

MINUTES OF WEEK ST MARY EXTRAORDINARY PARISH COUNCIL MEETING
held on Wednesday 20th May 2015 at 7.30pm in the Parish Hall.

PRESENT: Mrs M Smith (Chair), Messrs R Harris, S May, S Cluney and the Clerk.

APOLOGIES – Mr J Ward and Mrs C Slade.

No members of the public were present.

CHAIRMAN’S WELCOME – The Chairman welcomed everyone to the meeting.

NO DECLARATIONS OF INTEREST

NO COUNCILLOR DISPENSATION REQUESTS.

NO OPEN FORUM

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6) – Not necessary to invoke.

PLAYING FIELD

Review Tenders for Repairs & Maintenance required for the Play Area and Play Equipment

There had been only one request for a list of the required work – from Mr M Slade and his was the only quote received: To include all material and labour £1475.00. The quote had not confirmed including weed clearing or a start date but just before the meeting the Clerk received a text advising the quote included weed clearance and early July as the start date. Although it would have been preferable to have had 3 quotes, there is a provision under Financial Regulations to proceed with one quote and the Councillors are satisfied with Mr M Slade’s workmanship. It was unanimously agreed to ask Mr Slade to start as soon as possible and, as he is not VAT registered, request to have all invoices for materials addressed to the Parish Council in order to reclaim VAT.

CC SMALL SOCIETY ANNUAL LOTTERY MANAGER REGISTRATION FEE

The above item was not on the noticeboard agenda, but Financial Regulation makes provision for urgent payments to be made and ratified at a following meeting. Therefore a cheque for £20 to CC was signed and it was agreed to continue with Mr L Davies as the contact.

ITEMS FOR THE NEXT AGENDA - CC Small Society Annual Lottery Manager Registration Fee, S137 and other Grants. Annual Review of: Governance & Finance, Financial Regulations, Internal Audit, Risk Assessment and Councillors’ Register of Interest, Parish Greens, Stationery requirements

DATE OF NEXT MEETING: Thursday June 11th 7.30pm in the Parish Hall