

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 8th September 2016

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors present

The Meeting was opened by Cllr Smith at 1930, with 5 Councillors present; Cllrs Slade, Cluney, Johns, Harris, Pearce. Esther Greig – Clerk

2. To Receive Apologies for absence with reasons

Cllr Ward - personal

It was **resolved** to accept the apologies

Proposed: Cllr Smith Seconded: Cllr Cluney unan 16/072

3. To Receive Declarations of Interest & Approve Dispensations

Cllr Pearce 7a Planning Green Inn pecuniary to leave the room

Cllr Harris 7a Planning Reeve house non-registerable to leave the room

4. Public question time (15 minutes allowed for this)

7 members of the public attended.

Cllr Smith reminded the meeting that the land at Week Green is CC land – free parking/non-allocated. Doesn't belong to any housing. The PC has put in 2 articles in the magazine and expected it to be the end of discussion, as it not can't get involved in neighbourly disputes. Cllr Chopak – she has been speaking to the Chair of Cornwall Council Housing. They have investigated and all residents will be receiving a letter in the next few days clarifying the parking/land ownership situation. They do not wish it to cause it neighbourly disputes. It is not anyone's specific parking – anybody can park there. It is not for the Parish Council to sort out. Any further problems should be taken to CC Housing.

Len Davies attended – thankful for support for the magazine. Would like to continue with the donation of paper. Parish Hall is not a business; the committee is elected to look after this village asset. Feel that they are accused of running a pub in July and August; they had a suggestion to open Fridays and Wednesday, number of patrons 2 – 8, was a failure – have to try suggestions regarding fundraising. It costs £600 per month to run the Hall. PC gives a generous grant of £800, leaving £6000 to raise by the committee. Cllr Smith noted that the PC is changing the grant policy; all organisations will need to apply for grants in the future. If anything is set up in direct competition to a business – cannot fund that activity. Maybe pro rata payment would be considered in that situation. A bar that is open with no social event running; is a competitor to an existing business. Len Davies stated that the Hall is not opening as a pub; trying to raise funds to keep the hall going. The Hall is not a business as there is no personal gain. Cllr Chopak noted that the Parish Hall is a community building – but because they are opening as a licenced premises she might find it difficult to support it with a Community Chest grant Peter Wannacott attended regarding Damar Cottage.

Cllr Smith moved a planning item forward

PA16/07120. Land West of Damar Cottage. Mrs M A Dennis. Outline application with some matters reserved for the construction of a dwelling.

It was **resolved** to reply with **No Objection**

Proposed: Cllr Slade Seconded: Cllr Cluney unan 16/073

5. To Approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 4th August 2016

Proposed: Cllr Slade Seconded: Cllr Cluney 3-0 (3abs) 16/074

6. To Receive Clerk's report on Matter's Arising:

Code of Conduct Training – 5th September Wadebridge – Cllrs Johns and Slade attended; worthwhile but concentrated on Wadebridge Town Council

Cormac has treated the Highway for weeds and Jamie has cleared them on Back Lane. Also treated Japanese knot weed. Also some at church mews Clerk to ask Jamie to treat.

Cllr Chopak reported apologised for not attending last month. She will report on the adult social care meeting at next month's meeting. It was about the Rural care agencies, and helping those left to self-fund – funding has been severed for the self-funder – serious issue. Waste contract transfer from Cory to Biffa – breakdown in database and information, some commercial premises bins have not been collected over the summer. Widemouth Public Toilet has been handed over to the PC. Bude TC have taken on theirs too. Tree came down at Higher Ex. Highways - came out quickly and got sorted. Cllr Smith asked about the cuts at Barnstaple hospital. Cross border communication issues – we deal with North Devon which CC find difficult to understand! Community hospitals are very much under threat. Devon is under pressure more than Cornwall. We having continuing access to Stratton – she'll find out about it. Cllr Chopak enquired if WSM have had issues connecting to the Superfast Broadband; a resident at Swanacott is experiencing horrendous issues. PC reported lots of issues. Patchy service, not working, Cllr Chopak will take on.

Signage has been completed for playing field parking, no climbing, toilet. Cllr Smith will collect and Mark Slade will install (item 10.8).

Poor Man's Piece. Moving on. Clerk has been asked to independently investigate the trustee rules.

7. Planning

****Cllr Harris left the room****

PA16/05849. Reeve House. Mr T Colwill. Agricultural steel framed building for general storage and to house livestock

It was **resolved** to reply with **No Objection**

Proposed: Cllr Smith Seconded: Cllr Slade unan 16/075

****Cllr Harris returned****

PA16/07178. Lower Bakesdown Farm, Marhamchurch. Mr and Mrs Snellgrove. Certificate of lawfulness existing use: use of building as a dwelling.

It was **resolved** to reply with **No Objection** as if there is evidence to support the application (not seen by PC in the Consultee documents), in strict planning terms, it has no material basis to **Object**.

However, the PC would like it noted that it is very disappointed that the original planning conditions have been ignored.

Proposed: Cllr Smith Seconded: Cllr Johns unan 16/076

****Cllr Pearce left the room****

PA16/07229. Land West of The Green Inn. Mr Jason Orchard. Application for variation of condition 2 for the formation of a new vehicular access in respect of decision notice E1/2009/00746.

Cllr Slade noted that it will be difficult to get out of the driveway as the owners of the cottages park opposite. Issues as the cottages don't have anywhere else to park – can't see any justification for the change.

It was **resolved** to reply with **Objection**; because of access and egress

Proposed: Cllr Harris Seconded: Cllr Slade unan 16/077

****Cllr Pearce returned****

PA16/08049. Penfold House, Stewarts Road. Mr & Mrs S Reed. Proposed extension and alterations.

Cllr Smith noted that a similar application was approved several years ago but never started, next door neighbour has no objection. Cllr Pearce noted that it might overlook the bungalows – have a view into their rooms.

It was **resolved** to reply with **No Objection**; however, there is a concern about views onto other properties

Proposed: Cllr Smith Seconded: Cllr Johns unan 16/078

No objection – comment re vies inot other properties below.

1. **Treetops.** Cornwall Archaeology assessments for Treetops planning conditions. Traffic Plan. Commencement of works. Cllr Chopak reported that work has not started yet. She spoke to planning officer. Applicant has not met any of the conditions so cannot start. He can't clear the site until he has completed all the conditions. Over the next few months the Parish may notice an increase in traffic volume

– this should be planned for and in a traffic plan. For example - getting contractors in for quotes – if we see activity increasing it should be reported. Cllr Smith reported that a local person, Rob Isherwood, is working with the Cornwall Archeology team on the site.

8. Portfolio Reports:

Public Transport – quite a few using it and at other times, not. Following BAN regarding the red bus from Holsworthy - some people use it. Cllr Pearce to clarify the rules in the magazine and ask a user to write about their experiences. Cllr Johns noted that a lot of the trips are on a Wednesday from WSM. They have a program for the month. Users can contact the office to suggest destinations and dates. There were 9 registered users then it went down to 7.

Community Policing – Cllr Pearce noted that the PC has been around

Playground – Cllr Cluney reported on the Audit and noted that it has been well used – all having fun, bark doing its job. Repairs to the enclosed fences needed, fixings are getting dodgy on the swinging logs, wooden barrier fence - some of the wood coming away. Might be the football club fence. Cllr Chopak suggested a Community Chest application. Mark to do a quote for Clerk to include in the application.

Highways, Footpaths & Greens – Cllr Cluney reported that the tarmacking is the best he's seen, the potholes have done really well repaired. Done it a superb manner. Clerk to write with thanks to Highways. Report the nasty one by Lower Exe. Water leak outside Ranelagh – being dealt with.

Adult Social Care – none

BAN — 10th October Parkhouse - planning enforcement. LDF will come up again.

Neighbourhood Plan –

Toilets – kids playing outside the toilets – locked at night? Open daylight hours? Banging the door. Only a summer months issue? Clerk to ask Jamie to lock up. Seat up the hill is broken, another bar gone. Clerk to ask Paul to fix it. Cllr Pearce noted that the Police will more likely attend if damage is being done.

9. Correspondence

1. Letter from J&M Roberts. Regarding the village shop. noted
2. CALC. Newsletters
3. Letter from Primrose Solar 5 Limited. Regarding administrative change. noted
4. Letter from Football Club. Response to PC Letter. Cllr Pearce asked how the Football club were getting on. Cllr Smith noted that there were 65 juniors for training, but struggling for adult memberships. Hedges to be cut on the outside of the field – Cllr Slade to ask contractor.
5. Letter from BT. Increase in prices. noted
6. Letter from Pam Kite. Regarding parking at Week Green. noted

10. Agenda Items

1. The Grants Policy was discussed. After a few minor amendments:

It was **resolved** to adopt the grants policy

Proposed: Cllr Smith **Seconded: Cllr Johns** **unan** **16/079**

2. To **discuss** WI Celebration Tree. nothing
3. To **arrange** a Community Emergency Plan meeting. 26th 2pm – Clerk to book the MSR through Len
4. To **discuss** Pearce Construction - Ashbury Grove public space maintenance. Clerk to inform them that the hedges need doing.
5. To **review** tenders for the playing field fence and to **resolve** to instruct a contractor. Clerk requested quotes from several companies, no responses. No responses to the tender request in the magazine. Clerk to contact Sam Brayley to undertake the work

Proposed: Cllr Smith **Seconded: Cllr Cluney** **unan** **16/080**

6. To **review** tenders for the defibrillator installation and to **resolve** to instruct a contractor. Clerk requested quotes from several companies, no responses. No responses to the tender request in the magazine. Clerk to ask Phil Dorren to undertake work.

Proposed: Cllr Smith **Seconded: Cllr Cluney** **unan** **16/081**

7. It was **resolved** to develop a plan for the neighbourhood area.

Proposed: Cllr Pearce **Seconded: Cllr Harris** **unan** **16/082**

9. Seat at the Glebe. Cllr Pearce noted that previous PC decision was to take it away, why are we asking to put one back in? PC has had requests to put it back. To budget for installation next financial year – November agenda. Clerk to price seats

10. It was **resolved** to have the General Power of Competency. Week St. Mary PC meets the criteria for eligibility by having two-thirds elected Councillors, and the Clerk having a recognised professional qualification.

Proposed: Cllr Smith Seconded: Cllr Cluney unan 16/083

11. It was **resolved** to write with thanks to Mr J Roberts for his efforts towards the defibrillator funding. Funds were raised to pay for a defib; so the balance will put towards the new one.

Proposed: Cllr Pearce Seconded: Cllr Smith unan 16/084

11. Accounts

Balances 31st August 2016

Current Account	£ 11,199.13
Reserve Account	£ 0.69
Monmouth BS	£ 8,500.51

1. Cornwall Council Section 106 quarterly report. Some monies allocated to WSM. For affordable housing – no need in the village then goes into a general pot after 2 years. CC would like Parishes to nominate affordable housing, or highways improvements. Clerk requested that section 106 Officer, Eleanor Farnes, explains the system. Description of what it can be used for would be useful.

2. Monmouthshire B.Soc –form completed

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001393	£414.35
Esther Greig	Clerk Mileage	001393	£23.40
Esther Greig	Clerk Expenses - stamps	001393	£57.37
Standard Life	Clerk's pension	001394	£67.19
EDF Energy	toilets	DD	£16
EDF Energy	Playing field	DD	£14.46
Week St. Mary Football Club	Grass Cutting May-Oct 2016	001395	£375
Tom Hannaford Buildings Ltd	Playing field shed	001396	£2520
J Sachs	Toilet Cleaning August	001397	£80
J Sachs	Grass Cutting August	001397	£75
J Sachs	Back Lane	001397	£60
Jag Signs	3 x signs for village	001398	£90.60

Income

Santander	Heart Stop account – closing balance	£447.89
Football Club	Donation to shed	£2,100
Primrose Solar 5 Ltd	Community Benefit	£1250
Cornwall Council	Precept	£7681
Cornwall Council	CTS Grant	£409.82

It was **resolved** to approve Accounts for Payment and to note income

Proposed: Cllr Pearce Seconded: Cllr Slade unan 16/085

12. Items for 6th October Agenda.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.

To **discuss** the Christmas Tree in the Square

To **review** half year budget.

To **resolve** to pay 2016-2017 precept grants

Community Benefit – to **discuss** and **resolve** how to distribute current funds

To **review** financial regulations,

To **review** Annual Return 2015-16

Cllr Slade - apologies.

To **discuss** Christmas meal

The Meeting closed at 2125.