

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 5th October 2017

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors Present

Cllr Ward opened the meeting at 19.30 with four Councillors present – Cllrs May, Pearce, Slade and Johns. Cllr Smith was present for part of the meeting. CCllr Chopak. Kate Denton, Clerk.

2. To Receive Apologies for Absence with Reasons

Apologies were received from:

Cllr Cluney – Holiday

Cllr Harris – family illness

Cllr Colwill - work

3. To Receive Declarations of Interest & Approve Dispensations

Cllr May –Water main adjacent to Damar. Item 10, 5.

Cllr Smith – Football Club

Cllr Smith joined the meeting

4. Public Question Time (15 minutes allowed for this)

Cllr Ward welcomed Mrs Dennis and Mr Knight who attended to receive an update on progress with the Wayleave and understanding of the time scale.

4a. To receive County Councillor's Report on Matters Arising

CCllr Chopak is now on the Neighbourhood Committee which covers issues relating to Police, Fire Brigade, floods, recycling etc. There has not been a meeting yet but a report will be given at the next Parish Council Meeting in November.

Treliske Hospital has been put into Special Measures – this may be a good thing as problems will now have to be resolved instead of being put off.

NHS Kernow has now been absorbed by Cornwall County Council. It will remain to be seen how this will work out at there are not enough officers to cover this and no new budget available.

The Boundary Commission has informed that there will now be 87 Councillors to cover Cornwall and division boundaries are under consultation. Poundstock is the largest division in Cornwall and there may be changes to this area. The consultation process will continue to February 2018. Boundary Commission maps are available online.

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 7th September 2017

Proposed: Cllr Smith

Seconded: Cllr May

Unan

17/064

6. To receive Clerk's report on Matters Arising:

Kilex had been contacted about moles damaging the playing field – two had been caught.

Cormac had been contacted about weed spraying and confirmation was received that the spraying had been done correctly. A second spraying is due to take place this Autumn.

Details of WSM Defibrillator had been entered into the Heartsafe AED database. It should appear on the map online within 28 days.

Following information received regarding the green outside Box Tree Cottage, the Parish Council has agreed to take advice on the way forward.

The play area gate on Ashbury Grove has not yet been replaced – Clerk to contact Pearce Construction.

Cllr Smith leaves the meeting

A letter had been received regarding Poor Man's Piece. This was noted and it was agreed to await a grant application.

7. Planning

Any late applications received will be discussed under this section

7a Applications

PA17/02528 Conversion of barn to dwelling, Barn North Of Green Lyn, Week St Mary for Ms H O'Hare

After discussion, the Councillors agreed to comment that the Parish Council considers parking in general in this area to be inadequate. It is considered that parking for two vehicles should be provided with the curtilage of the application to avoid making this situation worse.

Proposed: Cllr Ward Seconded: Cllr May Unan 17/065

7b Decisions

PA17/06364 Proposed conversion of barn to dwelling (revised scheme to previous app E1/2005/01721), Brendon Barton, Access To Brendon Barton, Boyton - Approved Noted

8. Portfolio Reports:

Public Transport – nothing new to report

Community Policing – there is no PCSO for WSM

Playground/Playing Field – inspection carried out. Clerk to confirm with Football Club that grass should be cut in all accessible areas. Manhole cover is broken up so needs replacing. More bark will be needed next year on play area. Cllr Ward will contact electrician regarding replacing electricity shed due to mounting costs of current suggestions.

Highways, Footpaths & Greens – there are concerns regarding parking on the T junction at top of village which is causing difficulty turning at the junction and it is considered that this could cause an accident or restrict access for emergency vehicles. CCllr Chopak will look into this.

Adult Social Care – nothing to report

BAN – Cllr Pearce will attend the next meeting

Neighbourhood Plan – nothing to report

Toilets – toilet flush has been replaced and everything not working properly

9. Correspondence

CALC Newsletters

AGE UK Transport poster

Scott Mann letter re Big Field Wind Farm – Cllr Ward gave an update on this appeal and further information should be available by the end of November.

Vacancy – Ashbury Grove

Electoral Boundary review

All noted

10. Agenda Items

1. The Standing Orders were reviewed and an amendment agreed to Section 19a(v) – figure amended to £3,000 instead of £50,000.

Proposed: Cllr May Seconded: Cllr Pearce Unan 17/066

2. It was agreed that further discussion on the Football Club proposals will be postponed until the public meeting/consultation had taken place.

Cllr May leaves the room

3. Discussion took place regarding the Wayleave agreement for Mrs Dennis and it was resolved that the Parish Council agree in principle to the Wayleave but Cllr Ward will contact Kivells to read through the document initially. Once it has been confirmed as an appropriate document, it will be emailed to Councillors and agreed by email.

Proposed: Cllr Pearce Seconded: Cllr Slade Unan 17/067

Cllr May rejoins the meeting

4. It was agreed to put Co-option forward to the next Agenda.

5. No Community Benefit grant applications had been received.

11. Accounts

Balances as at 31st August 2017

Current A/c	£24,322.95
Reserve A/c	£ 0.69
Monmouth BS	£ 7,569.17
Community Benefit	£ 5,967.35 (included in Current A/c total above)

11a. To approve Accounts for Payment including:

Clerk	Wages, mileage, annual leave	Chq 001463	£398.16
Kilex Environment Services	Pest Control – Miles	Chq 001462	£ 45.00
WSM Football Club	Grass Cutting – Playing Field	Chq 001461	£375.00
South West Water	Playing Fields	DD	£ 19.99
Jamie Sachs	Toilets, greens, playing field	Chq 001464	£740.00
WSM Community Shop	Toilet supplies	Chq 001465	£ 4.14
South West Water	Toilets June/Aug		£ 30.99 CR balance
It was resolved to approve the accounts for payment.			
Proposed: Cllr Pearce	Seconded: Cllr May	Unan	17/068

11b. Receipts

Cornwall County Council	Precept	AP	£8,695.50
	CTS	AP	£318.17

Noted

12. Items for November Agenda

Emergency Plan

Finance – budget

Village Greens

Playing Field Electric Shed

Co-option

The next Ordinary Meeting of the Parish Council will take place at 1930 on Thursday 2nd November 2017.

The Meeting closed at 2130