin at top of Back Lane
2. Grit bin management

REPORTS FROM VILLAGE ORGANISATIONS: Playing Field/Football Club Parish Hall. Magazine Poor Man's Piece OPEN FORUM AT THE DISCRETION OF COUNCILLORS.

CORRESPONDENCE

Correspondence that has been circulated:

1. Cornwall Council Planning and Regeneration newsletter
2. Cornwall Council – Consultation on face to face services (one stop shops/libraries)
3. Cornwall Council – Cornwall Renewable Energy Conference and Exhibition, Former Gaia Centre, Delabole 28 & 29 July
4. Western Power Distribution – Invitation to stakeholder workshop on future investment plans
5. Cornwall Council – Review of Face to Face services
6. Cornwall Council – Area of Outstanding Natural Beauty News May 2011
7. **Hilda Axford – dog fouling in children's play area, Ashbury Grove**
8. **Linda Cobbledick – request for clarification on purpose of green space in Ashbury Grove**

FINANCE

1. Mr J Anston-Race- Toilet cleaning, public toilets
2. Mr SJ Fry – grass cutting at village greens
3. Week St Mary Parish hall – hire of hall 2010
4. Cornwall Association of Local Councils – annual membership subscription
5. Sam Breyley Fencing - Fencing at Playing Field
6. S137 and other donations: Cornwall Blind Association; League of Friends of Stratton Hospital; Citizens Advice Bureau; Air Ambulance; Farm Crisis Network
7. Village organisation donations
8. Cornwall Council – Local Maintenance Partnership payment for 2010/11 income received
9. Bank reconciliation as at 28 April 2011
10. Assets register updated for insurance value as of 1st June 2011
11. Review standing orders
12. Notes from Internal Auditor
13. Criteria for assessing tenders
14. Pre-approval for categories of petty cash expenditure namely postage, stationery, printing and telephone costs

COUNCIL RESPONSIBILITIES

Public Toilets; Parish Greens /**Footpaths - repairs to footpath 5 Burdenwell to Steele** /Highways /**Dog bins**/ Community Policing / Transport/ Parish Plan/Council Assets:

PLANNING

The following information has been received:

1. **PA11/01497** Mr & Mrs P Cox Glebe House The Glebe Week St Mary Holsworthy Cornwall **Proposal:** Rebuilding of utility room, rebuilding of sun room, extension to kitchen, construction of new pitch roof over garage and provision of additional bedroom within – **Approved**
2. **PA11/00974 APPROVED Applicant:** Mr Adrian Human **Location:** Penhallym Week St Mary Holsworthy Cornwall EX22 6XR **Proposal:** Construction of a single storey extension to provide a sunroom sited on the rear (S.E) elevation, repositioning of existing bedroom No 1 window frame from the rear elevation to the side (S.W) elevation

The following planning applications have been received:

1. PA11/03159 MC Slade, Land at Tor View Farm Week St Mary Installation of 3.84 kWp ground mounted solar photovoltaic system (16 panels) on farmland adjacent to farm buildings

NEXT MEETING'S AGENDA

DATE OF NEXT MEETING : Monday 20th June 2011 in the Parish Hall