

Week St. Mary Parish Council

Minutes for the Ordinary Meeting Thursday 14th April 2016

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

Cllr Smith noted the potential closure of the village shop – serious issue for those that don't drive. The business will be advertised locally and then nationally. The Plunkett Foundation gives advice about setting up as a community shop and buying/investing in shops. Cllr Smith would like to investigate joining at £45 for membership. There are other folk in the village that are interested in investing. Cllr Ward used to advise farm shops and stores. Extraordinarily difficult to run a shop. Need to think broadly do we seriously think about it – difficult to fund a going concern. Caroline is post office trained – and will be happy to continue. The shop hosts a sub post office of Bude. Cllr Smith noted that some villages have shops in churches, parish hall etc.

It was **resolved** to join the Plunkett Foundation

Proposed: Cllr Slade Seconded: Cllr Pearce unan 16/023

1a. To receive County Councillor's report on Matter's Arising

Chair of BAN, agenda is planning and neighbourhood planning next time. Rural county councillor – encourage rural parishes to attend and a standing item on the agenda. Haven't got a vice-chair – thought it was a Parish Councillor would be a good idea – interested. Local devolution fund £20k shared between 4 councillors. Meeting on Monday. Bude/Stratton Council applied for the whole amount. Broadband – installing into all village halls in the area to make them village friendly 1st July closing date for £1500. All thought that would be a good. Next agenda. Bude library was discussed no suggestion that it will be closed – still talking to the job centre and one stop shop about combining. No change to the budget – not up to CC to decide which routes are cuts. How many numbers are using the bus? 13 gone out 12 came back. That is unusual. 6-8 use the route. If you don't use it you'll lose it. Walking groups use it during the summer. CC do anything until notice is given by the bus service. For those that use it is absolutely essential. Date 11th July next BAN meeting.

2. The Opening, Councillors present

The Meeting was opened by Cllr Smith at 1935, with 5 Councillors present; Cllrs Harris, Slade, Pearce, May, Ward. Esther Greig – Clerk

3. To receive Apologies for absence with reasons

Cllr Cluney – business

It was **resolved** to accept the apologies

Proposed: Cllr Smith Seconded: Cllr Wade unan 16/024

4. To receive Declarations of Interest & Approve Dispensations

Cllrs Smith, Ward, May	7a planning PA16/01909	non-registerable	to leave room
Cllr Slade	8 Play park	non-registerable	to leave room

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 10th March 2016 following a minor amendment

Proposed: Cllr Pearce Seconded: Cllr Slade 5-0 (1abs) 16/025

6. To receive Clerk's report on Matter's Arising:

EDF Smart Meters – to be installed on 28th April

Meeting with Jamie Sachs regarding footpaths, greens and toilets - report. Extra cuts around the swings.

Survey of village green. Clerk requested 3 quotes, and received one so far. Cllr Ward suggested waiting until the planning permission has been issued for Treetops, then instruct. Clerk also noted that Jamie mentioned he has problems strimming to the edge of the green as sometimes cars park

with their bonnets over the curb – he suggested a post and chain along that edge. Cllr Smith noted there could be other solutions such as a note through the door of the neighbours the evening before a storm. Wait until the treetops issues are resolved. Ongoing item.

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA16/01909. Land South of Creddacott Farm. Good Energy Cedar Wind Farm. Application to vary condition 3 (time limit for removal of anemometer) of decision PA13/07981 to allow the anemometer to be retained for an additional two years due to an ongoing planning appeal.

****Cllr Smith, Ward, May Left the room****

Cllr Pearce took over Chair

All know where they are, have been there 2 years already – long enough to get sufficient data.

It was **resolved** to reply with **Objection**

Proposed: Cllr Slade Seconded: Cllr Pearce unan 16/026

****Cllrs returned to the room****

PA16/02511. The Stable Barn. Odd Mill. Mr I Cooper. Application for a lawful development certificate on the grounds that the use of a single dwelling house began more than four years before the date of this application.

PA16/02551. Mill Barn. Odd Mill. Mr I Cooper. Application for a Lawful Development Certificate for the use of a single dwelling house.

Considered both together, as the same location and planning request, PC noted that the site is right down in the dip. Cllr Ward asked whether it meets the planning criteria? – irrespective that it has in the past. Cllr Chopak asked if the applicant is going to put further applications for other barns? Clerk noted that there doesn't seem to be any other out buildings/barns on the site. Cllr Smith read out the conclusion from the agents' report. They are relying on the 4 year rule that it is lawful. Statutory declarations provided to prove the residential nature for that period. So remote that didn't get noticed previously

It was **resolved** to reply with **No Objection** as if there is evidence to support the application (not seen by PC in the Consultee documents), in strict planning terms, it has no material basis to **Object**.

However, the PC would like it noted that it is very disappointed that the original planning conditions have been ignored.

Proposed: Cllr Ward Seconded: Cllr May unan 16/027

8. Portfolio Reports:

Public Transport – already reported

Community Policing – Cllr Pearce noted that he has been trying to get a response from PC Stephens for the crime figures, with no response

Playground — Cllr Ward has received the quote for the Skateboard ramp within the agreed £500 inc. contingency items, so they'll go ahead with the skateboard repair including concreting it in. Playbark – Cllr Slade reported that Cllr Cluney and herself got several quotes – the best being national playbark £1750. They will deliver the bark to the entrance on pallets. Jonathan retailick will move it up to the playground with his tractor. Installation costs were about around £1450 from the national companies. Mark Slade has quoted - £750. Cllr Smith suggested that the parents come to do it. They could be organised over 2 weekends; first to remove the existing, second to spread the new. Membrane - some companies recommend it; others some say not to. black sheeting stuff is robust, Hessian type woven mat weed suppressant. The weed will come through eventually. And it does inhibit the stones – the stones are coming through now – but that is because there is not the required depth of playbark.

****Cllr Slade left the room****

Cllr Pearce noted that by the time we've organised parents to do it it'll be another month, and the bark is being delivered on Monday.

It was resolved to instruct Mark Slade.

Proposed: Cllr Smith Seconded: Cllr Pearce unan 16/028

****Cllr Slade returned****

Cllr Cluney has completed the playground inspection – reported some issues that need immediate attention. Clerk will send a letter to Grigham House, Mr and Mrs Grigg (John and Marie), to enquire if the wire mesh fence is under their ownership. The mesh chain link has dropped.

Highways, Footpaths & Greens – none

Adult Social Care – none. Cllr Slade note from the newspaper that North Devon has more budget for personal care – hoping to get some to cover WSM. Cllr Chopak noted that CC have split providers

into primary and agencies. Providers currently under review, significant budget cuts for personal care. CC do not have the increase in budget. However the Council Tax rise of 2% will go to the providers for the increase in the living wage; so the 2% may not provide extra carers – ongoing debate at CC. South Devon are going to close all their community hospitals. Cllr Ward noted that in theory that 2% could be taken out of the companies as profit. Deer Park did say that they could possibly provide carers to come out to WSM. Problem is that we don't have the number of carers to help get the clients out of Trelisk and back into their homes.

BAN – none

Neighbourhood Plan - none

9. Correspondence

9a. For Action

1. WSM WI – Request to plant a tree in WSM to commemorate the centenary and its' birthday. Cllr Smith spoke to the committee; they would like to plant an upright flowering Cherry on the lower green to match the other. Not definitely what they want to do yet. Wouldn't impact the bench. Can't plant a large tree. Wanted it on an entrance to the village – they are open to other suggestions. Playfield didn't match the criteria. Will want to put a plaque by it. PC noted that the playfield could do with some trees.

2. Mrs Pat Barriball – Letter regarding drainage from Poor Man's Piece into her field. Cllr Ward noted that Pat said that a drain has broken up down there. PC needs to get Poor Man's Piece within the PC assets. Any letting income is not going to cover the maintenance costs.

****Cllr Smith left the room****

Run by the Trustees – meant to be at least 3 but only 2 at the moment. Steven Smith and Pat Johns. The Trust doesn't have the resources for its own maintenance. PC noted that it would be a liability rather than an asset. Long history of things not happening. The Trust goes back to circa 1600. The field provided an income for poor people in the Parish – not the case now. Drain in the bottom is blocked and affecting the ground on Pat's land – making a mess.

It was **resolved** that the Clerk to write a letter to the Trustees, stating that the PC has had communication regarding the blocked drain and it requires maintenance work. PC recognises the limited financial capacity within the Trust. Would the Trust consider transferring this plot of land to the PC to be the custodians of this community asset. Invite Trustees to attend the APM for further discussion. The Parish Council could also become Trustees on block. Canvas opinion on the issue.

Proposed: Cllr May

Seconded: Cllr Slade

unan

16/029

****Cllr Smith returned****

9b For Information

2. Scott Mann MP – Copy Letter sent to Secretary of State for Local Government regarding Big Field Wind Farm

3. CPRE – Countryside Voice Magazine

4. NHS – Peninsula News Magazine

10. Agenda Items

1. It was **resolved** to apply for the existing emergency plan grant from CC.

Proposed: Cllr Ward

Seconded: Cllr Pearce

unan

16/030

2. PC **discussed** the Annual Parish Meeting Agenda,

3. It was **resolved** to pay 3% of salary from April, via DD £10pcm with balance paid annually in arrears, to Clerks personal pension with Standard Life.

Proposed: Cllr Ward

Seconded: Cllr Pearce

unan

16/031

4. Clerk to get quotes for the inclusion of the playground equipment in the insurance schedule.

5. Annual Dinner. Invite Bobbie, new Councillors and Clerk. Friday 20th May. Trethorne. Cllr Ward to book, email him to confirm please..

6. ****Cllr Smith left the room****

It was **resolved** to instruct J Sachs as footpaths & greens contractor for 2016 season.

Proposed: Cllr Pearce

Seconded: Cllr Slade

unan

16/032

****Cllr Smith returned****

7. Including 3 cuts a year on the playing field into the Greens contract was discussed. The football club do the mowing on both pitched and make sure the grass is short around the play equipment. Doesn't include strimming hedges and around the equipment. Jonathan Retallick does some work there. Clerk to ask him to specify what he means. Cllr Slade noted that the entrance and area around the play equipment needs strimming and bark needs raking. Clerk to clarify exactly what the Football club does too. Next agenda

Cllr Smith returned

11. Accounts

Balances 31st March 2016

Current Account	£ 11,416.86
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

Raise an invoice for the next instalment £1250 primrose.

1. It was **resolved** that the playground playbark will be paid from 'Parish Projects' budget Pro

Proposed: Cllr Ward **Seconded: Cllr Pearce** **unan** **16/033**

2. To **resolved** that the authorised signatories in the current NatWest mandate, for the accounts detailed in section 2 of the form, be replaced in accordance with section 4.

Proposed: Cllr Smith **Seconded: Cllr Ward** **unan** **16/034**

Clerk noted that the number of Councillors required to sign was changed in the February minutes - It was **resolved** that the signing rules in the current mandate, for the accounts detailed in section 2 be changed in accordance with section 5 and the current mandate will continue as amended.

Proposed: Cllr Cluney **Seconded: Cllr Ward** **unan** **16/005**

3. It was **resolved** to remove resigned Councillors and Clerk from the Monmouthshire Building Society account and to add the Clerk

Proposed: Cllr Smith **Seconded: Cllr Ward** **unan** **16/035**

Annual Return

4. To **approve** the annual governance statement

Proposed: Cllr Smith **Seconded: Cllr Pearce** **unan** **16/036**

5 To **approve** the accounting statements 2015/16. Next agenda

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001364	£449.98
Esther Greig	Clerk Mileage	001364	£51.75
St.Gennys PC	SLCC subscription	001365	£50
EDF	Electricity Toilets	DD	£10
Jamie Sachs	Cleaning toilets February	001366	£75
SWW	Water and sewerage	DD	£73.22
SWW	Water – playing field	DD	£58.15
Cornwall Council	Loan repayment	001367	£975
Bobbie Heathcote	Balance expenses	001368	£3
CALC	Annual Membership renewal	001369	£239.58
Nationwide bark & play	Playbark.	001370	£2094.32
Jamie Sachs	Cleaning toilets March	001371	£75
Jamie Sachs	Cleaning toilets April	001371	£75
Jamie Sachs	Grass cutting March	001371	£40
JD Retallick	Hedge Trimming	001372	£130.50
J A Roberts	Toilet Supplies	001373	£9.50

To note Income

Monmouthshire Building Soc.	Annual Interest	£90.41
Public Conveniences	Donations	£16.83
Cornwall Council	Precept	£7,681.00
Cornwall Council	CTS Grant	£409.82

It **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Ward **Seconded: Cllr Smith** **unan** **16/037**

12. Co-Option of Councillors

It was **resolved** to co-opt 3 new councillors. Margaret John, Ashley Colwill, Wayne Hannaford.

Proposed: Cllr Smith **Seconded: Cllr May** **unan** **16/038**

13. Items for 12th May Meeting Agenda.

Equal Opportunities & Grants Policy

Maintenance of Parish seats, notice board and war memorial.

Calendar of PC meetings 2016-17 to include 1st Thursday of the month,

Defibrillator,

Portfolio holders for Bude Area Network,

Neighbourhood Plan.
Chair to **sign** as witness the LMP contract with Jamie Sachs

The Meeting closed at 2145.