

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 2nd February 2017

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors present

The Meeting was opened by Cllr Ward at 1930, with 6 Councillors present; Cllrs Pearce, Harris, May, Slade, Johns, Hannaford. Esther Greig – Clerk

2. To Receive Apologies for absence with reasons

Cllrs Smith, Cluney – personal, Cllr Colwill - business
It was **resolved** to accept the apologies

Proposed: Cllr Ward Seconded: Cllr May unan 17/005

3. To Receive Declarations of Interest & Approve Dispensations

None

4. Public question time (15 minutes allowed for this)

Karen Polle attended regarding the community shop's grant application. Sent out the share prospectus to raise the money – pledges received were positive. Got just enough volunteers to run the shop. Will be closed between 1-3.30. Appointed Anna as post office and shop manager, Caroline doing the afternoon. Committee will probably end up doing the Sunday cover. Looking for future funding. Now need the start-up costs – insurance, professional stock taking; 50% of the costs. Some publicity required – banners and also branded aprons for people working. Cllr Pearce has already let the police know that is a change of ownership. Andrew Jones he has agreed to go on a course to be the licensee. In a position to take over from Jeff at the end of February. Will train up a couple of volunteers for the Post Office. 8.30-1, 3.30-5.30 for the post office. Cllr Ward congratulated the committee for all the hard work and a good prospectus.

Item moved forward on the agenda by the Chair

10.5. It **resolved** to pay a grant of £1084.32 for WSM Community Shop Ltd.

Proposed: Cllr Pearce Seconded: Cllr Slade unan 17/006

4a. To receive County Councillor's report on Matter's Arising

None – apologies received

5. To Approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 5th January 2017

Proposed: Cllr May Seconded: Cllr Slade 3-0 (3abs) 17/007

6. To Receive Clerk's report on Matter's Arising:

Community chest grant application for the Plunkett Trust – monies received
Date of May meeting following receipt of information from CC regarding the elections. The 18th May.
To advertise councillor vacancies/elections in the magazine. And the positive benefits for the village.

7. Planning

7a. To discuss and make a Consultee comment on Application:

none

7b. Approvals

PA16/11045. The Old Orchard Inn. Mr Jason Orchard. Change of use of public house (formerly the Green Inn) to a single dwelling.

PA16/09696. Week Orchard, Road from Sharlands Road to Waxhill, Marhamchurch. Mrs L Trewin. Proposed permanent agricultural workers dwelling.

For information

EN16/01900. Removal of Cornish Hedge and creation of a track. Investigated, case closed.

8. Portfolio Reports:

Public Transport - none

Community Policing – Cllr Pearce noted that they haven't got the man power to cover what they use to. There is a phone on the door at the Bude offices. They do call in to have a chat with some people in the village.

Playground – Cllr Ward reported on a few items on the Audit; manhole cover now cordoned off with stakes and high-vis tape. No new mole hills. Glass has been removed. Cllr Slade noted that Mark has the links to replace on the swings.

Highways, Footpaths & Greens – Cllr Slade noted that on the footpath behind the Church – stile is broken. Phil Dorren will check into it. On the highway, on the way out of WSM towards Wainhouse, past the slow sign, the edge of the road has become a ditch. Some cars have scrapped their chassis.

Adult Social Care – none

BAN – Closed circuit TV in Bude – monitored centrally. May meeting is cancelled due to the election.

Neighbourhood Plan – none

Toilets - none

9. Correspondence

1. Charter 4 Cornwall – request to declare support for the charter. Noted.
2. DCLG – Letter regarding appeal made by Good Energy Generation Ltd. Effect of Cornwall Local Plan.

Cllr Ward left the room

Cllr Pearce took over as chair. Noted. No official response required from the PC as objections remain the same.

Cllr Ward returned

3. Cornwall Council – CLP strategic policies; copy. noted

10. Agenda Items

1. It was **resolved** to accept the Clerk's resignation

Proposed: Cllr Slade **Seconded: Cllr Johns** **unan** **17/008**

2. A staffing committee will review applications and interview for the Clerk's position. Cllr Smith, Ward, Johns, Cluney. Cllr Ward will look out the score sheets from last interview process. Monday 20th to go through the applications. No email, printed hard copy only for the 7.30pm review. Cllr Pearce will be unable to attend. Clerk to book MSR for the 20th and 24th.

3. Advertising and application process for Clerk's position. Clerk noted 5 candidates packs have been requested. Deadline for return is the 17th Feb.

11. Accounts

Balances 31st January 2017

Current Account	£12,407.14 tbc
Reserve Account	£ 0.69
Monmouth BS	£ 7,500.51

1. To **review** third quarter expenditure vs budget. noted

11b. To approve Accounts for Payment

Esther Greig	Clerk Wages	001427	£186.16
Esther Greig	Clerk Mileage	001427	£12.15
Esther Greig	Clerk Expenses - Adverts	001427	£143.04
J Sachs	Toilet Cleaning Nov/Dec/Jan	001428	£225
BT	Telephone and broadband	DD	£47.52
BT	Telephone and broadband	DD	£55.20
EDF energy	Electricity sept – dec (£9 x 3, 1 x £16)	DD	£43
EDF energy	Electricity – playfield	DD	£25.15
Kilex Environmental Services	Moles on playingfield	001429	£45
WSM Community Shop Ltd	CB grant	001430	£1084.32

Income

Cornwall Council	Community Chest Grant – Plunkett foundation	£350
Cornwall Council	LMP footpath cutting	£472

It was **resolved** to approve Accounts for Payment

Proposed: Cllr Pearce

Seconded: Cllr Slade

unan

17/004

12. Items for 9th March Agenda.

To **discuss** and diarise further defib training.

To **discuss** disconnecting the BT broadband/phone line from the Parish Office and the connection to the Methodist Hall

To **review** emergency plan

Thank you letter to Jeff Roberts

Next Council

To **discuss** Neighbourhood plan – setting up a steering committee.

The Meeting closed at 2110.