

Week St. Mary Parish Council

Minutes for the Ordinary Meeting Thursday 7th July 2016

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors present

The Meeting was opened by Cllr Smith at 1930, with 6 Councillors present; Cllrs Harris, Pearce, Slade, Cluney, Ward, Johns. Esther Greig – Clerk

2. To Receive Apologies for absence with reasons

Cllrs May, Hannaford, Colwill - business

It was **resolved** to accept the apologies

Proposed: Cllr Smith Seconded: Cllr Cluney unan 16/059

3. To Receive Declarations of Interest & Approve Dispensations

Cllr Smith 6. Matter's Arising Poor Man's Piece and Football Club Non-registerable

4a. To receive County Councillor's report on Matter's Arising

Cllr Chopak reported on the governance consultation – devolution issues. CC are now panicking about funding. Even more cuts to come. Cory have been sold to Biffa. Change in service rather than reduction. The 2% extra a Council Tax for Adult Social Care has not filtered down to the providers yet – should be sorted soon. Bude Library are still in discussions, but they are concentrating on the toilets; these are more likely to be closed in the Autumn. Tee Tops - Traffic management plan has been put through. Suggest that the Highways Officer visits. Cllr Ward noted that the PC has instructed the land survey. Cllr Ward has included the pavements in front of Oaklands and Granville House. Area will be maintained during the construction phase too. Some of the junctions are becoming invisible; no money for white lines. Took Cllr Pearce 3 weeks to get the compensation for going in a pothole. Need to take a photo of it at the time of the incident.

4. Public question time (15 minutes allowed for this)

Apologies Chris Sims – CC – Emergency Plans

Mr and Mrs Gutteridge attended regarding the issue of parking at the top of the village. Cllr Smith emphasised that the PC cannot get involved in personal disputes. They didn't know that it was going to be discussed at previous PC meetings; only heard about it through the magazine. Cllr Smith noted that it wasn't a specific agenda item – the issue arose in public participation from the attendance of other residents. The Gutteridges noted that residents are now blocking their driveways, for example parking across the driveway, taking the shopping in, then moving the car to a respective driveway. They would like the PC to remind people that it is illegal to park in front of driveways. Cllr Ward noted that the PC does not have any jurisdiction over parking. Every single planning application the PC has objected or commented on at that end of the village has noted the lack of parking provision. Clerk will include a reminder in the magazine report. PC feels that it has now done all it can regarding this issue.

5. To Approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 9th June 2016

Proposed: Cllr Cluney Seconded: Cllr Smith 6-0 (1 abs) 16/060

6. To Receive Clerk's report on Matter's Arising:

****Cllr Smith left the room and Cllr Ward took over the Chair****

Poor Man's Piece – Trustee and PC meeting. Cllr Ward reported that they had a constructive and successful meeting; Cllrs Johns, May, Ward attended with the PPP Trustees - Pat Johns and Stuart Smith. Looked at 3 options as a way forward; 1st - appoint another trustee, 2nd - for the Trust to carry on as is subject to the Cllrs becoming trustees en block, the land not being part of PC assets – need

to investigate insurance, 3rd option - to go the Charity Commission to get the land handed over to the PC as an asset. Concerns about 3rd - not sure that the Charities Commission would be happy dissolving the Trust as they may not interpret this to be best value for the Parish. It was agreed that option 1 didn't have much favour, as all were not convinced that there was one single person that would want to take on the responsibility. There is currently an issue of there not being a bank account. Clerk stated that the PC could open a second account for the Trust but all the signatories would have to match; so the Clerk would be a signatory on the Trust account. Better to have a separate account – any high street bank should provide one. Option 3 could be considered at a later date. Has the land been registered with land registry? Administration includes an annual return and a set of accounts – very simple to administer. Clerk would not be part of the Trust, it would have its own Treasurer, Secretary etc. But would potentially only have to meet a few times a year – which could be done straight after the PC meeting. A good outcome from a constructive meeting

****Cllr Smith returned and resumed chair****

Cllr Ward noted that it would be interesting to have an information board so that the village knows the poor, the infirm, the lame and the impotent are the designated beneficiaries of the income from this land.

EDF Smart Meters – 1 installed at playing field. Other equipment in the Parish Office prevented installation there.

Revised invoice sent to Primrose Solar. Waiting for the payment.

Football Club update. Clerk sent letter asking for an update on tipping, shed installation etc. Have received information and quotes regarding the new football storage shed – too late for a resolution for this month. Next agenda

Local Devolution Fund – grant application sent covering installation and 3 years costs approx £1500. Cllr Ward reported that it was discussed at the Methodist Church meeting that it was a positive thing to do.

Signage – playing field parking, no climbing, toilet. Quotes have been requested

Flashing Road Signs. £7,500 - £10,000. Too expensive and several people have approached Cllr Smith saying that they don't want a flashing sign anyway. Cllr Harris noted that the motorcycle is still going very fast through the village mornings and evenings. Cllr Pearce will report it.

Cllr Smith noted that the white stones have disappeared; perhaps it was reported to Highways - but the issue seems to have been solved.

7. Planning

7a. To discuss and make a Consultee comment on Application:

PA16/05385. 1 Brendon Cottage, Boyton. Mr N Sparkes. Extension to dwelling. The original cottage is quite small. This is a considerable extension. It can't be seen from the road.

It was **resolved** to reply with **No Comment**

Proposed: Cllr Johns

Seconded: Cllr Harris

6-0 (1 abs)

16/061

7b. Approvals

PA15/08783. Treetops Holiday Park, The Square. Mr Raymond Pearce

Clerk has instructed land survey from previous quotes. PC have reviewed the conditions relevant to us and the developers are required to produce a Highways Scheme before the commencement of work. The condition requires the road to be resurfaced, white lining at the junction and permanent protection for the green. It suggests that there is a heightened curb line and knee-high posts and fencing. Other conditions include substantial archaeological and heritage investigations to be done, Police were concerned about lighting. It has been noted that the road is narrow as an entrance and exit. 3 years to start the development.

8. Portfolio Reports:

To elect portfolio holders for Neighbourhood Plan. Leave until after Chris Sims visits next month. Need to see the value and the amount of work involved.

Clerk to note in the magazine that she is responsible for the toilets and Cllr Cluney for street lighting

Public Transport – Cllr Pearce noted that he saw the ring and ride going to Bude. Transport will be a subject at the BAN meeting on Monday. The ring and ride also goes to Oakhampton. You need to register to use it. One criteria is that you haven't got any transport of your own. The drivers are volunteers – based in Holsworthy. Cllr Pearce to attend the BAN meeting. Clerk also noted that planning will be the main topic.

Community Policing - none

Playground – Playing field fence. PC has been offered sufficient fencing to replace the section that is coming apart and maybe more – black metal and wire mesh. Will be an improvement. Cllr Cluney

would like 3 or 4 people to see it – too good an opportunity to miss. Get quotes to put it up. There is lot of fiddle to put it up – can it be put up effectively? In sections. More substantial that what we've already got. Need to give John and Marie Grigg a definitive answer. We know when it starts to go it's only a matter of time. 5 sections have already gone. 9am meeting tomorrow to look at the fencing. Get 3 quotes for the installation – put tender in the magazine. Maybe a new one cheaper than installing old? Cllr Cluney has spoken to football club regarding the debris. Clerk updated the Sport England website – could be useful for future funding. Cllr ward noted that the path is wider than expected, would be nice to get it to the other end. Some people noted that it is just the football club that makes use of the space – could be used for other things. A huge amount of soil has been tipped there, helping to solve the problem of subsidence. It would be good to extend the path the full length of the pitch.

Highways, Footpaths & Greens –

Adult Social Care –

BAN –

Neighbourhood Plan –

Toilets – there have been complaints of children playing around the toilets – Cllr Smith noted polite words have been exchanged and the issue has gone away. Clerk reported that she called Sean Johns to the blocked toilet, he mentioned that the flush mechanism could be an issue. Cllr Smith reported that he's been to the toilets twice and although he didn't repair it yesterday – he suggested that the cistern is changed back to a flush handle. Clerk to contact Sean and ask him to do that.

9. Correspondence

1. The Pensions Regulator – completion of automatic enrolment duties
2. Pearce Construction - letter regarding Ashbury Grove. They have cut the grass and installed a gate. Keep the pressure on them. The bushes at the back need cutting – check September meeting.
3. Iron Brothers – Finger Posts. None in village
4. CC – Code of Conduct Training – 5th September Wadebridge. Send a specific email to Cllrs Hannaford and Colwill. Clerk to book 3 places. Clerk to contact Cormac regarding weed spraying.
5. CC – BAN Meeting 11th July – Planning.
6. Monmouthshire – updated passbook and acknowledgement of change of signatories

10. Agenda Items

1. To **discuss** options for a defibrillator. SWASR vs BHF. Cllr Pearce has been handed some paperwork – a sum of money left in the bank from previous fundraising activity for the defibrillator. PC happy for Cllr Pearce to go through it; bank signatories could be an issue. Could be between £200-£400 in the account. He'll find out how to get the monies out of the it to put towards the new defib. Clerk presented the negatives/benefits etc. of both options.

It was **resolved** to lease the SWAST defibrillator

Proposed: Cllr Slade

Seconded: Cllr Pearce

6-0 (1 abs)

16/062

2. To **discuss** Grants Policy and how to distribute CB monies. PC feel it is better to have a Grants policy in place first. PC can initiate their own projects. Clerk to send around the policy again. Policy item number 10 - change to every 2 years. Large grant – change to monies paid on completion, and view the accounts. Clerk to request further suggestions via the September Magazine, to cite the ideas already.

3. To **discuss** WI Celebration Tree. Next month. Ivor's seat looks lovely and this tree would be on the other side – visible on an entrance. There is more space over at the playing field – WI are coming back to us. Christmas Tree - So many attempts to make a tree grow there. Other theory is that there are spores in the soil. Various people think it should be taken out. Who can dig up the dead one? Noted that it doesn't look very attractive, have to accept that pine does not grow well there. Note in the magazine that PC are intending to remove it and are considering what to do. Looking into other solutions. It would be useful to have electricity onto the green – Clerk look into Western Power costs. Proper line would help other events too. Christmas lights could look better in the Cherry tree – could be a solution.

4. To **discuss** Community Emergency Plan. Hold a separate meeting following Chris Sims' presentation next meeting – to put a date in diary. Cllrs Slade, Smith and Slade to be involved.

11. Accounts

Balances 30th June 2016

Current Account £ 12,123.35

Reserve Account £ 0.69
 Monmouth BS £ 8,500.51

1. To complete the NatWest online banking form – all signatories to sign. completed
2. To review first quarter accounts. Clerk noted that there is approx. only £2,250 left in the main account – the other monies are from CB. Will have cash-flow issues as the football shed cannot be purchased unless money is transferred from the Monmouthshire, or if CB monies can be used for cash-flow or the football club transfer any funds they are donating to the PC towards the cost of the Shed prior to the invoice being paid. Cllr Slade noted the planning permission might be required – Clerk to investigate.

The seat that was removed from lower green has become redundant – it is being stored and renovated. PC has had request for it up outside the Glebe as seating is required at the top of the village – still a concrete slab there, but it can't go on pavement. A couple of stinging nettles are getting very long on Back Lane. Cllr Smith will inform Phil Dorren.

4. BT Business bill - £0 balance

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001384	£252.21
Esther Greig	Clerk Mileage	001384	£23.40
Esther Greig	Clerk expenses	001384	£1.85
Booker Farm Services	Paper for Magazine	001385	£204.05
JA & MC Roberts	Toilet supplies	001386	£9.44
EDF	Electricity – playing field	DD	£21.78
SWW	Water – Playing field	DD	£24.80
Jamie Sachs	Cleaning Toilet June	001387	£75.00
Jamie Sachs	Deep Clean Toilet	001387	£67.50
Jamie Sachs	Grass Cutting June	001387	£80.00
South Western Ambulance service – defibrillator		001388	£2160

To note income

Cornwall Council Community Emergency Plan £500

It was **resolved** to approve Accounts for Payment and to note income

Proposed: Cllr Smith Seconded: Cllr Ward unan 16/063

12. Items for 4th August Agenda.

- Week Ford Bridge
- Poor Man's Piece - resolution
- Christmas tree
- WI tree
- PC s137 Grant Payments etc. – that are already in the budget.

The Meeting closed at 2135.