

# Week St. Mary Parish Council

## Minutes for the Ordinary Meeting Thursday 7<sup>th</sup> December 2017

**All meetings are open to the press and public unless the Council decides otherwise**

### 1. To Note Councillors Present

Cllr Ward opened the meeting at 19.30 with seven Councillors present – Cllrs May, Pearce, Slade, Smith, Cluney, Harris and Johns. CCllr Chopak (informed late arrival). Kate Denton, Clerk.

### 2. To Receive Apologies for Absence with Reasons

Apologies were received from:  
Cllr Colwill – Business

### 3. To Receive Declarations of Interest & Approve Dispensations

None

### 4. Public Question Time (15 minutes allowed for this)

None

#### 4a. To receive County Councillor's Report on Matters Arising

Due to late arrival it was agreed to receive this report when CCllr Chopak arrives.

The Chair expressed the Parish Council's gratitude to Pat Johns for her service to the Parish Council and the community and offered condolences to her family following her passing.

A letter will be sent to Mrs Johns' family on behalf of the Parish Council.

### 5. To receive and approve the Minutes of:

Item 8, the name of Cllr Slade was amended to Cllr May and it was **resolved** to approve the minutes of Ordinary Meeting Thursday 2<sup>nd</sup> November 2017

**Proposed: Cllr Smith**

**Seconded: Cllr Slade**

**Unan**

**17/078**

### 6. To receive Clerk's report on Matters Arising:

A form is available to register the right of way that runs in front of Box Tree Cottage as a footpath. It will be necessary to obtain old maps, information and completed forms from those people who regularly use the right of way. It was resolved to proceed with the registration request. Anyone who would like a copy of the relevant form to complete relating to usage of the path, please contact the Clerk.

**Proposed:**

**Cllr Slade**

**Seconded:**

**Cllr Harris**

**Unan**

**17/079**

An email had been received from the Solicitor relating to amendments in the wayleave for the water pipe. This included confirmation that the pipe is for one dwelling only.

### CCllr Chopak arrives and gives her report as follows:

The Neighbourhood Plan is important and there are issues in some villages that wouldn't have arisen if the Neighbourhood Plan had been in place.

There is a possible change being considered to radiography services which would see them only available outside Cornwall. There has been no consultation on this.

Several bank branches will be closing in 2018 and various options are being looked into to provide banking services in rural areas where some residents do not use internet banking.

The Travel Cornwall service is likely to end soon, possibly by Christmas. Plans are being looked into to provide some kind of alternative service but no more details are available at present.

## 7. Planning

Any late applications received will be discussed under this section

### 7a Applications

None

### 7b Decisions

None

## 8. Portfolio Reports:

**Public Transport** – Holsworthy transport have funds and four people from Week St Mary are registered users. The feeling was that public transport is important for this rural area and an increase in availability would help to reduce pollution from car use.

**Community Policing** – no new information

**Playground/Playing Field** – Cllr Slade carried out an inspection and noted that the manhole cover is still broken and the netting needs to be secured. It was also noted that temporary lighting had been erected around the tennis court by the Football Club and after discussion, it was agreed that the Clerk would write to the Football Club and ask them to check if their insurance will cover this. A public meeting will be held by the Football Club in January

**Highways, Footpaths & Greens** – There is salt available in the salt bins. A request had been received from Peter Chapman asking about works to the bridge as there does not appear to be any work taking place. After discussion it was agreed that the Clerk would write to Highways requesting a Programme of Works and asking whether it is possible for some vehicles to use the bridge until work starts. Leaves need clearing on Back Lane and this will be arranged.

**Adult Social Care** – there are people in the village who need a care package to be put into place but no care agency will travel to Week St Mary. There has been an occasion where someone needing care at home has had to go into a Care Home due to lack of provision.

**BAN** – next meeting in January

**Neighbourhood Plan** – nothing to report

**Toilets** – the toilets had been springcleaned after last winter and the Clerk will arrange for this to take place again early in the new year.

## 9. Correspondence

CALC Newsletter

Wellbeing Guide

Noted

## 10. Agenda Items

1. The budget and precept for 2018/19 was discussed and it was agreed to keep the precept the same as 2017/18.

**Proposed:** Cllr May      **Seconded:** Cllr Cluney      **Unan**      **17/080**

2. Due to time constraints, it was agreed to put discussion of grants for 2017 forward to the next meeting.
3. Due to time constraints, Co-option will be discussed at the next meeting.
4. An application for Community Benefit funding had been received from the Parish Hall and after discussion it was agreed that in accordance with the Community Benefit Policy, the application would have to be re-submitted for consideration in April as the Parish Hall has received one grant already in 2017.
3. Due to time constraints, Co-option will be discussed at the next meeting.
4. Cllr Ward will report on progress with replacement of the electricity shed at the next meeting.

## 11. Accounts

### Balances as at 31st Nov 2017

Current A/c	£21,285.11
Reserve A/c	£ 0.69
Monmouth BS	£ 7,569.17
Community Benefit	£ 5,967.35 (included in Current A/c total above)

### 11a. To approve Accounts for Payment including:

Clerk	Wages, mileage	Chq	£221.46
Royal British Legion	Poppy Appeal	Chq	£ 18.50
Grant Thornton	Audit	Chq	£240.00

WSM Chapel	Installation & Rental – Internet	Chq	£364.59
Cornwall Council	Election costs	Chq	£232.58
J Ward	Christmas Tree	Chq	£ 43.00
It was <b>resolved</b> to approve the accounts for payment.			
<b>Proposed: Cllr Smith</b>	<b>Seconded: Cllr Johns</b>	<b>Unan</b>	<b>17/081</b>

**11b. Receipts**  
None

**12. Items for January Agenda**  
Co-Option  
Replacement Electricity Shed  
Neighbourhood Plan  
Registration of footpath  
Progress with Wayleave  
2017 Grants

**The next Ordinary Meeting of the Parish Council will take place at 1930 on Thursday 4<sup>th</sup> January 2017.**

**The Meeting closed at 2130**

DRAFT