

Week St.Mary Parish Council

8th April 2016

I hereby give notice that a meeting of the Week St.Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 14th April 2016 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
 - 1a. **To receive County Councillor's report on Matter's Arising**
2. **To Note Councillors present**
3. **To Receive Apologies for absence with reasons**
4. **To Receive Declarations of Interest & Approve Dispensations**
5. **To Approve the Minutes of:**
Ordinary Meeting Thursday 10th March 2016
6. **To Receive Clerk's report on Matter's Arising:**
EDF Smart Meters – 28th April
Meeting with Jamie Sachs regarding footpaths, greens and toilets - report.
Survey of village green
7. **Planning**
Any late applications received will be discussed under this section
 - 7a. **To discuss and make a Consultee comment on Application:**
PA16/01909. Land South of Creddacott Farm. Good Energy Cedar Wind Farm. Application to vary condition 3 (time limit for removal of anemometer) of decision PA13/07981 to allow the anemometer to be retained for an additional two years due to an ongoing planning appeal.
PA16/02511. The Stable Barn. Odd Mill. Mr I Cooper. Application for a lawful development certificate on the grounds that the use of a single dwelling house began more than four years before the date of this application.
PA16/02551. Mill Barn. Odd Mill. Mr I Cooper. Application for a Lawful Development Certificate for the use of a single dwelling house.
8. **Portfolio Reports:**
Public Transport -
Community Policing -
Playground – Playbark, Skateboard ramp
Highways, Footpaths & Greens –
Adult Social Care –
BAN –
Neighbourhood Plan -

9. Correspondence

9a. For Action

1. WSM WI – Request to plant a tree in WSM to commemorate the centenary and its' birthday.
2. Mrs Pat Barriball – Letter regarding drainage from Poor Man's Piece into her field.

9b. For Information

1. Margaret Johns – letter withdrawing her application for Parish Councillor position.
2. Scott Mann MP – Copy Letter sent to Secretary of State for Local Government regarding Big Field Wind Farm
3. CPRE – Countryside Voice Magazine
4. NHS – Peninsula News Magazine

10. Agenda Items

1. To **resolve** to apply for the existing emergency plan grant from CC.
2. To **discuss** the Annual Parish Meeting,
3. To **discuss** the Clerk's request for a pension. To **resolve** to pay 3% of salary from April, via DD £10pcm with balance paid annually in arrears, to Clerks personal pension with Standard Life.
4. To **review** fixed assets register for insurance renewal - to include playground equipment?
5. To **discuss** the Annual Dinner
6. To **resolve** to instruct J Sachs as footpaths & greens contractor for 2016 season. Chair to **sign** as witness the LMP contract with Jamie Sachs
7. To **resolve** to include 3 cuts a year on the playing field into the Greens contract.

11. Accounts

Balances 31st March 2016

Current Account	£ 11,416.86
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

1. To **resolve** upon whether playground playpark will be paid from 'Parish Projects' budget or from CB.
2. To **resolve** to remove resigned Councillors and Clerk from the NatWest Bank accounts and to add the Clerk
3. To **resolve** to remove resigned Councillors and Clerk from the Monmouthshire Building Society account and to add the Clerk

Annual Return

4. To **approve** the annual governance statement
5. To **approve** the accounting statements 2015/16

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001364	£449.98
Esther Greig	Clerk Mileage	001364	£51.75
St.Gennys PC	SLCC subscription	001365	£50
EDF	Electricity Toilets	DD	£10
Jamie Sachs	Cleaning and maintenance – toilets	001366	£75
SWW	Water and sewerage	DD	£73.22
SWW	Water – playing field	DD	£58.15
Cornwall Council	Loan repayment	001367	£975
Bobbie Heathcote	Balance expenses	001368	£3
Nationwide bark & play	Playpark. (£inc. VAT tbc)	001369	£1745.25

To note Income

Monmouthshire Building Soc.	Annual Interest	£90.41
Public Conveniences	Donations	£tbc
Cornwall Council	Precept	£7,681.00
Cornwall Council	CTS Grant	£409.82

12. Co-Option of Councillors

To co-opt 3 new councillors

13. Items for May's Agenda.

Equal Opportunities & Grants Policy

Maintenance of Parish seats, notice board and war memorial. Calendar of PC meetings 2016-17, Defibrillator, Portfolio holders for Bude Area Network, Neighbourhood Plan