

WEEK ST. MARY PARISH COUNCIL

Chairman
Mr L Davies

Vice-Chairman
Mr P Sachs

Clerk
Ms N. May

**COUNCIL MEETING ON MONDAY 21st MAY 2012 AT 7.15PM ON THE PLAYING FIELD,
THEN 7.30PM IN THE PARISH HALL**

CHAIRMAN'S WELCOME

APOLOGIES

DECLARATIONS OF INTEREST

ELECTION OF CHAIR AND VICE-CHAIR

MINUTES OF THE MEETING HELD ON THE 16th APRIL 2012

MATTERS ARISING

1. Caravans
2. Planning permission sign off
3. ECLAG Grant queries: timetable for activities, booking system for Parish Office; letters of support; contingency fund and % contribution by Parish Council;
4. Housing Needs survey
5. Ashbury Grove: adoption of roads and open spaces
6. Screening and scoping (Planning)

REVIEW STANDING ORDERS AND ASSETS REGISTER

CHANGE SEPTEMBER MEETING DATE

NEIGHBOURHOOD PLAN (with special reference to wind turbines)

MAJOR/MINOR VILLAGE STATUS UPDATE

ADOPTION OF POLICIES ON EQUAL OPPORTUNITIES, ENVIRONMENT, CHILDREN AND VULNERABLE ADULTS

REPORTS FROM VILLAGE ORGANISATIONS:

Playing Field/Football Club; - **agreement for tenure on new pitch and changing rooms ; insurance for skate park**
Parish Hall; Magazine; Poor Man's Piece; Diamond Jubilee

OPEN FORUM AT THE DISCRETION OF COUNCILLORS.

CORRESPONDENCE

Correspondence that has been circulated:

1. CPRE – A Plan for Growth for Cornwall and the Isles of Scilly
2. **Cornwall Council - Review of polling districts and polling places**
3. **Royal Cornwall Hospitals – Plans for NHS**
4. Miss M Swayne, Friends of Week St Mary Church and Churchyard – letter of thanks and annual accounts
5. Cornwall Council – Street Trading in Cornwall
6. Cornwall Council – proposed Caravan and Camp site Harmonised Licence Conditions Consultation
7. **Cornwall Association of Local Councils – Illustrative Code of Conduct; new arrangements for the Code; update on Code 10.5.12;**
8. **Cornwall Council –Standards Committee draft Code for Consultation (expected to come into force July 2012)**
9. **Cornwall Association of Local Councils: The Week Issues 10; 11; 12; 13: including: Repeal of Power of Well-Being; Retirement Payments; Localism Act Update training Launceston Town Hall 18 June 7-9pm; informal meeting 18 June Bangors Methodist Chapel Hall, Poundstock 2-4pm; General Power of Competence training Bodmin Shire Hall 21 May 7-9pm;**
A new simplified planning framework;
10. Cornwall Renewable Energy Show 26 and 27 July 2012 Delabole PL33 9DA
11. Pearce Construction: Copy of letter confirming adoption of road Ashbury Grove;
12. **Cornwall Council: bus fares, timetable, poor access to vehicle, eating on bus;**
13. Cornwall Council: Leader Message April 20; April 27; May 14; Police Authority Matters including notification November 15 date to vote for new Police Commissioner; s106 money monitoring procedure;
14. Cornwall Council - Localism Newsletter 27 April
15. **The Village Housing Guild: affordable housing**
16. Bude Community Network Panel: Notes of Meeting 2nd April and Equality and Diversity Report;
17. Cornwall Rural Community Council: Best energy deal campaign: three sessions left (by end May 2012)
18. **Lanner Parish Council – Judicial Review**
19. Local Furniture Reuse Shop RE:SOURCE – 2nd hand furniture
20. Chair of Cornwall's Shadow Health and Wellbeing Board - Local Healthwatch to be running by April 2013 to be the new consumer champion for publicly funded health and social care. Consultation **Tuesday 26 June 2012, 09.30-12.30** The Parkhouse Centre Bude
21. Cornwall Countryside Access Forum Agenda Tuesday 22 May 2012 2.00 pm Council Chamber, Cornwall Council St Austell,
22. Local Works: request for support re Sustainable Communities Act

FINANCE

1. Mr JLA Race Toilet cleaning
2. Becky Wood – toilet cleaning
3. Mr Tom Willoughby – grass cutting at village greens
4. AON – Annual Insurance premium
5. S137 donations:
 - Torridge and Bude citizens advice bureau
 - Cornwall Air Ambulance
 - League of Friends of Stratton Hospital
 - Cornwall Blind Association
 - Farm Crisis Network
6. End of year accounts, bank reconciliation and audit requirements: Internal audit opinion and approval. Display of elector's rights.
7. Review assets register
8. Pre-approval categories of petty cash expenditure including postage stamps
9. Cornwall Council – Local Maintenance Partnership Contract – offer of Grant
10. HMRC employer returns: nil return (no P11, P14, P35). P60

COUNCIL RESPONSIBILITIES

Public Toilets /Parish Greens /Footpaths /Highways /Dog bins/ Community Policing / Transport/ Parish Plan/Council Assets

PLANNING

The following information has been received:

1. Land Owned By Week Orchard Marhamchurch Bude Cornwall EX23 0HT Installation of a 100 kw Wind Turbine sited on a 37m free standing monopole structure on a concrete base (47.5m to tip) with a triple blade rotor with a diameter of 21 m and associated works. - Mr PA12/00444 (Case Officer - Simon King) **SITE MEETING 26TH APRIL; Planning Committee meeting 2nd May REFUSED**
2. PA12/00712 Construction of barn for general agricultural purpose with the installation of 49kw solar panels on the south facing side of the roof at Higher Exe Farm Week St Mary EX22 6UX for Mr Adrian Shute, WT and ME Shute (Case Officer Richard White) **APPROVED**
3. PA11/03712 Manceple House Week St Mary Holsworthy Cornwall EX22 6XJ Kitchen extension with a first floor bedroom and cloakroom –Mr Stephen Cunningham - (Case Officer - Julie Mitchell) **REFUSED**
4. PA12/01959 Installation of a 10.6m 4KW vertical axis wind turbine at Lambley Park Week St Mary EX22 6XN for Mr Alan Middleton. **REFUSED**
5. PA12/02931 Installation of 2x CF15eW wind turbines with 20m masts and 6m long blades at Kitsham, Poundstock for Mr J Congdon (Case officer Gavin Smith)

The following planning applications have been received:

1. PA12/03153 Change of use of public house to dwelling at The Green Inn Week St Mary Holsworthy for Mr M Hirst (Case Officer Simon King)
2. PA12/03383 Roof over silage store and feed yard as part of Upstream thinking project by South West Water/Westcountry Rivers at Stonyfold Farm Whitstone Holsworthy for Mr Stuart May (Case Officer Aimee Williams)

NEXT MEETING'S AGENDA

DATE OF NEXT MEETING: Monday 18th June 2012 at 7.30pm in the Parish Hall