

MINUTES OF WEEK ST MARY PARISH COUNCIL MEETING

held on Thursday 13th August 2015 at 7.30pm in the Parish Hall.

PRESENT: Mrs M Smith (Chair), Messrs J Ward, R Harris, P Sachs, W Pearce, S May, Mrs C Slade, Mrs N Johns and the Clerk.

APOLOGIES – Messrs S Cluney, P Coulson and Cllr N Chopak.

No members of the public were present.

CHAIRMAN’S WELCOME – The Chairman welcomed everyone to the meeting.

DECLARATIONS OF INTEREST Mr S May: PA15/05426. Messrs J Ward, S May and Mrs M Smith: CARE.

No COUNCILLOR DISPENSATIONS

CONFIRMATION of the MINUTES of the MEETINGS held on 9th and 13th July 2015.

The minutes of the meetings were agreed.

MATTERS ARISING

Superfast Broadband - The Chairman emailed Cornwall Development Company 14.07.15. Appearances on the website indicate that superfast is available and it was agreed to monitor and check.

Code of Conduct Training -2 places have been booked for a session on 01.10.15at 4 – 6pm in the Parkhouse Centre Bude. Mr S Cluney has put it in his diary. On-line training should be available next year.

Memorial for Ivor Barriball – The family are in favour of a bench and enquiries will be made about the preferred site.

NO OPEN FORUM

PLANNING – Decision Notices

1. PA15/04889 - Change of use from former garage and separate residential unit to three residential units - including the erection of an extension - The Old Garage Week St Mary. Mr K J Bromell. REFUSED
2. PA15/05051- Application for Lifting of Condition 2 on Decision Notice 96/0245 for the Construction of an Agricultural Dwelling (agricultural occupancy condition). Greenacre - Week St Mary. Mr & Mrs W Hannaford. APPROVED

PLANNING – Applications

Mr S May left the meeting.

1. PA15/05426 - Replacement dwelling. Greenleigh Week St Mary. Mr Jak Gubbin. The planning officer has advised that they are not in favour of work being started before permission is granted, it is not illegal to commence without planning approval which is done at their own risk and there are no planning policies that would enable them to refuse the proposal. Developers do not have to use CC authority building inspectors. It was resolved to agree to disagree and accept a delegated decision.

Mr S May returned to the meeting

PLANNING – No Queries Other Planning Matters

PLANNING – CC advice re ceasing to post paper copies of planning applications

There was no prior consultation and the decision appears to have already been made by CC. Copious correspondence from many parish councils raising many concerns about the extra cost to parish councils, practicalities etc have been sent. SLCC & CALC have been in liaison with Cllr E Hannaford, CC planning portfolio holder. CC has agreed to delay the start date until January 2016, to provide training and a grant of £700 to each parish/town council to offset the costs. More information and details to follow. The Chairman suggested that the Clerk monitor any impact on her time.

DISCUSS MATTERS RELATING TO TREETOPS PLANNING PROPOSAL

A public meeting has taken place in the Parish Hall when the proposed plans were available to view. The councillors agreed that it is their responsibility to ensure that there is no encroachment on the Village Green.

COUNTY COUNCILLOR Mrs N CHOPAK

Nothing to report.

PS SOLAR FARM COMMUNITY BENEFITS

It was resolved to accept the terms in the letter from Primrose Solar Renewables. Mrs M Smith will write on behalf of the parish council. Thanks were expressed to Mrs M Smith and Cllr N Chopak for all their hard work and input in the negotiations

DONATION/PLEDGE TO CARE RE THE GOOD ENERGY APPEAL AND RULE 6

The date for the Public Hearing has been set for April 2016.

Mrs M Smith and Messrs J Ward and S May left the meeting. Mr W Pearce took the chair.

The total amount the parish council can grant under Section 137 for 2015/16 is £3937.60 ie £7.36 per electorate which is currently 535. When the precept was set for 2015/16 the total allocated for S137 was £700. To date £411 has been allocated and there is a commitment to cover the cost of the magazine paper and the RBL Poppy Wreath. If funds allow the parish council can pass a resolution to exceed the S137 allowance for 2015/16. The parish council have an option to donate funds or pledge funds. Following a discussion, it was resolved to discuss whether or not to decide to pledge or donate and not defer the decision. It was resolved that the parish council should pledge some funds to CARE. It was resolved to make the decision on the amount to pledge at the November meeting, after the ½ yearly figures are prepared.

CORRESPONDENCE

Correspondence circulated 07.08.15

1. Cornwall Devolution Deal.
2. Town & Parish Council with Voluntary Sector Summit – 30.09.15
3. CC (Edwina Hannaford) letter re Change in sending planning application paper copies.
4. Letter from Lanner Parish Council and comments' attachment.
5. CC Housing Sites on Brownfield Land.
6. CC Leisure Services Review.
7. CC Communities & Devolution Bulletin 31.07.15.
8. Primrose Solar Ltd Community Benefits Offer letter.
9. CC Library & One Stop Shop Service Review.
10. N Devon Hospice Impact Report 2013 – 14
11. Copy of poster at Crackington Haven parish council owned toilets.
12. Gambling Act 2005 – Consultation on draft revised Statement of Principles (emailed only)

Correspondence circulated 13.08.15

13. Farming Community Network Annual report & financial statement 31.03.14.
14. RNLI Summer Newsletter.
15. Healthwatch Cornwall Annual Report 2014/15
16. CPRE countryside Voice Summer 2015
17. CPRE Fieldwork Summer 2015
18. Bude Community Network meeting Notes 20.07.15.
19. North Coast Cluster group of councils notes from meeting re Paperless Planning.
20. Letters/emails for thanks for grants from ND Hospice, Cornwall Air Ambulance, Stratton Hospital League of Friends, Week St Mary village Website, Methodist Chapel

Correspondence dealt with at the meeting:

21. Healthwatch Cornwall posters and fliers.
22. CC Cornwall Countryside Access Forum – recruitment of members.

PLAYING FIELD

Upkeep of Log Book for Visual Safety Checks. Following the discussion, it was agreed that Mrs N Johns and Mrs C Slade will undertake a monthly check for a period of 6 months each. Mr P Sachs will pass the book to the Clerk. Due to unforeseen circumstances start of the repairs and maintenance had been delayed but are now completed and it was agreed that Mr Slade has done an excellent job. There was a discussion about the overall cost of maintaining the Playpark and the best way to ensure that it is not vandalised or damaged and how to keep the weeds at bay. During a safety inspection, Mr L Davies had advised that the skateboard apparatus is unsafe. Mrs M Smith borrowed some orange barrier fencing and with Mr P Sachs' help they had fenced it off pending repairs. It was agreed that the whole deck requires replacing. There was long discussion about the best way to effect repairs with regard to safety, longevity and best value.

Mrs C Slade left the meeting.

It was agreed that the work needs to be done as quickly as possible and, that as the work undertaken in the play

area and on the play equipment was excellent, it was resolved to ask Mr M Slade to tender for the work. Mr S May will liaise regarding getting the materials.

Mrs C Slade returned to the meeting.

It was resolved to purchase 50m of safety barrier mesh fencing, which Mrs M Smith offered to do. It was agreed the swing seats need replacing and Mr P Sachs offered to get prices. It was agreed that the safety surface needs replenishing and Mrs M Smith offered to get some samples.

Tennis Court – Mr S May has the board for the goals

WEED TREATMENT IN WEEK ST MARY PARISH

Mrs M Smith will seek clarification from CORMAC about the actual areas they used to include in their treatment. It was noted that the cost to have the work undertaken was not included in the calculations for 2015/16. Any such work undertaken needs to be done by someone with a license and all the necessary paperwork, public information notices etc.

WEEK ST MARY TOILETS

- a) There has been a request for better direction signs in the village for the public toilets. The councillors will check the existing signage and discuss at the next meeting.
- b) It was agreed to have a voluntary contribution box for the public toilets. Mrs N Johns will ask JAG Signs to make a sign and the Clerk will investigate getting a suitable lockable moneybox.
- c) It was agreed to erect a sign requesting that children do no play around the toilets and Mrs N Johns will arrange this with JAG Signs.
- d) EDF have agreed a goodwill credit of approximately £30 in respect of the extra work caused by them due to their various misleading letters and statements.
- e) The electrical safety check is awaited

CORNWALL RURAL HOUSING ASSOCIATION LTD RE GOVERNMENT'S INTENTION TO EXTEND THE RIGHT TO BUY POLICY TO HOUSING ASSOCIATIONS.

The government intend to extend the Right to Buy to housing associations. CRHA are concerned about the implications of this and they are requesting rural exemption. The Clerk was directed to write to Mr S Mann MP asking for housing association properties in rural areas to be exempt from the Right to Buy that policy.

LIBRARY & ONE STOP SHOP REVIEW

CC need to undertake further work and they request that anyone interested in talking about devolving the services contact them by 30.09.15.

FINANCE

1. Payments totalling £322.66 as per schedule together with £1570 additional 2 cheque payments (J Sachs and M Slade) were approved
2. No Income.
3. Bank Balances as at 05.08.15.

Nat West Bank Balances	£3,801.56.
Monmouthshire B/Soc	£8,410.10.
4. Direct Debit Review: The only direct debits are to BT, EDF and SWW and the Clerk checks them regularly and copies of invoices/statement are filed.
5. Savings account with Nat West. The forms require 2 more signatures. The Clerk will delay transferring funds until the second half of the Precept is received.
6. External Audit Certificate and Report –The External Auditors had requested a statement for the 31st March 2015 to confirm the balance of loan and the name of the provider. Following receipt of the information, Grant Thornton has approved the Annual Audit; Section 3 has been authenticated by them with no matters drawn to attention. The required documents were photocopied and displayed on the noticeboard for the required 14 days. Depending on the requirements under the Transparency Code the details may be forwarded to the Village Website.
7. Changes to Pension rules. Deferred

POLICIES AND PROTOCOLS

It was resolved to adopt the protocols for Dealing with Developers and Dealing with Planning Enquiries respectively.

PARISH MATTERS & RECEIVE UPDATES

Defibrillator & Details of Emergency Contacts in the Parish – No update.

Record book of Parish Councillors terms of office. – Mrs C Slade has extracted the information up to 2003. The Clerk is still researching a supplier of a suitable book to record the information.

Bench repairs – in hand

Community Policing - An email from PCSO Sarah Ross advising that she is back in Bude for 5 weeks in the summer and is introducing a new PCSO. She is still hoping to assist with a Speedwatch Scheme in the parish.

Footpaths – The Clerk had received a message about a path and stile in the parish which they found overgrown and 1 stile needing repair and the information has been passed to the Footpath Co-ordinator.

The Clerk has received the contractor's agreement – which was witnessed by the Clerk and Chairman.

Highways – many areas that have been reported with potholes remain untreated

Football Club ; Parish Greens; Parish Office; Transport – Nothing to report

Hospital Bed Closures: Concern was expressed about the announcement in the local paper that community hospital beds are being reduced from 73 to 40. It was agreed that councillors will attend meetings in Holsworthy on 20.08.15

RECEIVE REPORTS FROM VILLAGE ORGANISATIONS

No reports received

ITEMS FOR NEXT AGENDA

Update/Review Policies

Christmas Tree Lights

DATE FOR MEXT MEETING

September 10th 2015