

# Week St.Mary Parish Council

1<sup>st</sup> July 2016

I hereby give notice that a meeting of the Week St.Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 7<sup>th</sup> July 2016 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Esther Greig*

Esther Greig  
Clerk

## Agenda

- 1. To Note Councillors present**
- 2. To Receive Apologies for absence with reasons**
- 3. To Receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)  
Apologies Chris Sims – CC – Emergency Plans
- 4a. To receive County Councillor's report on Matter's Arising**
- 5. To Approve the Minutes of:**  
Ordinary Meeting Thursday 9<sup>th</sup> June 2016
- 6. To Receive Clerk's report on Matter's Arising:**  
EDF Smart Meters – 1 installed at playing field. Other equipment prevented installation at Parish Office  
Invoice sent to Primrose Solar  
Poor Man's Piece – Trustee and PC meeting  
Football Club update  
Local Devolution Fund – grant application sent  
Signage – playing field parking, no climbing, toilet  
Flashing Road Signs
- 7. Planning**  
Any late applications received will be discussed under this section
- 7a. To discuss and make a Consultee comment on Application:**  
**PA16/05385. 1 Brendon Cottage, Boyton. Mr N Sparkes.** Extension to dwelling
- 7b. Approvals**  
**PA15/08783. Treetops Holiday Park, The Square. Mr Raymond Pearce**  
Clerk has instructed land survey.
- 8. Portfolio Reports:**  
**To elect portfolio holders for Neighbourhood Plan**  
**Public Transport -**  
**Community Policing -**

**Playground** – Playing field fence  
**Highways, Footpaths & Greens** –  
**Adult Social Care** –  
**BAN** –  
**Neighbourhood Plan** -

## 9. Correspondence

1. The Pensions Regulator – completion of automatic enrolment duties
2. Pearce Construction - letter regarding Ashbury Grove
3. Iron Brothers – Finger Posts
4. CC – Code of Conduct Training – 5<sup>th</sup> September Wadebridge
5. CC – BAN Meeting 11<sup>th</sup> July – Planning
6. Monmouthshire – updated passbook and acknowledgement of change of signatories

## 10. Agenda Items

1. To **discuss** options for a defibrillator. SWASR vs BHF
2. To **discuss** Grants Policy and how to distribute CB monies.
3. To **discuss** WI Celebration Tree
4. To **discuss** Community Emergency Plan.

## 11. Accounts

### Balances 30<sup>th</sup> June 2016

Current Account	£ 13,175.69 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

1. To complete the NatWest online banking form – all signatories to sign
2. To review first quarter accounts
3. Grant Payments
4. BT Business bill - £0 balance

### 11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001384	£252.21
Esther Greig	Clerk Mileage	001384	£23.40
Esther Greig	Clerk expenses	001384	£1.85
Booker Farm Services	Paper for Magazine	001385	£204.05
JA & MC Roberts	Toilet supplies	001386	£9.44
EDF	Electricity – playing field	DD	£21.78
SWW	Water – Playing field	DD	£24.80
South Western Ambulance service – defibrillator		?	£2160?

### To note income

Cornwall Council	Community Emergency Plan	£500
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## 12. Items for 4<sup>th</sup> August's Agenda.

Chris Sims – CC – Emergency Plans

To **discuss** disconnecting the BT broadband/phone line from the Parish Office

Christmas Tree in the Square

Week Ford Bridge

### Addition to Agenda:

The Parish Council resolves that, following a meeting with and the agreement of the existing Trustees, Parish Councillors en bloc will become the sole Trustees of Poor Man's Piece. It is understood that this will henceforth become an automatic responsibility for all eligible Councillors upon taking office. Poor Man's Piece will remain a charity and the asset be managed accordingly. However, it remains open to the Council to seek to change the charitable status in the future should this be possible/advisable.