

Week St. Mary Parish Council

30th December 2016

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 5th January 2017 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

- 1. To Note Councillors present**
- 2. To Receive Apologies for absence with reasons**
- 3. To Receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
 - 4a. To receive County Councillor's report on Matter's Arising**
- 5. To Approve the Minutes of:**
Ordinary Meeting Thursday 8th December 2016
- 6. To Receive Clerk's report on Matter's Arising:**
Community chest grant application for the Plunkett Trust
- 7. Planning**
Any late applications received will be discussed under this section
none
- 8. Portfolio Reports:**
Public Transport -
Community Policing -
Playground – moles on playing field again – catcher scheduled to attend in the new year
Highways, Footpaths & Greens –
Adult Social Care –
BAN –
Neighbourhood Plan –
Toilets -
- 9. Correspondence**
 1. Letter from Box Tree House – works to the property and paths
 2. Christmas Card from Scott Mann MP
 3. Letter from Parish Hall – Thank you for donation
 4. Letter from Methodist Chapel – Thank you for donation
 5. Sustainability and Transformation Plan Engagement and Consultation
- 10. Agenda Items**
 1. To **discuss** and **resolve** how to distribute community benefit fund; to follow news on shop.

2. To **resolve** to set up a neighbourhood plan steering group.
3. To **resolve** to adopt the Cornwall Local Councils pre-application protocol
4. Emergency Plan – to **schedule** meeting to finalise updates
5. To **resolve** to set a date for the Annual Parish Meeting and ordinary meetings for 2017

11. Accounts

Balances 31st December 2016

| | |
|-----------------|-----------------|
| Current Account | £ 12,974.24 tbc |
| Reserve Account | £ 0.69 |
| Monmouth BS | £ 7,500.51 |

11b. To approve Accounts for Payment

| | | | |
|--------------|-----------------------------------|--------|---------|
| Esther Greig | Clerk Wages | 001423 | £303.25 |
| Esther Greig | Clerk Mileage | 001423 | £30.60 |
| J Sachs | Toilet Cleaning November/December | 001424 | £150tbc |

12. Items for 2nd February 2017 Agenda.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.

March

To **discuss** further defib training.