

WEEK ST. MARY PARISH COUNCIL

Chairman
Mr J Ward
3rd July 2014

Vice-Chairman
Mrs M Smith

Clerk
Mrs B Heathcote

The Parish Council meeting will take place in the Parish Hall on Thursday 10th July 2014 at 7.30pm

CHAIRMAN'S WELCOME

APOLOGIES

DECLARATIONS OF INTEREST

COUNCILLOR DISPENSATIONS

CONFIRMATION of the MINUTES of the MEETINGS held on June 12th 2014

MATTERS ARISING

1. Ashbury Grove holding tanks.
2. Response to letter re Community Hospital Ward closures
3. Response to letter re Police cutbacks
4. Copies of Financial Regulations for each councillor

OPEN FORUM AT THE DISCRETION OF COUNCILLORS

PLANNING – Decision Notices

1. PA14/04358 - Single storey rear extension porch. Detached single storey garage and store. The Barn Week Green, Week St Mary. Mr Paul Cartwright. Approved.
2. PA14/03262 - Listed Building Consent for front window replacement. Hayescott Week St. Mary. Mr Neil Breen. Approved.
3. Deal with Decision Notices received by the date of the meeting that are considered urgent.

PLANNING – Applications

1. PA14/04848 - Works to extend balcony by approximately 0.65m, replace external stairs on the south elevation and make alterations with new finishes to the balustrade and balcony floor. 5 Market Place Week St. Mary. Mr Ivor Barriball.
2. Deal with planning applications received by the date of the meeting that are considered urgent.

PLANNING – Queries Other Planning Matters

1. Date of CC Strategic Planning Committee in Truro re PA14/02107 - The Big Field Wind Farm and PA14/12113 Change of use of Little Exe Cottage
2. Deal with matters received by the date of the meeting that are considered urgent.

COUNTY COUNCILLOR Mrs N CHOPAK

CORRESPONDENCE

Correspondence that has been circulated:

1. WSM PC Finance - Balance Sheet 1st QTR.
2. WSM PC Finance - Bank Reconciliation 1st QTR
3. Email re National Scam - offenders purporting to be police officers.
4. Email -Bude Community Network Panel Meeting Agenda.
5. Letter re Signpost magazine.
6. **Email re Coffee/Information session presented by CALC at the Parkhouse on Thursday 03.07.14.
2.30 – 4.30pm**
7. Email Invitation from The Prince's Regeneration Trust.
8. Email – Cornwall Business Breakfast Invitation.

9. Email -PSE Newsletter
10. Email -Vital Venues Newsletter.
11. Email – CC Free Dog Chipping in conjunction with Dogs’ Trust
12. Email – CC Tourism Report.
13. CPRE Newsletter & enclosures.
14. Reply letter from Police & Crime Commissioner (re letter sent in May).
15. Copy of Refusal Decision Notice re Lifting of Condition 2 (agricultural occupancy condition) Mr & Mrs W Hannaford Greenacre + Officer report.

CODE OF CONDUCT TRAINING

PARKING ISSUES

PLAYING FIELD

Playing Field Committee Members.

Request to use the Playing Field for a Fundraising Event.

Tennis Court Fence.

Direct Debit to SWW.

SITE OF DERELICT CARAVAN

CALC TRAINING ON MINUTES AND AGENDA

FINANCE

1. Payments:
 - J Sachs (toilet cleaning)
 - Booker Farm Services (Magazine Paper)
 - Grant Thornton (Audit Return)
 - CALC (Clerk Training (Agenda/Minutes)
 - Mrs B Heathcote (Travel to Bodmin re training)
 - EDF Public Conv/P Office D/D
 - EDF Public Conv/P Office (1st mthly D/D re new tariff) D/D
 - EDF Playing Field D/D

Any other accounts presented by the date of the meeting that are considered urgent.
2. Income.
3. Bank Balances
4. 1st QTR Bank Reconciliation and Balance Sheet
5. Renewal/tenders for contracts for Toilet cleaning - current contract runs until 31/07/14.
6. S137 Grants
7. Comparison of Building Society/Savings Accounts interest rates.
8. Transfer funds to Building Society.
9. Review variable Direct Debits as per Financial Regulations.
10. Audit Commission Report your end 31.03.14.

COUNCIL RESPONSIBILITIES

Parish Office **PIR light**. Public Toilets / Parish Greens / Footpaths LMP / Highways / Dog bins –Siting of dog/normal waste bin/ Community Policing /Transport/ Parish Plan / Council Assets

REPORTS FROM VILLAGE ORGANISATIONS:

Football Club; Parish Hall; Magazine; Poor Man’s Piece – **Parish Council Representative**

NEXT MEETING’S AGENDA - Clerk's Annual Review & Approval of Contract

DATE OF NEXT MEETING August 14th 2014