

Week St. Mary Parish Council

Minutes for the Annual Meeting
Thursday 12th May 2016

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

Cllr Smith thanked all the public and Cllrs who attended the appeal.

5 members of the public attended regarding car vandalism opposite the pub – bringing it to the PC attention. Cars have been significantly ‘keyed’ on 5 separate occasions whilst parking on the stretch of road adjacent to the school house. Residents are trying to park elsewhere – as these events are most unexpected and disappointing. However, they are meeting with resistance when trying to find alternative spots. Whomever it was has now damaged all the cars of the residents of the triangle. The damage to the cars is substantial costing around £1000 to be repaired. These crimes have been reported to the police - PCC South has visited as one resident was in her house – ‘they’ tried to break into her house at the same time – she was terrified as she was home alone! It is criminal damage to vandalise a car; but as there isn’t any cctv footage or witnesses, there is not a lot the Police can do. Farmers have knocked on doors previously – there are problems with larger agricultural vehicles getting past the parked cars. But emergency services vehicles can pass. Residents do not want this behaviour to continue and asked the PCs advice on how to prevent it occurring again:

- Parking elsewhere

Cllr Chopak was emphatic in her assertion that the off road parking in the pull-in is open to everyone – it is not private - it’s land owned by CC highways – first come first served for parking. It does not belong to the houses behind. The hedge behind also belongs to Highways. Their land doesn’t start until the fence line. She investigated this matter fully last year. This information was published in previous minutes so the village should be fully aware of that. Parking on the road is legal. But the PC noted that every time a driveway is added the parking decreases on the road. PC has argued on each planning application that there is not enough parking with the houses but the planners are not taking any notice. There is quite a lot of parking in the Glebe – sure that your car wouldn’t be vandalised; the residents might not be happy but would understand your need to prevent further worrying criminal acts. A resident noted that it is not just them that park in that area, visitors, overspill from the pub etc. The road past the pub is private – on the Canworthy Water road– don’t park there. Cllr Chopak will investigate the possibility of removing a bank to create more parking.

All on street parking in the village is open to everyone providing they are not blocking people’s driveways

- Crime prevention

No other reported of keying in the village. It will be worthwhile advertising this issue in the press – Clerk to publish in the magazine – with further consideration for the local press if the behaviour continues. Residents could install flood lighting as a temporary measure and perhaps CCTV – pointing down towards the cars – a bit of the deterrent, but residents need to be careful about invading others’ privacy. Cllr Pearce noted that trying to get in your house is far more serious issue.

Minutes of the Annual Parish Meeting 3rd May 2016 for information only to check accuracy.

1a. To receive County Councillor’s report on Matter’s Arising

Cllr Chopak – Hillhead roundabout traffic lights/road works will be there until the 21st July. Queuing back to Kilkhampton. Regarding Big Field appeal, she would like to formally thank the passion and enthusiasm shown. There were 113 attendees from within the 5km radius and 40 people who spoke. No news regarding Treetops – still trying to sort out the section 106. Cllr Ward noted that the s106 contributions could be substantial; hence the delay. Substation at Canworthy Water – floodlights are on for the third week running – it’s not Primrose Solar; it’s a major fault with western power.

Cllr Ward noted that the core appeal documents for Big Field are now in the Parish Office. We’ll hang onto them for a short while. Cllr Chopak noted that CC will collect them and dispose of them properly.

2. Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies

It was **resolved** to elect Micheline Smith to Chair

Proposed: Cllr Harris Seconded: Cllr May unan 16/039

Chair signed acceptance of Office

It was **resolved** to elect Jeremy Ward to Vice-Chair

Proposed: Cllr Pearce Seconded: Cllr Harris unan 16/040

It was **resolved** to re-elect all Portfolio Holders to current positions

Proposed: Cllr Birt Seconded: Cllr Jordan unan 16/041

Cllr Smith noted that BAN attendance would be shared about depending on the agenda/relevance to portfolio.

3. The Opening, Councillors present

The Meeting was opened by Cllr Smith at 1940, with 5 Councillors present; Cllrs Harris, Pearce, May, Ward. Esther Greig – Clerk

4. To receive Apologies for absence with reasons

Cllrs Cluney, Hannaford – business, Cllrs Colwill, Slade - personal

It was **resolved** to accept the apologies

Proposed: Cllr Smith Seconded: Cllr May unan 16/042

5. To receive Declarations of Interest & Approve Dispensations

Cllr Smith item 11.5 Poor Man’s Piece non-registerable to leave room

Cllr Smith item 11.7 Greens Contract non-registerable to leave room

6. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 14th April 2016

Proposed: Cllr Smith Seconded: Cllr May 5-0 (1abs) 16/043

7. To receive Clerk’s report on Matter’s Arising:

EDF Smart Meters – June

Boundary Fence of playing field. The Griggs have confirmed the fence is not in their ownership.

Internal Audit completed by Linda Mason. She has enquired about some land and a Caravan. Issue

has moved on – land has been claimed by someone, on the basis that it hasn’t been used for 10

years. Cllr Ward noted that it is not wide enough to build a house on.

8. Planning

Any late applications received will be discussed under this section

8a. To discuss and make a Consultee comment on Application:

PA16/03625. Land West Of Whiteleigh Farm, Whitstone. Messrs JJ, JGG, CR Uglow. Reserved

Matters application for construction of an agricultural occupancy dwelling. (details following outline

application PA13/01079 dates 09/05/13)

It was **resolved** to reply with No Objection. Difficult to comment due to lack of detail.....

Proposed: Cllr Smith Seconded: Cllr Pearce unan 16/044

For Information – Planning committee 23rd May

PA16/01909. Land South of Creddacott Farm. Good Energy Cedar Wind Farm. Application to

vary condition 3 (time limit for removal of anemometer) of decision PA13/07981 to allow the

anemometer to be retained for an additional two years due to an ongoing planning appeal. Starts at

12, item 6 so will be heard probably 3-4pm. Change to the condition that it should be taken down

should the appeal fail. When Good Energy was approached as to the need to have further data –

they replied that the wind varies. Could set a precedent for other anemometers.

9. Portfolio Reports:

Public Transport - none

Community Policing - none

Playground – Cllr Smith reported that the play bark has been spread. Playground requires a few urgent matters following the audit. High level beam needs attention. Clerk to contact Mark in the

morning. PC has been offered some fencing – definitely interested noting that the fence at the playground is our responsibility. Clerk to email Cllr Cluney to that effect.

Highways, Footpaths & Greens – road closure new mills to waxhill 6-10th June. Cllr Ward noted that the green public space on Ashbury Grove. Developer is not doing the maintenance, not mowing regularly. Pearce construction Barnstaple – Clerk to write to remind them that they are obligated to do it under the section 106 – not mowed regularly last year, hedges need cutting and the gate needs replacing. Cllr Pearce note that CC now using blue chalk on the roads. CC have published a list of surfacing dressing.

Adult Social Care – none

BAN –

Neighbourhood Plan -

10. Correspondence

10a. For Action

1. Pam Kite – reported vandalism to 4 cars around the School House. Would like the PC to suggest solutions to the car parking issues. Already discussed

10b. For Information

1. Clerks and Councils Direct – magazine
2. CC – Gypsy and Travelling Communities site allocation development plan consultation.

11. Agenda Items

1. To **discuss** how WSM intend to use the emergency plan grant to support the CEP. Clerk to complete. Offer of a presentation from CC Community Link Officer, Chris Sims at next meeting.
2. To **discuss** how to keep the written reports from the Annual Parish Meeting. Previously been bound – 2 people have looked at them over the course of the year. Keep in parish office and will be available to view on arrangement with a Cllr.

3. It was **resolved** to adopt the calendar of meetings for 2016-2017

Proposed: Cllr Smith **Seconded: Cllr Ward** **unan** **16/045**

4. Insurance providers were discussed from the quotes provided

It was **resolved** to take a one year agreement with Hiscox

Proposed: Cllr Smith **Seconded: Cllr Pearce** **unan** **16/046**

5. To **discuss** Poor Man's Piece

Cllr Smith left the room

Letter from Pat Barribal regarding voluntary work, and resolving the trustee situation. Cllr May spoke to Pat Johns last week and she is in favour of having a meeting to try to resolve the situation. A good result.

It was **resolved** that a combination of Cllr May, Johns, Ward and Pearce (depending on time/date) would represent the PC at a meeting of the trustees. Clerk to write to Pat Barribal and her letter be passed to the Trustees.

Proposed: Cllr Pearce **Seconded: Cllr Johns** **unan** **16/047**

Cllr Smith returned

6. To **discuss** Grants Policy and how to distribute CB monies. Next meeting.

Cllr Smith left the room

7. It **resolved** to include 3 cuts a year on the playing field, and playbark raking into the Greens contract.

Proposed: Cllr Ward **Seconded: Cllr Pearce** **unan** **16/048**

Cllr Smith returned

8. To **discuss** the maintenance of Parish seats, notice board and war memorial, toilet doors. Clerk to speak to Mark – notice board. Cllr Pearce note that Ron Jewel has the mould for the seats. Clerk to speak to Paul regarding the seat's one piece of wood. Make sure they invoice the PC. War memorial diarise for end on 2017. Ask Paul about the toilet door.

9. Chair **signed** as witness the LMP contract with Jamie Sachs

10. Playing field grass. PC noted the increase in the cost to £750 - Cllr Ward thought that £100 was a reasonable increase. The Football Club would like the PC to pay for a large storage shed for their equipment. It was **resolved** to instruct the football club to cut the playing field grass and the Clerk will negotiate an agreement to incorporate the grass cutting into the cost of the shed.

Proposed: Cllr Ward **Seconded: Cllr May** **unan** **16/049**

11. PC reviewed the Cllr contact sheet and decide what details should be published

12. Annual Dinner – Friday 20th May Trethorne. Clashes with football club dinner. Cllr Smith will arrange an alternative date.

12. Accounts

Balances 30th April 2016

Current Account	£ 15,152.55
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

Transfer CB into the reserve account.

1. Cllr Pearce signed the Monmouthshire Building Society mandate

Annual Return

2. It was **resolved** to approve the accounting statements 2015/16

Proposed: Cllr May

Seconded: Cllr Smith

unan

16/050

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001374	£384.42
Esther Greig	Clerk Mileage	001374	£11.25
BT	Telephone and Broadband	DD	£83.52
EDF Energy	673102538878 - toilets	DD	£16
Came & Company	PC Insurance	001375	£406.24
D Wilds	One Oak Seat	001376	£323

The unveiling of seat in commemoration of Ivor Barribal is on 24th May.

To note Income

It **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Ward

Seconded: Cllr Smith

unan

16/051

13. Items for 9th June Meeting Agenda.

Equal Opportunities
Defibrillator,
July – WI
Transparency code
BT/Broadband

The Meeting closed at 2135.