

MINUTES OF WEEK ST MARY PARISH COUNCIL MEETING
held on Thursday 11th February 2016 at 7.35pm in the MSR

PRESENT: Chair - Mr J Ward, Messrs R Harris, S Cluney, Mrs C Slade, the Clerk – Esther Greig

APOLOGIES

Cllrs Smith, Pearce – Holiday.

It was **resolved** to approve the apologies for absence

Proposed: Cllr Cluney Seconded: Cllr Slade unan 16/001

Cllr May. None received

CHAIRMAN'S WELCOME – The Chairman welcomed everyone to the meeting.

DECLARATIONS OF INTEREST – No declarations of interest

COUNCILLOR DISPENSATIONS – No dispensations requests received

CONFIRMATION of the MINUTES of the MEETING held on 14th January 2015

It was **resolved** to approve the minutes

Proposed: Cllr Cluney Seconded: Cllr Slade unan 16/002

MATTERS ARISING

none

OPEN FORUM AT THE DISCRETION OF COUNCILLORS – Nothing raised

PLANNING – Decision Notices

1. PA15/11429 - First floor extension with the inclusion of a Juliette balcony to the south west elevation. Internal alterations to accommodate - Higher Bakesdown Barn Marhamchurch, Bude Cornwall EX23 0HJ

PLANNING –Applications

1. none

PLANNING –Queries Other Planning Matters

1. Treetops – still waiting a decision

PAPERLESS PLANNING

Feedback from Workshop on 01.02.16. Cllr Smith sent email feedback – the training took you through the website, some useful information – will send out the slides, clerk will forward on. Cllr Cluney reported indicated a number of councils that have been doing it for a while. People were looking for advice on what equipment to use. The website section was understandable but some technical information was difficult to follow. Overestimated how long the changeover period would be – they didn't realise that there were so many Clerks within Cornwall that didn't have computer skills. WSM does not have live internet by the time the PC is due to start paperless. Look into the cost of getting into the internet into the MSR? The £700 grant has been saved – could pay a little bit more every month towards Hall Hire using projection and internet facilities. Cllr Cluney noted that some Councils conduct all business on the system – an excellent way to present the meeting.

Discuss ways to deal with new system and equipment required. Cllr Ward will check up with the Chapel on the costs to set up internet in MSR, with superfast broadband. March Agenda

COUNTY COUNCILLOR Mrs N CHOPAK

Apologies received

CONSULTATION RE PROPOSED CHANGES TO THE NATIONAL PLANNING POLICY FRAMEWORK

Noted

CORRESPONDENCE

1. CC letter & poster re Changes to Cornwall Local Plan Strategic Policies (poster sent to website & magazine and one on NB).
2. CC Communities and Devolution Planning Bulletin January 2016.
3. CALC January newsletter.
4. Information from CALC re NPPF proposed changes.
5. Cornwall Council – Bude Parking Review. Leading questions, nothing for the outlying residents. Clerk noted that as a result of consultation so far CC are possibly thinking about 30 mins free tickets.
6. NALC – staff Pensions. Clerk to propose for next meeting along with her contract
7. Smaller Authorities' Audit Appointments Limited – Update

8. Devon and Cornwall Police – Guidelines for engagement

PLAYING FIELD

Play Equipment: a) Skateboard apparatus. Refurbishment completed with stock boarding – Cllr Ward had look – fantastic job – children waiting to get on it. b) Safety ground cover. Cllr Slade noted that the proposed depth of cover depends on height of the equipment – it's the risk of falling, grass would grow up around the matting; so cost a bit more for maintenance. She has been advised that matting needs really level ground - would be a digger job and would cost about the same amount in the end as previous quotes. With loose wood chip or rubber crumb you can get the levels right. Need to have it for insurance purposes. You can always add to it if it's loose. When is the deadline for getting it completed?. Too wet to be undertaken at the moment. Research other options. Proposal for March.
Tennis Court – goal area marking. Cllr Slade noted that Cllr Smith was asking Paul whether he would do it. Independent safety check from Len would be this months' check. Paul has got the boards, goals just need to be painted on. Bench up the hill - one piece of wood still missing – Cllr Smith would ask him about it. March agenda Hedge cutting. Too wet

PRIMROSE SOLAR COMMUNITY BENEFIT

Good news – CB in the bank account! Thanks to Cllr Chopak and Cllr Smith for getting the CB. The company had to be shamed into providing the funds. Shows the effectiveness of the PC on behalf of the Parish. What are we going to use it for, any criteria attached? April agenda.

FINANCE

1. Approve payments totalling £790.57 as per schedule and consider payments of other accounts presented by the date of the meeting that are considered urgent. Additional payments:
£681.37 Mr Stuart May Materials Playpark
M J Slade £627.97 Labour and screws
WSM MSR £60

It was **resolved** to approve Accounts for Payment and to note income

Proposed: Cllr Harris Seconded: Cllr Cluney 3-0 (1abs) 16/003

Clerk noted that she would use the office at St.Gennys to start with. The cost of hire to include utilities, facilities, tel and Broadband is £10 per month. Stationery would be split 4 ways

It was **resolved** to hire St.Gennys Parish Office for £10pcm and to share SLCC membership for Clerk

Proposed: Cllr Cluney Seconded: Cllr Slade unan 16/004

4. Arrangements for change of signature/administration for Bank and Building Society Accounts.

Signatories to be changed in April once new Councillors join the PC,

It was **resolved** to change the mandate to have 2 signatories for cheques

Proposed: Cllr Cluney Seconded: Cllr Ward unan 16/005

PUBLIC TOILETS

Update re South West Water. March Agenda.

STREET WEED TREATMENT

Review Quotes. March agenda – find other quotes.

HRH THE QUEEN

Discuss whether the Parish Council wish to mark the Queen's 90th birthday in any way. Mugs was a nightmare trying to work out who was to get them. Clerk to find out the date of the celebrations. March agenda

POLICIES AND PROTOCOLS

a) Grants Policy; Clerk to forward to WSM the whitstone policy and forms for information. Depends whether PC will spend the money on a project, or ask Parishioners to apply to a 'grant fund' for village organisations' projects. April agenda

b) Equal Opportunities. Clerk to check whether PC has one. March Agenda

PARISH MATTERS & RECEIVE UPDATES

Footpaths. none

Defibrillator. none

Details of Emergency Contacts in the Parish. Found the one that Nicky May – Previous clerk did. Updating needing.

SWW flooding – holding tank from the new development – they are there. Who has responsibility? Part of the drainage system – Ashbury Grove. Sent as an email. March agenda

Annual Council Dinner. March agenda

Memorials. none

Neighbourhood Plan. none

Parish Greens – if and when treetops gets it's planning approval, PC should commission a surveyors report for the measurements etc as a baseline because the edge of the green will get destroyed during the construction. Blueprint of the roadway and photographic evidence. To mitigate any problems that may arise. March agenda depending on planning decision.

Highways – Cllr Cluney reported that more potholes have appeared but none fit the criteria. Cllr Slade noted that on rubbish and recycling days – stuff is blowing all over the road. Clerk to note in magazine; only put it out the morning; tied up properly. Horrible winds recently but not just been issues on rubbish days. wheelie bins would be useful. Folk should be picking up after themselves. Perhaps cats ripping bags. When litter pick up has been undertaken folk get bags and bags of it. To organise a village litter picking day would make the point, sweeping the back lanes etc. particularly at the area at the top of Back Lane. March agenda

RECEIVE REPORTS FROM VILLAGE ORGANISATIONS

None

ITEMS FOR NEXT AGENDA

Parish Council Insurance (current cover expires 31.05.16), Tender/Renewal for cutting Parish Green Grass (due April) clerk to find out current agreement. Jamie to redo and cost the same?

Pay football club to cut the field. Contacted to do the work. People who are doing it under the terms of the contact. Copy of insurance required? Clerk to check the tender documents for any insurance.

Meeting closed at 2115