

# Week St. Mary Parish Council

2<sup>nd</sup> June 2016

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 9<sup>th</sup> June 2016 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Esther Greig*

Esther Greig  
Clerk

## Agenda

- 1. Public question time** (15 minutes allowed for this)  
Chris Sims – CC – Emergency Plans
- 1a. To receive County Councillor's report on Matter's Arising**
- 2. To Note Councillors present**
- 3. To Receive Apologies for absence with reasons**
- 4. To Receive Declarations of Interest & Approve Dispensations**
- 5. To Approve the Minutes of:**  
Ordinary Meeting Thursday 12<sup>th</sup> May 2016
- 6. To Receive Clerk's report on Matter's Arising:**  
EDF Smart Meters – 21<sup>st</sup> June  
Parking by the School House  
Invoice sent to Primrose Solar  
Letter sent to Pearce Construction – no reply  
Poor Man's Piece – Trustee and PC meeting  
Toilet door and Parish seat maintenance  
Football storage shed  
Community Emergency Plan – grant application sent  
Local Devolution Fund – grant application update
- 7. Planning**  
Any late applications received will be discussed under this section
- 7a. To discuss and make a Consultee comment on Application:**  
**PA16/04468. Land West of the Old Orchard Inn. Mr Jason Orchard.** The proposal is for 2 no. semi-detached cottage dwellings on land adjacent to the Old Orchard Inn
- 7b. Approvals**  
**PA16/01909. Land South of Creddacott Farm. Good Energy Cedar Wind Farm.**  
**PA16/02511. The Stable Barn. Odd Mill. Mr I Cooper.**  
**PA16/02551. Mill Barn. Odd Mill. Mr I Cooper.**
- 8. Portfolio Reports:**  
**To elect portfolio holders for Neighbourhood Plan**  
**Public Transport -**

## Community Policing -

**Playground** – April Internal Audit Check – progress, Skateboard ramp, Professional Playground Inspection, Active Places data platform – Sport England

## Highways, Footpaths & Greens –

## Adult Social Care –

## BAN –

## Neighbourhood Plan -

## 9. Correspondence

### 9a. For Action

Fields in Trust – The Centenary Fields Programme

### 9b For Information

Came and Company – Hiscox insurance documents

Cormac Solutions – Week Ford Bridge – Ground Investigation

## 10. Agenda Items

1. To **discuss** Grants Policy and how to distribute CB monies.
2. To **resolve** to adopt the Equal Opportunities Policy
3. To **discuss** options for a defibrillator
4. To **discuss** disconnecting the BT broadband/phone line from the Parish Office
5. To **discuss** the Annual Dinner
6. To **note** the joint NALC / SLCC Briefing on the 2016 – 2018 National Salary Award. To **resolve** to increase Clerk's hourly rate in line with salary award to £12.01 (by 9p) and backdate to 1<sup>st</sup> April
7. Cllr Pearce – Christmas Tree in the Square
8. To **discuss** Community Emergency Plan. How to organise the update.

## 11. Accounts

### Balances 31<sup>st</sup> May 2016

Current Account	£ 14,027.64 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

1. To complete the Monmouthshire mandate change form.
2. To sign Letter to standard Life regarding direct debit for Pension
3. To complete the NatWest online banking form – all signatories to sign
4. To complete Direct debit form for Information Commissioners Office - Data Protection renewal

### 11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001377	£306.26
Esther Greig	Clerk Mileage	001377	£23.40
Esther Greig	Clerk expenses	001377	£2.37
Sean Johns	Public Toilet – tap replacement	001378	£180
Cornwall Council	Lottery registration fee	001379	£20
CPRE	Annual membership	001380	£36
Information Commissioners Office	Data Protection renewal	DD	£35

## 12. Items for 7<sup>th</sup> July's Agenda.

WI Celebration Tree