

Week St. Mary Parish Council

1st December 2016

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 8th December 2016 at 6.30pm**. Documents can be viewed from 6.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

1. To Note Councillors present

To note attendance record book

2. To Receive Apologies for absence with reasons

3. To Receive Declarations of Interest & Approve Dispensations

To note Declarations of Interest record book

4. Public question time (15 minutes allowed for this)

4a. To receive County Councillor's report on Matter's Arising

5. To Approve the Minutes of:

Ordinary Meeting Thursday 3rd November 2016

6. To Receive Clerk's report on Matter's Arising:

Community chest grant application - £250 has been awarded
Defibrillator training

7. Planning

Any late applications received will be discussed under this section

PA16/11045. The Old Orchard Inn. Mr Jason Orchard. Change of use of public house (formerly the Green Inn) to a single dwelling.

8. Portfolio Reports:

Public Transport -

Community Policing -

Playground – moles on playing field – catcher scheduled to attend 28/11/16

Highways, Footpaths & Greens –

Adult Social Care –

BAN –

Neighbourhood Plan –

Toilets -

9. Correspondence

1. CALC – Post Office consultation

2. Letter from Farming Community Network – thank you for donation

3. Letter from RNLI – thank you for donation

4. Letter from Cornwall Air Ambulance – thank you for donation

5. CC – Guide to winter wellbeing
6. Helston TC – Tour of Britain

10. Agenda Items

none

11. Accounts

Balances 30th November 2016

Current Account	£ 13,944.27 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 7,500.51 tbc

1. To **resolve** to amend 2017-18 precept and budget. Further information received regarding election costs and CTS grant
2. To **complete** NatWest online banking form – Cllr Smith to sign
3. To **discuss and approve** to the Grant application request from the village shop feasibility group

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001416	£249.21
Esther Greig	Clerk Mileage	001416	£27
Esther Greig	Clerk Expenses – Christmas lights	001416	£19.79
Cormac Solutions Ltd	Weed Spraying	001417	£149.04
Parish Hall	Defib training	001418	£10
Grant Thornton	2016 Annual Return	001419	£240
J Sachs	Toilet Cleaning November	001420	£75 tbc

Income

CC	Community Chest grant – playground repairs	£250
CALC	Transparency Code grant – 2016	£131.53

12. Items for 5th January Agenda.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.

To **discuss** and **resolve** how to distribute community benefit fund; to follow news on shop.

To **resolve** to set up a neighbourhood plan steering group.

To **resolve** to adopt the Cornwall Local Councils pre-application protocol

Letter from Box Tree House – works to the property and paths

To **discuss** further defib training. Letter from Peter Juniper.