

Week St. Mary Parish Council

28th January 2017

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 2nd February at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig

Esther Greig
Clerk

Agenda

1. To Note Councillors present

2. To Receive Apologies for absence with reasons

Cllrs Smith, Cluney – personal

3. To Receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

4a. To receive County Councillor's report on Matter's Arising

5. To Approve the Minutes of:

Ordinary Meeting Thursday 5th January 2017

6. To Receive Clerk's report on Matter's Arising:

Community chest grant application for the Plunkett Trust – received

Date of May meeting following receipt of information from CC regarding the elections.

7. Planning

Any late applications received will be discussed under this section

None

7b. Approvals

PA16/11045. The Old Orchard Inn. Mr Jason Orchard. Change of use of public house (formerly the Green Inn) to a single dwelling.

PA16/09696. Week Orchard, Road from Sharlands Road to Waxhill, Marhamchurch. Mrs L Trewin. Proposed permanent agricultural workers dwelling.

For information

EN16/01900. Removal of Cornish Hedge and creation of a track. Investigated, case closed.

Cornwall Council – Local Plan strategic policies 2010-2030.

8. Portfolio Reports:

Public Transport -

Community Policing -

Playground –

Highways, Footpaths & Greens –

Adult Social Care –

BAN –

Neighbourhood Plan –

Toilets -

9. Correspondence

1. Charter 4 Cornwall – request to declare support for the charter
2. DCLG – Letter regarding appeal made by Good Energy Generation Ltd. Effect of Cornwall Local Plan
3. Cornwall Council – CLP strategic policies; copy.

10. Agenda Items

1. To **resolve** to accept the Clerk's resignation
2. To **resolve** to have a staffing committee to review applications and interview for the Clerk's position.
3. To **receive** a report from the Clerk on advertising and application process for Clerk's position.
4. To **discuss** Neighbourhood plan – setting up a steering committee.
5. To **resolve** upon the request for a grant from WSM Community Shop Ltd.

11. Accounts

Balances 31st January 2017

Current Account	£12,407.14 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 7,500.51

1. To **review** third quarter expenditure vs budget

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001427	£186.16
Esther Greig	Clerk Mileage	001427	£12.15
Esther Greig	Clerk Expenses - Adverts	001427	£143.04
J Sachs	Toilet Cleaning Nov/Dec/Jan	001428	£225
BT	Telephone and broadband	DD	£47.52
BT	Telephone and broadband	DD	£55.20
EDF energy	Electricity sept – dec (£9 x 3, 1 x £16)	DD	£43
EDF energy	Electricity – playfield	DD	£25.15

Income

Cornwall Council	Community Chest Grant – Plunkett foundation	£350
Cornwall Council	LMP footpath cutting	£472

12. Items for 9th March Agenda.

To **discuss** further defib training.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall

To **review** emergency plan