

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 5<sup>th</sup> January 2017

**All meetings are open to the press and public unless the Council decides otherwise**

## 1. To Note Councillors present

The Meeting was opened by Cllr Smith at 1930, with 6 Councillors present; Cllrs Ward, Cluney, May, Colwill, Slade, Johns. Esther Greig – Clerk

## 2. To Receive Apologies for absence with reasons

Cllr Harris – personal, Cllrs Hannaford & Pearce - Business  
It was **resolved** to accept the apologies

**Proposed: Cllr Smith                      Seconded: Cllr Slade                      unan                      17/001**

## 3. To Receive Declarations of Interest & Approve Dispensations

## 4. Public question time (15 minutes allowed for this)

none

### 4a. To receive County Councillor's report on Matter's Arising

None

## 5. To Approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 8<sup>th</sup> December 2016

**Proposed: Cllr Ward                      Seconded: Cllr Colwill                      6-0 (1abs)                      17/002**

## 6. To Receive Clerk's report on Matter's Arising:

Community chest grant application for the Plunkett Trust – Clerk gave paperwork to Cllr Chopak  
Christmas Tree – lights Cllr Smith to take away, Cllr Ward will deal with the tree.

## 7. Planning

### 7a. To discuss and make a Consultee comment on Application:

none

## 8. Portfolio Reports:

**Public Transport** – none. No more salt needed yet

**Community Policing** – none.

**Playground** – moles on playing field again – catcher scheduled to attend in the new year. Cllr Slade has completed this months' check. Clerk has asked Mark to do the repairs. Cllr Slade reported that the manhole cover needs doing by the lower shed –between the changing room and the tea, cement out around, all rusted. Clerk to send email to football club. Grass dumped inside the main entrance – very strange. A lot of rubbish behind the tea shed still.

**Highways, Footpaths & Greens** – Cllr Cluney reported 1 lighting fault. Nobody knows who drove across the corners of back lane grass, opposite Bromells – large tyre tracks. Clerk to write to Graham Gimblett, Goscott Farm regarding his hedges. Unsure who owns the hedges from Damar to Penhallam. Clerk to report to Highways. Big hedge usually kept level with the wall where there is an unoccupied house; on the other side of the village. Pot hole at week Ford Bridge. Back Lane cleared by Phil Dorren and Cllr Cluney. Cllr Slade noted that some barbed wire is still sticking out

**Adult Social Care** – ongoing. Cllr Chopak reported budgetary constrictions will have further impact.

Cllr Smith would like to find out an address for folk to write to regarding keeping Stratton hospital open  
**BAN** – Main topics are Health and Police. Cllrs Slade, Smith and Pearce will attend.

**Neighbourhood Plan** – Cllr Chopak noted that having recently attended a planning committee meeting NP's that are almost finished are not being given any weight. St.Minver are getting along well with their plan – within the committee discussion the NP was given a huge amount of weight – but the planning officer didn't because it hasn't been adopted yet. Committee is going to clarify when they

should be giving weight to a NP. Even though the land something to be protected frustrated. Worth reading through the CC local plan.

**Toilets** – Jamie hasn't sent in his invoice for a couple of months

## 9. Correspondence

1. Letter from Box Tree House – works to the property and paths. Not PC responsibility, no jurisdiction, clearly identified as a footpath. Clerk will refer him to Highways/Countryside services.
2. Christmas Card from Scott Mann MP. noted
3. Letter from Parish Hall – Thank you for donation. noted
4. Letter from Methodist Chapel – Thank you for donation. noted
5. Sustainability and Transformation Plan Engagement and Consultation. noted

## 10. Agenda Items

1. It was discussed how to distribute community benefit fund; to follow news on shop. Ring fence £5000 of the remaining fund towards the Shop & Poor Man's Piece. Ask for initial grant applications for the March meeting to gauge interest.
2. To **resolve** to set up a neighbourhood plan steering group. Cllr Chopak to organise a date for a ward meeting; perhaps work with other Councils to set up joint NPs.
3. It was **resolved** to adopt the Cornwall Local Councils pre-application protocol  
**Proposed: Cllr Smith                      Seconded: Cllr Cluney                      unan                      17/003**
4. Emergency Plan meeting **scheduled** to follow the next PC meeting on the 2<sup>nd</sup> Feb.
5. To **resolve** to set a date for the Annual Parish Meeting and ordinary meetings for 2017. Thursday 23<sup>rd</sup> March APM. 11<sup>th</sup> May for the AGM.

## 11. Accounts

### Balances 31<sup>st</sup> December 2016

Current Account	£13,454.89
Reserve Account	£ 0.69
Monmouth BS	£ 7,500.51

### 11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001423	£303.25
Esther Greig	Clerk Mileage	001423	£30.60
J D Retallick	hedge cutting	001424	£75
P Dorren	Defib Installation	001425	£50
JA & MC Roberts – WSM store	Toilet supplies	001426	£18.90

It was **resolved** to approve Accounts for Payment

**Proposed: Cllr May                      Seconded: Cllr Ward                      unan                      17/004**

## 12. Items for 2<sup>nd</sup> February Agenda.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall.

To **discuss** the Parish Hall annual meeting should it be a separate meeting to the open meeting

To **resolve** upon an agenda for the open meeting

To **discuss** installing a light for the playing field for helicopters

To **review** Quarter 3 accounts and budget to date.

To **schedule** a NP meeting with other Parishes

### March

To **schedule** further defib training.

**The Meeting closed at 2100.**