

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 3<sup>rd</sup> November 2016

**All meetings are open to the press and public unless the Council decides otherwise**

## 1. To Note Councillors present

The Meeting was opened by Cllr Ward at 1930, with 7 Councillors present; Cllrs May, Cluney, Johns, Colwill, Harris, Slade, Pearce. Esther Greig – Clerk

## 2. To Receive Apologies for absence with reasons

Cllr Smith – personal, Cllr Hannaford - Business

It was **resolved** to accept the apologies

**Proposed: Cllr May                      Seconded: Cllr Johns                      unan                      16/093**

## 3. To Receive Declarations of Interest & Approve Dispensations

None

## 4. Public question time (15 minutes allowed for this)

None

### 4a. To receive County Councillor's report on Matter's Arising

Cllr Chopak - not much to report apart from the emergency council meeting to discuss 'devonwall' voted 12 for, 74 against the proposal to change the constituency borders - bude/bideford area. Up to individuals to respond to the consultation. Health and adult social care funding – emergency meeting next week. A39 repairs have been done and the white lining will probably be done overnight tonight – diversion was through WSM. Poundstock have formally taken over the toilets at Widemouth. BAN; John Drew from planning enforcement spoke, attendees realised that the legalities are difficult as CC have problems with the courts enforcing too. Bude canal discussion – started with NDCD heritage lottery funding – didn't finish the project – CC has no money to finish the project off. LDF has reopened until January. The idea of Bude library becoming a community hub has been shelved – not suitable or big enough for the job centre too. Bude-Stratton TC have now been approached to run the library but they are not keen.

## 5. To Approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 6<sup>th</sup> October 2016

**Proposed: Cllr May                      Seconded: Cllr Johns                      7-0 (1abs)                      16/094**

## 6. To Receive Clerk's report on Matter's Arising:

Defibrillator training – scheduled for the 24<sup>th</sup> November at the Parish Hall

Community chest grant application – with Cllr Chopak for approval

PC Christmas Meal 7.30 for 7.45, all to confirm meal choices to Clerk ASAP. Clerk to invite Bobbie Heathcote. December meeting will start at 6.30pm. March meeting to be moved to the second week.

## 7. Planning

Any late applications received will be discussed under this section

### 7a. To discuss and make a Consultee comment on Application:

**PA16/09696. Week Orchard, Road from Sharlands Road to Waxhill, Marhamchurch. Mrs L**

**Trewin.** Proposed permanent agricultural workers dwelling. Cllr Ward noted that the agricultural report is well written. PC should insist that CC implements an agricultural tie. No suggestion of a new entrance – vehicles would go through the existing one.

It was **resolved** to comment that if this application is to be approved by CC purely on the basis of an agricultural need then there should be an agricultural tie imposed

**Proposed: Cllr Ward                      Seconded: Cllr Harris                      unan                      16/095**

**PA16/09790. Land West of South Wheatley. Wheatley Road, Maxworthy. PS Renewables.** Non-material amendment for revised drainage scheme to decision PA12/07626.

It was **resolved** to reply with no comment, application and map is not clear

**Proposed: Cllr Ward**

**Seconded: Cllr Harris**

**unan**

**16/096**

## **7b. Approvals**

**PA16/05849. Reeve House, T Colwill.** Agricultural steel frame building for general storage and to house livestock.

### **For information**

EN16/01900. Removal of Cornish Hedge and creation of a track. Land South of Bahamas Bungalow.

## **8. Portfolio Reports:**

**Public Transport** – Cllr Pearce reported that it is being used.

**Community Policing** – Cllr Pearce noted that it has been reported that there are not enough officers – Police considering using £2m from reserve funds to pay for 40 new officers.

**Playground** – playground fence. Clerk can't get any response from moles catchers – will try local pest control. Cllr Cluney reported that there were 10 mole hills this evening on the top pitch. Cllr Slade noted that the notices have been put up. Seat and climbing wall will need repair or replacement next year. The man hole cover is going rusty; football club is sorting out as there is a spare at the tennis court. She has spoken to the football club regarding the removal of 3 bags of rubbish; should be put by the gate. Clerk to chase about the seat repair. Cllr ward noted that the cars parked on the verge around the Bude side of the playingfield. Visibility splay impeded – dangerous. Plenty of space in the Parish Hall car park; but further to walk. Speak to the club first. Then maybe consider 'Please don't park here' signs and/or a Community Policeman to turn up on a match day. Note to go into the magazine.

**Highways, Footpaths & Greens** – to list overgrown hedges (bromells down the wax hill – left hand side report highways, Greenamoor road out towards Launceston can't see 30 mile sign – trim hedges into WSM). No more cuts needed to the greens. Cllr Harris mentioned a pothole towards Penhallam, by Week ford bridge. Ashbury Grove green has been cut nicely. This green, top field, and other playing areas are non-dog areas in the interest of public hygiene. Clerk to write to Pearce Construction – much improved. Back Lane leaves etc. will be cleared soon by volunteers.

**Adult Social Care** – none

**BAN** – Phone box consultation. No grounds to retain the phone or kiosk.

**Neighbourhood Plan** – Designation of a Neighbourhood Area has been approved.

**Toilets.** none

## **9. Correspondence**

1. Letter from Ray Pearce regarding Treetops. Cllr Chopak has spoken to Mr Pearce and has received a further email. PC read and discussed letter, and reviewed previous minutes. Clerk to write to Mr Pearce stating that the PC note his comments, have reviewed the minutes, find them factually accurate and reflect concerns that were raised at the time. Welcome him to any meetings in the future. PC also noted that it voted in support of his application,

2. Letter from CC regarding section 106 monies from the Treetops development. £6053 towards improvements to the playing field payable on 50% occupation. **noted**

3. Letter from WSM Methodist Cemetery Fund requesting financial support. **noted**

4. Letter from WSM Parish Hall requesting financial support + accounts. Cllr Ward noted that the PC is not here to decide if it is run efficiently or managed properly. PC has to make sure that it is not throwing public money into a black hole. PC reviewed the accounts summary - when is the financial year end? No evidence of it being signed off by an independent auditor. Shows the Hall covering its costs. Cllr May noted that a lot is going on at the Hall, a lot of time and effort is going in to getting it used. Cllr Slade suggested seeing what the program of maintenance is for the Hall, seeing a costing for repairs would be useful. Do the PC need to know what they spend the money on? Previously transferred £200 a quarter without knowing.. Some Parishioners resent paying for running costs when it is trading as a pub.

It was **resolved** to pay a grant of £800 to WSM Parish Hall, with the condition that it is for maintenance of the building and the PC will require sight of receipts with next year's full accounts.

**Proposed: Cllr Slade**

**Seconded: Cllr Cluney**

**unan**

**16/097**

5. Letter from Bude and Stratton TC – expanding heritage collections. **noted**

6. Letter from WI regarding choice of celebration tree. PC would like the WI to remain mindful of its height as it grows. Do not want to shade neighbouring buildings.

It was **resolved** to reply that the PC is happy with their choice.

**Proposed: Cllr Ward**                      **Seconded: Cllr Harris**                      **unan**                      **16/098**

## 10. Agenda Items

1. To **discuss** the village shop. Cllr Ward noted that the committee has made some progress. Met twice and has produced a forecast/budget, another open meeting is scheduled for next week. Six or seven people on the group.

2. To **discuss** the Christmas Tree in the Square.

It was **resolved** to buy battery operated lights. Clerk to purchase.

**Proposed: Cllr May**                      **Seconded: Cllr Slade**                      **unan**                      **16/099**

4. 2009 calor gas village signs. Cllr Ward has spoken to the ladies that were involved and they don't mind them being removed. Cllr May will undertake

It was **resolved** to remove the signs.

**Proposed: Cllr May**                      **Seconded: Cllr Slade**                      **unan**                      **16/100**

## 11. Accounts

### Balances 31<sup>st</sup> October 2016

Current Account                      £14,221.27 tbc

Reserve Account                      £     0.69

Monmouth BS                      £ 8,500.51

1. 2017-18 precept and budget. It was noted that expenditure on the playground has and will increase due its age – repairs and renewals; saving should be undertaken in order to be able to replace equipment as required. Provision of public services such as toilets, footpaths, greens needs to continue. 5-hour reduction in Clerk's hours per month. The new expenditure of the defibrillator needs to be included at £450 per year as the lease will be required to be renewed in 4 years. These additions require the precept to be 9.6% more than previous - £15,362. PC noted that CTS grant hasn't been confirmed – may need to revise budget/precept accordingly.

It was **resolved** to **accept** 17-18 budget and to **precept** £16,838.

**Proposed: Cllr Pearce**                      **Seconded: Cllr Harris**                      **unan**                      **16/101**

2. NatWest online banking form – completed by those present

3. It was **resolved** to **approve** to the Transparency Code Grant application form

**Proposed: Cllr Slade**                      **Seconded: Cllr Colwill**                      **unan**                      **16/102**

### 11b. To approve Accounts for Payment

Esther Greig                      Clerk Wages                      001403                      £261.22

Esther Greig                      Clerk Mileage                      001403                      £34.20

David Martin                      Fasthosts website domain and hosting                      001404                      £95.50

Cornwall Air Ambulance                      Donation                      001405                      £200

RNLI                      Donation                      001406                      £100

J Sachs                      Toilet Cleaning October                      001407                      £75

J Sachs                      Grass Cutting October                      001407                      £80

J Sachs                      LMP footpaths                      001407                      £480

BT                      Telephone and broadband October                      DD                      £47.52

Sean Johns                      Toilet maintenance and flushing valve                      001408                      £60

Royal British legion poppy Appeal                      Wreath                      001409                      £18.50

Farming Community Network                      Donation                      001410                      £50

Cornwall Council                      Planning Conference                      001411                      £10

WSM Methodist Cemetery                      Donation                      001412                      £60

WSM Methodist Chapel                      Hall Hire                      001413                      £80

WSM Churchyard                      Donation                      001414                      £150

WSM Parish Hall                      Donation                      001415                      £800

### Income

HMRC                      VAT reclaim                      £951.91

WSM Football Club                      Advertising income                      £250

WSM Football Club                      Utilities                      £152.18

It was **resolved** to approve Accounts for Payment and to note income

**Proposed: Cllr Carol**                      **Seconded: Cllr Cluney**                      **unan**                      **16/103**

## 12. Items for 8<sup>th</sup> December Agenda. 6.30pm

January - To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.

January - To **discuss** and **resolve** how to distribute community benefit fund; to follow news on shop.  
January – To set up a neighbourhood plan steering group.

**The Meeting closed at 2150.**

DRAFT