

Week St. Mary Parish Council

Minutes for the Ordinary Meeting Thursday 1st February 2018

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors Present

Cllr Ward opened the meeting at 19.40 and welcomed one member of the public, with three Councillors present – Cllrs, Pearce, Slade and Johns. CCllr Chopak. Kate Denton, Clerk.

2. To Receive Apologies for Absence with Reasons

Apologies were received from:

Cllr Smith – Personal

Cllr Harris – Personal

Cllr May - Business

3. To Receive Declarations of Interest & Approve Dispensations

None

4. Public Question Time (15 minutes allowed for this)

The issue of the play area was raised due to damage to the play equipment that appears to have been caused by youngsters in the area after dark, usually between 7pm-9pm but sometimes as late as 11pm. The damage is a safety risk to young children using the equipment and Cllr Slade had made a repair to ensure it is safe. The vandalism has been accompanied by excessive noise and bad language.

After discussion it was agreed to keep an eye on this and try to identify those responsible. In the meantime, a notice will be put into the magazine.

In addition to this, the underground area of the Lookout Tower is being used as a meeting place. It is accessed by a metal ladder. The Tower is on private land and it was agreed to find out who the owner is and ask that the metal lid be secured to prevent access.

Cllr Pearce will find out if there is a Community Support Officer to cover Week St Mary.

4a. To receive County Councillor's Report on Matters Arising

As of April 2018 the County Council will go to fortnightly rubbish collections with 2 x 180l bags for each household. Recyclable rubbish and food waste will be collected weekly. It is likely that holiday lets will have to pay business rates.

There will be changes to the Accountable Care System (where the NHS and Cornwall Council come together with one budget). This could potentially lead to an Accountable Care Organisation where Cornwall Council could go to private operators instead of the NHS.

The recent BAN meeting was attended by Oliver Jones from Highways. As from 1st April, there will be an area on the website to report potholes which will avoid multiple reports of the same damage. The budget has been increased and Highways will now inspect the roads 6-monthly instead of annually. There are also funds for a new digger in North Cornwall which will enable the Council to keep ditches clear. Over the next 4 years, there will be a budget of £200,000 to be used in North Cornwall for road traffic schemes. Parish Councils should put together a wish list for the parish and it is envisaged that several Parishes can apply under one TRO to save money. A list will be compiled and works will be carried out over the 4 year period.

Poundstock Division is likely to stay basically the same during the Boundary Review, with the addition of an area towards Bude which takes in roughly half of Stratton.

Nick Truscott looks after bus transport and CCllr Chopak had spoken to him about the current contract. There is no risk of the bus service ceasing until the contract ends in September but the current provider will not tender when the contract ends so there is a risk that there will be no regular bus service after this time.

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 4th January 2018.

Proposed: Cllr Slade

Seconded: Cllr Pearce

Unan

17/089

6. To receive Clerk's report on Matters Arising:

Playing field repairs – an email had been received from the Football Club confirming that they are aware of the damage to the netting and the drain cover and due to further damage caused by recent high winds, repairs will be made once the weather improves. Following a query from the Parish Council about insurance cover for the temporary lighting on the tennis courts, confirmation was received that liability insurance is held for training on the courts.

Highways have looked at the flooding in Goscott Corner area and will arrange a digger to clear the ditch to alleviate the problem.

There are no specific Neighbourhood Plan advisers available and the Parish Council had been referred to their local County Councillor for assistance. There is information on the Cornwall Council website and CCllr Chopak informed the meeting that local people should be involved. There is no housing allocation for the area over the next 5 years so there is time to look into this further. A grant of £700 can be obtained for the first year for advertising, web site and getting people involved. This does not have to be returned if the Neighbourhood Plan doesn't go ahead. It was agreed to discuss this again at the next meeting.

A Co-option notice had been drafted and this was amended after discussion. It will be put in the magazine, on the noticeboard and on the website.

7. Planning

Any late applications received will be discussed under this section

7a Applications

PA18/00111 Notification of proposed works to trees in a conservation area. Crown reduction of Beech to a final height of 13 metres and spread of 10 metres and felling of Leylandii. Box Tree House, Week St Mary.

After discussion it was resolved to comment that the Parish Council is pleased to see that proper planning channels have been followed in this instance.

Proposed: Cllr Ward

Seconded: Cllr Pearce

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17/090

7b Decisions

PA17/03284/PREAPP - Pre-application advice for erection of 2 dwellings, Land Adj To Damar Cottage, Week St Mary. Decided, advice given. Noted.

8. Portfolio Reports:

Public Transport – discussed in CCllr report

Community Policing – discussed in Item 4

Playground/Playing Field – discussed in Item 4

Highways, Footpaths & Greens – work on Week Ford bridge started in January and is likely to be finished by the beginning of April.

Adult Social Care – discussed in CCllr report

BAN – discussed in CCllr report

Neighbourhood Plan – discussed in Clerk's report

Toilets – no new information

9. Correspondence

CALC Newletters – none for January

GDPR Training – Cllr Ward has had training on this and has been working on it for several months. It was agreed that he would meet with the Clerk and Cllr Pearce at a time to be arranged. Clerk to email some dates and speak to CALC regarding training in North Cornwall.

Cruse Bereavement Care – grant request to be put forward to next meeting.
 Weed spraying – two quotes had been received and will be put forward to the next meeting.
 War Memorials Grant Scheme – the war memorial does not require any substantial work at this time.
 Transparency Code – last chance for applications. Application for laptop, Office application and one year's web hosting **approved**.

Proposed: Cllr Ward Seconded: Cllr Pearce

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10. Agenda Items

1. A meeting had been held on the playing field with the electrician regarding replacement of the electricity shed. Various options had been discussed and the issue of Public Liability Insurance must be taken into account. Cllr Ward will speak to Mr Cunningham about the works and endeavour to arrange a Contractor and time line to move this forward.
2. It was **resolved** to purchase 5 x 2cubic metre bulk bags of play bark as quoted – this will be delayed until the weather improves. Cllr Cluney to arrange at the appropriate time.

Proposed: Cllr Johns Seconded: Cllr Slade

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3. Several phone calls had been received regarding the forms for registering the footpath in front of Box Tree House. These forms will be available from Councillors and Cllr Ward with ensure that an email copy is sent to each Councillor in addition to hard copies.
4. At present nothing further is being done regarding the Wayleave for water supply across the Playing Field so it was agreed that the Clerk will send an invoice to the Solicitor for monies paid to Kivells for the valuation.
5. A donation request had been received from CRUSE and this will be discussed at the next meeting.
6. No new Community Benefit applications had been received.
7. The Co-option notice had been discussed earlier in the meeting.

11. Accounts

Balances as at 25th Jan 2017

Current A/c	£16,517.83
Reserve A/c	£ 0.69
Monmouth BS	£ 7,569.17 next interest due date 31.03.18
Community Benefit	£ 3,467.35 (included in Current A/c total above)

Bank reconciliation sheet agreed and signed.

11a. To approve Accounts for Payment:

Clerk	Wages, mileage	Chq	£252,80
Parish Hall	Donation	Chq	£800.00
Cornwall Air Ambulance	Donation	Chq	£200.00
RNLI	Donation	Chq	£100.00
Farming Community Network	Donation	Chq	£ 50.00
Methodist Cemetary	Donation	Chq	£ 60.00
Churchyard	Donation	Chq	£150.00
Long House Hospice	Donation	Chq	£200.00

It was **resolved** to approve the accounts for payment.

Proposed: Cllr Slade

Seconded: Cllr Pearce

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11b. Receipts

None

12. Items for March Agenda

Replacement for electricity shed - update
 Neighbourhood Plan
 Registration of footpath - update
 2017 Grants

The next Ordinary Meeting of the Parish Council will take place at 1930 on Thursday 1st March 2018.

The Meeting closed at 2130