

## WEEK ST MARY PARISH COUNCIL

An Extraordinary Meeting of the Parish Council took place on Thursday 16<sup>th</sup> August 2012, under the chairmanship of Mr L Davies, with 9 councillors. The following matters were discussed: Under the Public Bodies (Admission to Meetings) Act 1960 the Parish Council agreed to exclude the Public from this meeting because of the public interest. The Council discussed the terms of the Football Pitch Licence as a basis of negotiation with the Football Club. Also Personnel matters re appointment of new clerk.

Parish Council Meeting took place on Monday 20<sup>th</sup> August 2012 at 7.30pm under the chairmanship of Mr L Davies with 8 Councillors, and 0 members of the public present. The following matters were discussed:

**Replacement process for clerk post:** The Clerk leaves on 31<sup>st</sup> August. Mr L Davies will be the point of contact for all matters after this date until the new clerk starts work. There will be no September meeting unless urgent matters arise.

**Office grant** Mrs M Smith, Mr I Barriball and Mr P Sachs will oversee the process of the conversion of gents toilet to office. Mr L Davies signed the declaration accepting the terms of the grant. It was agreed that organisations such as the Cornwall Blind Association should be encouraged to use the office for meetings.

**Cornwall Council housing needs survey in Week St Mary: first draft of the summary report**

The survey identified a small local housing needs requirement. It was noted that there was only a 23% response rate, compared with 78% for the Parish Plan in 2008. This makes the Parish Plan better evidence. In all there are three strands of evidence for housing need in the parish: this survey; the Parish Plan; and the grading of the parish as a Category E, meaning only a small amount of development would be appropriate. Parish Council will consider the range of evidence in detail at the October meeting.

**Playing Field:** Mr P Sachs will handle registration of the field with Queen Elizabeth II Trust. It was agreed that the upper field must be booked in advance, probably via Mr P Sachs as Chair of the Playing Field Committee.

**Parish Hall** – There will be Bingo on 19<sup>th</sup> October; Quiz night on 9<sup>th</sup> November; Christmas Draw on 30 November. Tote Ensemble's musical entertainment raised £104 for Hall funds. It is hoped to run a 21<sup>st</sup> Century Quiz night to attract younger people.

**Correspondence discussed:** see list on agenda on notice board or village web-site.

**Finance Cheques** were raised for the following: R Wood - Toilet Cleaning; JA and MC Roberts - Toilet Cleaning materials; Nicky May - Clerk's salary and expenses August 2012; Micheline Smith - Printing costs grant/recruitment; Audit Commission - Audit fee 2011-2012 ; R. Wood - Toilet Cleaning August 2012 ; Warmerhome - Office cavity Wall insulation (ECLAG grant); South West Water - Water and sewerage at Playing Field and Public Toilets; EDF Energy - Electricity at Public Toilets. **Income** was noted from: collection towards Skateboard Clerk - total £145.97.

**Audit Commission** have approved the annual accounts 2011-12 with no issues to answer.

### **Planning**

**The following information has been received:**

1. Possible Enforcement Case at Greeleigh, Week St Mary **E1/2009/01244** planning was approved on 23.10.2009. The file on this matter will now be closed.
2. Trefrouse Farm Week St Mary Holsworthy Cornwall EX22 6XW Siting of 1 50kW wind turbine and associated works, with a hub height of 36.4m with three blades and a rotor diameter of 19. 2 m - J A And E A Retallick - **PA12/03950 REFUSED**
3. Land At Kitleigh Farm Stewarts Road Week St Mary Holsworthy Cornwall Installation of 49 kw ground mounted solar photovoltaic array with a maximum height of 2.6 m and associated equipment - Mr Andrew Martyn - **PA12/03900 WITHDRAWN**
4. Week Orchard Marhamchurch Bude Cornwall EX23 0HT Amended Design to previously approved application PA11/07230 for proposed conversion of redundant agricultural barn to form residential dwelling, namely proposed construction of single storey extension to barn - Mr And Mrs C Congdon - **PA12/04894 APPROVED**
5. 5B West Week Close Week St. Mary Holsworthy EX22 6XQ Conversion of garage to provide additional living accommodation. - Mr Antony Sachs - **PA12/05353 APPROVED**
6. Higher Whiteleigh Farm Whitstone Holsworthy EX22 6LB Extension to dwelling - Mr And Mrs Hepper - **PA12/05287 APPROVED**
7. **PA12/06071 PRIOR APPROVAL NOT REQ'D** Mr Samuel Gubbin Land East Of Brendon Cottages Boyton Launceston Cornwall Prior notification for construction of general purpose agri building to store feed fodder and machinery

**The following planning applications have been received:**

1. **PA12/06367** Construction of extension to existing free-range poultry buildings on Land North West of Week Orchard Marhamchurch Bude Cornwall for Mr Chris Congdon **No comments.**
2. **PA12/05891** Listed Building Consent for the removal and replacement of shower partition wall and replace shower basin and toilet at Hayescott Week St Mary for Mr Neil Breen **No comments.**
3. The Rectory The Glebe Week St Mary Holsworthy Cornwall EX22 6UY Notification for consent to trim back branches to give 2 metres clearance from neighbour's property on beech tree (T1), shorten secondary stem by approximately 4 metres on beech tree (T2) and remove deadwood from within crown on ash tree **PA12/06753 Notification only no need for comments**
4. Whiteleigh Farm Whitstone Holsworthy Cornwall EX22 6LB Construction of a shed to cover existing cattle collecting yard incorporating the re-roofing of existing shed as part of the Upstream thinking project by South West Water & Westcountry Rivers trust with the aim to keep clean water separate from foul. - Mr John Uglow - **PA12/05669 No comments**
5. Whiteleigh Farm Whitstone Holsworthy Cornwall EX22 6LB Construction of shed to cover existing feed yard as part of the Upstream thinking project by South West water/ Westcountry Rivers Trust. - Mr John Uglow - **PA12/05664 No comments**
6. Higher Whiteleigh Farm Whitstone Holsworthy EX22 6LB Construction of a cubicle shed with underground slurry store and covered feed area for dairy cattle as part of the Upstream thinking project by South West Water/Westcountry Rivers Trust. - Mr John Uglow - **PA12/05663 No comments**

Clerk to raise the matter of the re-planting plan for trees at the Bakery. A site visit should have been made in March. The Enforcement Case has not yet been signed off.

**DATE OF NEXT MEETING :**

Next meeting Monday 15<sup>th</sup> October 2012 at 7.30pm in the Parish Hall

*Nicky May - Parish Clerk*