

Week St. Mary Parish Council

3rd September 2016

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 8th September 2016 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

- 1. To Note Councillors present**
- 2. To Receive Apologies for absence with reasons**
Cllr Ward
- 3. To Receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
 - 4a. To receive County Councillor's report on Matter's Arising**
- 5. To Approve the Minutes of:**
Ordinary Meeting Thursday 4th August 2016
- 6. To Receive Clerk's report on Matter's Arising:**
Code of Conduct Training – 5th September Wadebridge
Weed Treatment and on Back Lane
Signage – playing field parking, no climbing, toilet
Poor Man's Piece
- 7. Planning**
Any late applications received will be discussed under this section
 - 7a. To discuss and make a Consultee comment on Application:**
PA16/05849. Reeve House. Mr T Colwill. Agricultural steel framed building for general storage and to house livestock
PA16/07120. Land West of Damar Cottage. Mrs M A Dennis. Outline application with some matters reserved for the construction of a dwelling.
PA16/07178. Lower Bakesdown Farm, Marhamchurch. Mr and Mrs Snellgrove. Certificate of lawfulness existing use: use of building as a dwelling.
PA16/07229. Land West of The Green Inn. Mr Jason Orchard. Application for variation of condition 2 for the formation of a new vehicular access in respect of decision notice E1/2009/00746
- 1. Treetops.** Cornwall Archaeology assessments for Treetops planning conditions. Traffic Plan. Commencement of works.
- 8. Portfolio Reports:**
Public Transport -
Community Policing -
Playground –

**Highways, Footpaths & Greens –
Adult Social Care –
BAN –
Neighbourhood Plan -**

9. Correspondence

1. Letter from J&M Roberts. Regarding the village shop
2. CALC. Newsletters
3. Letter from Primrose Solar 5 Limited. Regarding administrative change
4. Letter from Football Club. Response to PC Letter
5. Letter from BT. Increase in prices.
6. Letter from Pam Kite. Regarding parking at Week Green

10. Agenda Items

1. To **discuss** and **resolve** upon a Grants Policy.
2. To **discuss** WI Celebration Tree
3. To **arrange** a Community Emergency Plan meeting
4. To **discuss** Pearce Construction - Ashbury Grove public space maintenance
5. To **review** tenders for the playing field fence and to **resolve** to instruct a contractor
6. To **review** tenders for the defibrillator installation and to **resolve** to instruct a contractor
7. To **discuss** and **resolve** to develop a plan for the neighbourhood area
8. To **discuss** installation of signage
9. To **resolve** to place a seat at the Glebe
10. To **resolve** to have the General Power of Competency. Week St. Mary PC meets the criteria for eligibility by having two-thirds elected Councillors, and the Clerk having a recognised professional qualification.
11. To **resolve** to write with thanks to Mr J Roberts for his efforts towards the defibrillator funding.
Proposer: Cllr Pearce.

11. Accounts

Balances 31st August 2016

Current Account	£ 7,921.99 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

1. Cornwall Council Section 106 quarterly report
2. Monmouthshire B.Soc – complete form.

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001393	£414.35
Esther Greig	Clerk Mileage	001393	£23.40
Esther Greig	Clerk Expenses - stamps	001393	£57.37
Standard Life	Clerk's pension	001394	
EDF Energy	toilets	DD	£16
EDF Energy	Playing field	DD	£14.46
Week St. Mary Football Club	Grass Cutting May-Oct 2016	001395	£375
Tom Hannaford Buildings Ltd	Playing field shed	001396	£2520
JA & MC Roberts	Toilet supplies	00	£tbc
J Sachs	Toilet Cleaning August	00	£tbc
J Sachs	Grass Cutting August	00	£tbc
Jag Signs	3 x signs for village	00	£75+vattbc

Income

Santander	Heart Stop account – closing balance	£447.89
Football Club	Donation to shed	£2,100

12. Items for 6th October Agenda.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.

To **discuss** the Christmas Tree in the Square

To **review** half year budget

To **resolve** to pay 2016-2017 precept grants

Community Benefit – to **discuss** and **resolve** how to distribute current funds

To **review** financial regulations, To **review** Annual Return 2015-16