

Week St. Mary Parish Council

30th September 2016

I hereby give notice that a meeting of the Week St.Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 6th October 2016 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

- 1. To Note Councillors present**
- 2. To Receive Apologies for absence with reasons**
Cllr Slade – personal
- 3. To Receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
 - 4a. To receive County Councillor's report on Matter's Arising**
- 5. To Approve the Minutes of:**
Ordinary Meeting Thursday 8th September 2016
- 6. To Receive Clerk's report on Matter's Arising:**
Poor Man's Piece – PC unable to be a trustee as PPP is for the relief of poverty.
Community Emergency Plan
Defibrillator installation and training
- 7. Planning**
Any late applications received will be discussed under this section
 - 7a. To discuss and make a Consultee comment on Application:**
None
 - 7b. Approvals**
PA16/07120. Land West of Damar Cottage. Mrs M A Dennis. Outline application with some matters reserved for the construction of a dwelling.
- 8. Portfolio Reports:**
Public Transport -
Community Policing -
Playground – playground fence, community chest grant application
Highways, Footpaths & Greens – Footpath paring, knotweed
Adult Social Care –
BAN –
Neighbourhood Plan –
Toilets - lock

9. Correspondence

1. Letter from J&M Roberts. Regarding the village shop
2. CALC. Newsletters. To **discuss** and **respond** to Consultation: Local Government Finance Settlement
3. CC – LMP – footpaths and structures review
4. CC – receipt of NP designation request
5. Monmouthshire B Soc – interest savings rate reduction

10. Agenda Items

1. To **discuss** the village shop
2. To **discuss** the Christmas Tree in the Square
3. To **discuss** Pearce Construction - Ashbury Grove public space maintenance
4. To **review** half year budget.
5. To **discuss** 2016-2017 precept grants. To **note** receipt of grant requests from – Tanya's Courage Trust, RNLI, Cornwall Air Ambulance, Cruse Bereavement Care.
6. To **discuss** and **resolve** how to distribute community benefit fund
6. To **review and adopt** updated financial regulations
7. To **resolve** to continue to pay utilities by direct debit
8. To **review** Annual Return 2015-16
9. To **discuss** poppy wreath
10. To **discuss** date for PC Christmas Meal

11. Accounts

Balances 31st August 2016

Current Account	£ 7,921.99 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

To note EDF bill - £28.47 in credit. And annual electricity statement

To note Standard Life receipt of pension payment

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001399	£417.35
Esther Greig	Clerk Mileage	001399	£35.55
St. Gennys Parish Council	Office Hire and stationery	001400	£101.92
EDF Energy	toilets	DD	£16
J Sachs	Toilet Cleaning September	001401	£75
J Sachs	Grass Cutting September	001401	£80
J Sachs	Weeds September	001401	£45
SWW	toilets	DD	£35.15
SWW	playing field Oct	DD	£15.67
SWW	playing field Jul	DD	£24.80
BT	Telephone and broadband May	DD	£47.52
BT	Telephone and broadband Aug	DD	£48.06
BT	Telephone and broadband Sept	DD	£43.20

Income

Toilet donations	April-September	£27.53
Western Power Distribution	Wayleave x 2	£50.42

12. Items for 3rd November Agenda.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.