

# Week St. Mary Parish Council

12<sup>th</sup> May 2017

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 18<sup>th</sup> May 2017 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Kate Denton*

Kate Denton  
Clerk

## Agenda

1. **Public question time** (15 minutes allowed for this)
  - 1a. **To receive County Councillor's report on Matter's Arising**
2. **Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies**

Chair to sign Declaration of Office

3. **To Note Councillors present**
4. **To Receive Apologies for absence with reasons**
5. **To Receive Declarations of Interest & Approve Dispensations**

6. **To Approve the Minutes of:**  
Ordinary Meeting Thursday 6<sup>th</sup> April 2017

7. **To Receive Clerk's report on Matter's Arising:**

Grass Cutting, strimming and footpaths

Weed spraying

BT connection in Parish Office

Parish Hall inspected accounts received

8. **Planning**

Any late applications received will be discussed under this section

- 8a. **To discuss and make a Consultee comment on Application:**  
**PA17/04031 Demolition of existing workshop and construction of replacement workshop –**  
Lower Bakesown Farm, Marhamchurch, Bude EX23 0HJ for Mr and Mr Snellgrove.

**For Information – Decision date 02.05.17**

**PA17/01892 Demolition of existing dwelling and erection of replacement dwelling** Week Green  
Week St Mary Holsworthy Cornwall EX22 6UN – Approved with conditions

9. **Portfolio Reports:**

**Public Transport -**

**Community Policing -**

**Playground –**

**Highways, Footpaths & Greens -  
Adult Social Care –  
BAN –  
Neighbourhood Plan -**

**10. Correspondence**

None

**11. Agenda Items**

1. To **discuss** the Parish Hall Annual Meeting
2. To review the Standing Orders
3. To discuss the Emergency Plan
4. To **resolve** to choose an insurance provider from the quotes provided
5. To **discuss** the Playing Field H & S Inspection
6. To **discuss** and **resolve** on Community Benefit applications received.
7. To **discuss** email received from Jamie Sachs regarding grass cutting and footpaths

**12. Accounts**

**Balances 30<sup>th</sup> April 2016**

Current Account	£ 20,368.00
Reserve Account	£ 0.69
Monmouth BS	£ tbc
1. Monmouthshire Building Society mandate to be signed	

**11b. To approve Accounts for Payment including:**

Kate Denton	Clerk Wages	1443	£ 232.18
Kate Denton	Clerk Mileage	1443	£ 30.24
CALC	Membership	1441	£ 249.49
Methodist Chapel	Hall Hire	1442	£ 80.00
Parish Hall	Hall Hire	1444	£ 10.00

**To note Income**

**13. Items for June's Agenda.**