

Week St. Mary Parish Council

6th May 2016

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 12th May 2016 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

- 1. Public question time** (15 minutes allowed for this)
 - 1a. To receive County Councillor's report on Matter's Arising**
 - 2. Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies**
Chair to sign Declaration of Office
 - 3. To Note Councillors present**
 - 4. To Receive Apologies for absence with reasons**
 - 5. To Receive Declarations of Interest & Approve Dispensations**
 - 6. To Approve the Minutes of:**
Ordinary Meeting Thursday 14th April 2016
Annual Parish Meeting 21st April 2016
 - 7. To Receive Clerk's report on Matter's Arising:**
EDF Smart Meters – June
Boundary Fence of playing field
Internal Audit completed
 - 8. Planning**
Any late applications received will be discussed under this section
 - 8a. To discuss and make a Consultee comment on Application:**
PA16/03625. Land West Of Whiteleigh Farm, Whitstone. Messrs JJ, JGG, CR Uglow. Reserved Matters application for construction as an agricultural occupancy dwelling. (details following outline application PA13/01079 dates 09/05/13)
- For Information – Planning committee 23rd May**
PA16/01909. Land South of Creddacott Farm. Good Energy Cedar Wind Farm. Application to vary condition 3 (time limit for removal of anemometer) of decision PA13/07981 to allow the anemometer to be retained for an additional two years due to an ongoing planning appeal.
- 9. Portfolio Reports:**
Public Transport -
Community Policing -

Playground –
Highways, Footpaths & Greens – road closure New Mills to Waxhill 6-10th June
Adult Social Care –
BAN –
Neighbourhood Plan -

10. Correspondence

10a. For Action

1. Pam Kite – reported vandalism to 4 cars around the School House. Would like the PC to suggest solutions to the car parking issues.

10b. For Information

1. Clerks and Councils Direct – magazine
 2. CC – Gypsy and Travelling Communities site allocation development plan consultation.

11. Agenda Items

1. To **discuss** how WSM intend to use the emergency plan grant to support the CEP. Offer of a presentation from CC Community Link Officer, Chris Sims at next meeting.
 2. To **discuss** how to keep the written reports from the Annual Parish Meeting
 3. To **resolve** on the calendar of meetings for 2016-2017
 4. To **resolve** to choose an insurance provider from the quotes provided
 5. To **discuss** Poor Man's Piece
 6. To **discuss** Grants Policy and how to distribute CB monies
 7. To **resolve** to include 3 cuts a year on the playing field, and playbark raking into the Greens contract.
 8. To **discuss** the maintenance of Parish seats, notice board and war memorial, toilet doors
 9. Chair to **sign** as witness the LMP contract with Jamie Sachs
 10. To **resolve** to instruct the football club to cut the playing field grass. To **note** the increase in the cost to £750
 11. To **review** Cllr contact sheet and decide what details should be published
 12. Annual Dinner – Friday 20th May Trethorne.

12. Accounts

Balances 30th April 2016

Current Account	£ 15,152.55
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

1. Cllr Pearce to **sign** the Monmouthshire Building Society mandate

Annual Return

2. To **approve** the accounting statements 2015/16

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001374	£384.42
Esther Greig	Clerk Mileage	001374	£11.25
BT	Telephone and Broadband	DD	£83.52
EDF Energy	673102538878 - toilets	DD	£16
Plunkett Foundation			£tbc

To note Income

13. Items for June's Agenda.

Equal Opportunities Policy
 WI Celebration Tree
 Defibrillator
 Transparency Fund 2016-17