

# Week St. Mary Parish Council

Minutes for the Annual Meeting  
Thursday 18<sup>th</sup> May 2017

**All meetings are open to the press and public unless the Council decides otherwise**

## 1. Public question time (15 minutes allowed for this)

### 1a. To receive County Councillor's report on Matter's Arising

CCllr Chopak said that there had been no decisions made as to the County Council which would probably end up as a coalition. Hopefully there will be more information after the meeting on 19<sup>th</sup> May. Due to the General Election in June, the Council were once again in Purdah so there had been no committee meetings.

Cllr Chopak is the only North Cornwall Councillor on the committee for Adult Social Care which is concerning. No decisions will be made until the Autumn.

## 2. Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies

Cllr Smith stated that she did not want to stand for Chair this year.

It was **resolved** to elect Jeremy Ward to Chair

**Proposed: Cllr Slade**                      **Seconded: Cllr Pearce**                      **unan**                      **17/031**

Chair signed acceptance of Office

It was **resolved** to elect Micheline Smith to Vice-Chair

**Proposed: Cllr Cluney**                      **Seconded: Cllr Pearce**                      **unan**                      **17/032**

It was **resolved** to re-elect all Portfolio Holders to current positions

**Proposed: Cllr Pearce**                      **Seconded: Cllr Harris**                      **unan**                      **17/033**

Cllr Smith was thanked for her time as Chair – this work was much appreciated.

## 3. The Opening, Councillors present

The Meeting was opened by Cllr Ward at 1940, with 8 Councillors present; Cllrs Smith, Pearce, May, Slade, Johns, Harris, Hannaford, Cluney. CCllr Nicky Chopak. Kate Denton – Clerk

## 4. To receive Apologies for absence with reasons

Cllr Colwill - work

It was **resolved** to accept the apologies

**Proposed: Cllr Smith**                      **Seconded: Cllr Slade**                      **unan**                      **17/034**

## 5. To receive Declarations of Interest & Approve Dispensations

None

## 6. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 6<sup>th</sup> April 2017

**Proposed: Cllr Ward**                      **Seconded: Cllr May**                      **17/035**

## 7. To receive Clerk's report on Matter's Arising:

Grass Cutting & Footpaths – Jamie Sachs had asked that the cutting of the playing field be increased to four times a year at a cost of £60 per cut as it is taking two hours each time. He is happy to continue to cut the village greens twice a month at a cost of £40 per cut. Jamie also does the footpaths, prioritising the Gold and Silver paths on the list – agreement to be signed for this. The Clerk will contact Jamie and ask him to continue with this for 2017.

There is a problem with Japanese Knot Weed in the village and this needs to be professionally sprayed to destroy. If it is found on private land, it is up to the landowner to arrange and pay for spraying. Article to be put on the website with information and contacts.

BT Connection in Parish Office – this has now been cancelled and the line will cease on 31<sup>st</sup> May 2017.

Parish Hall Accounts – inspected accounts had been received and these were accepted. Clerk will now arrange payment of the grant.

## 8. Planning

Any late applications received will be discussed under this section

### 8a. To discuss and make a Consultee comment on Application:

**PA17/04031 Demolition of existing workshop and construction of replacement workshop –**  
Lower Bakesdown Farm, Marhamchurch, Bude EX23 0HJ for Mr and Mrs Snellgrove

It was agreed that the comment would be ‘no comment’.

**Proposed: Cllr May**

**Seconded: Cllr Slade**

**17/036**

**For Information – Decision date 2<sup>nd</sup> May 2017**

**PA17/01892 - Demolition of existing dwelling and erection of replacement dwelling –**  
Week Green, Week St Mary, Holsworthy, Cornwall EX22 6UN – Approved with conditions

Decision acknowledged.

## 9. Portfolio Reports:

**Public Transport** - None

**Community Policing** – Meeting in Bude had been interesting. There is a grant available to Devon & Cornwall Police to link up CCTV projects if they decide to do this.

**Playground** – To be discussed in Agenda items.

**Highways, Footpaths & Greens** – There is a dangerous corner where the garage is, with overgrown hedges. Road signs are being covered by the overgrowth and there is concern that an accident will happen. It has been reported but nothing has been done to date.

**Adult Social Care** – None

**BAN** – Next meeting July

**Neighbourhood Plan** – The last meeting was held to gauge interest in this. Nicky Chopak said that a letter designating the area to be included in the Neighbourhood Plan will give the Parish Council access to information without obligation. There is a 2-year window.

## 10. Correspondence

None

## 11. Agenda Items

1. The Parish Hall Annual Meeting was **discussed** and it was felt that it would benefit the Parish Hall Committee and the village in general if the meeting was held separately from the Annual Parish Meeting. It was **resolved** that a letter will be sent to this effect.

**Proposed: Cllr Smith**

**Seconded: Cllr Slade**

**17/037**

2. It was agreed that the Standing Orders should be circulated and put on the Agenda for the next meeting.

3. It was agreed to put discussion of the Emergency Plan on the next Agenda.

4. Discussion took place regarding the email received from Came & Co for Insurance Renewal. Subject to confirmation of a reasonable excess amount and accidental damage cover for the defibrillator, it was **resolved** to accept the recommended quotation from Inspire at £415.51.

**Proposed: Cllr Ward**

**Seconded: Cllr Smith**

**17/038**

5. Cllr Slade had received the Playing Field H & S inspection document. In general it was confirmed that all was in order and well maintained, with the exception of the electrical services shed.

It was noted that the Skate Board Unit had been mentioned twice in the report and that the correct report is on page 1. It is in good order and inspected regularly.

Cllr Slade has replaced the lock on the electrical services shed and cleared out a lot of plastic containers and paint tins that had been left there. It was **resolved** that Cllr May would ask an electrician to look at the shed and give a recommendation as to the safest and most cost-effective replacement.

**Proposed: Cllr Smith                      Seconded: Cllr Slade                      unan                      17/039**

6. There were no new Community Benefit applications.
7. It was resolved to ask Jamie Sachs to cut the Playing Field grass four times a year at £60 per time. He is also to continue to cut the greens as at present, together with the footpaths and to prioritise the Gold and Silver paths on the list.

**Proposed: Cllr Smith                      Cllr May                      unan                      17/040**

## 12. Accounts

### Balances 30<sup>th</sup> April 2016

Current Account	£ 20,368.00
Reserve Account	£ 0.69
Monmouth BS	£ 7,569.17

1. **Cllrs Smith and Pearce signed the Monmouthshire Building Society mandate to allow the Clerk to get balance updates.**

### 11b. To approve Accounts for Payment

CALC	Membership	Chq 1441	£249.49
Methodist Chapel	Room hire	Chq 1442	£ 80.00
Clerk	Wages & Mileage	Chq 1443	£262.42
CALC	Charles Arnold Baker 10 <sup>th</sup> Ed.	Chq 1444	£ 78.82
Cornwall Council	Loan repayment	Chq 1445	£975.00
WSM Football Club	Grass cutting Oct-Mar	Chq 1446	£375.00
Parish Hall	Hall hire	Chq 1447	£ 10.00
Cllr Slade	Replace lock – Playing Field	Chq 1448	£ 11.87
Cornwall Council	Lottery licence	Chq 1449	£ 20.00

### To note Income

**It resolved to approve the accounts for payment and to note income**

**Proposed: Cllr Smith                      Seconded: Cllr Pearce                      unan                      17/041**

## 13. Items for 9<sup>th</sup> June Meeting Agenda.

Poor Man's Piece

It was agreed to cancel the meeting to be held on 1<sup>st</sup> June as it is too close to this meeting. The next meeting will therefore be on Thursday 6<sup>th</sup> July 2017.

**The Meeting closed at 2130.**