

# Week St. Mary Parish Council

## Minutes for the Ordinary Meeting Thursday 15<sup>th</sup> March 2018

**All meetings are open to the press and public unless the Council decides otherwise**

### 1. To Note Councillors Present

Cllr Ward opened the meeting at 19.30 and welcomed one member of the public, with seven Councillors present – Cllrs Smith, Pearce, Harris, May, Johns, Slade and Cluney. CCllr Chopak. Kate Denton, Clerk.

### 2. To Receive Apologies for Absence with Reasons

Apologies were received from:

Cllr Colwill - Business

### 3. To Receive Declarations of Interest & Approve Dispensations

None

### 4. Public Question Time (15 minutes allowed for this)

Due to a cut in the funding received from Bude PO to run the Post Office within the village shop, there is a shortfall of some £750 in funding for 2018/19 and the Parish Council was asked whether it could make good this amount to preserve the service. After discussion, and taking into account the importance of the service to the village, this was agreed in principle and the PC will look into the best way to fund this. Further discussions will take place at the meeting in April.

### 4a. To receive County Councillor's Report on Matters Arising

- Council tax bills had now been issued for the next year and a change in Business Rates meaning that they are now retained by Cornwall Council should help to keep future Council Tax increases down.
- Plastic waste is being left on verges and highways. CCllr Chopak is raising the idea of a parish-wide litter pick. Week St Mary does not generally have this problem.
- There is a change to Adult Social Care service funding which will be jointly between NHS Cornwall and Cornwall Council. This will necessitate the use of a tendering service for contracts which has caused some concern over whether this will produce the best service rather than just the cheapest option.
- The new Poundstock Division has been confirmed and has increased in size to 5122 which is an increase of some 1800 people.
- The change to refuse collections is due to commence in April 2019 although it may be rolled out earlier in some areas.

### 5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 1<sup>st</sup> February 2018.

**Proposed: Cllr Johns**

**Seconded: Cllr Pearce**

**Unan**

**18/094**

### 6. To receive Clerk's report on Matters Arising:

None

### 7. Planning

Any late applications received will be discussed under this section

#### 7a Applications

None

#### 7b Decisions

**Outline planning permission with all matters reserved: Demolish Oddmill Bungalow and replace with new residential dwelling.**

The Bungalow Odd Mill Whitstone Holsworthy Cornwall EX22 6TN

Ref. No: PA17/11488 - Withdrawn

**Application for Listed Building Consent for the renewal of the gas boiler necessitating new flue arrangement.**

The College Week St Mary Holsworthy Cornwall EX22 6XJ

Ref. No: PA17/11177 - Approved

**Notification of proposed works to trees in a conservation area. Crown reduction of Beech to a final height of 13 metres and spread of 10 metres and felling of Leylandii.**

Box Tree House Week St Mary Holsworthy Cornwall EX22 6UZ

Ref. No: PA18/00111 - Decided not to make a TPO (TCA apps)

**Proposed alteration and enlargement with first-floor rear balcony.**

Regent House Week St Mary Holsworthy Cornwall EX22 6UJ

Ref. No: PA17/11506 - Approved with conditions

**Conversion of barn to dwelling**

Barn North Of Green Lyn, Week St Mary, Holsworthy Cornwall

PA17/02528 – Approved with condition

**8. Portfolio Reports:**

**Public Transport** – Cllr Pearce had spoken to Mr Truscott and the contract will run until the end of March 2019.

**Community Policing** – PCSO Baxter is covering the area. He is aware of issues in Week St Mary and they will be dealt with.

**Playground/Playing Field** – None

**Highways, Footpaths & Greens** – All the grit in the bins had been used and Cllr Pearce was told that the Parish Council would have to pay for refilling. After speaking to Oliver Jones, it was confirmed that the bins would be refilled free of charge but this had not been done yet. More snow forecast for the end of the week.

**Adult Social Care** – discussed in CCllr report

**BAN** – Next meeting on 4<sup>th</sup> April

**Neighbourhood Plan** – The Parish Council will keep a watching brief on this.

**Toilets** – no new information

**9. Correspondence**

- Stratton Medical Centre media release – the lease is up on the Centre and it will now be run by Holsworthy. Additional land is available which may mean that more services could be offered.

- An offer had been received for LMP grant 2018-19 (cutting of footpaths). The Clerk will accept the offer on behalf of the Parish Council

**10. Agenda Items**

1. Cllr Ward had met with Mr Cunningham regarding replacement of the electricity shed. The backboard had been put up. After discussion it was **agreed** that the Clerk would write to Mr Cunningham and ask him to contact Jordan to do the work and invoice at the commercial rate for the job.

**Proposed: Cllr Ward    Seconded: Cllr Cluney    Unan    18/095**

2. Cllr Cluney confirmed that as soon as the weather improves, he will order the playbark.

3. Cllr Ward had received 8 forms back regarding the registering of the footpath. Blank forms were handed out to Councillors to distribute. It is hoped to have about 20 to go with the registration forms.

4. A discussion took place regarding weed spraying for 2018/19, looking at three options. It was **resolved** to ask Jamie Sachs to do this work.

**Proposed: Cllr May    Seconded: Cllr Pearce    Unan    18/096**

5. A letter had been received from Cruse requesting a donation. After discussion it was agreed that the Clerk would respond saying that a donation would not be made on this occasion due to constraints and multiple demands on funds.

6. No Community Benefit Grant applications had been received.

7. The Neighbourhood Plan was put on a 'watching brief'.

8. The situation with the Post Office had been discussed and agreed earlier in the meeting.

## 11. Accounts

### Balances as at 23<sup>rd</sup> February 2018

Current A/c	£15,076.56
Reserve A/c	£ 0.69
Monmouth BS	£ 7,569.17 next interest due date 31.03.18
Community Benefit	£ 3,467.35 (included in Current A/c total above) tbc

Bank reconciliation sheet agreed and signed.

### 11a. To approve Accounts for Payment including:

Clerk	Wages, mileage	Chq	£254.36
Jamie Sachs	Toilet cleaning Dec-Mar	Chq	£300.00

### Income

None

It was **resolved** to approve the accounts for payment.

**Proposed: Cllr Slade**

**Seconded: Cllr Pearce**

**Unan**

**17/097**

### 11b. Receipts

None

## 12. Items for April Agenda

Funding for Post Office  
Internet Banking Forms  
GDPR  
APM  
Co-Option

The next Ordinary Meeting of the Parish Council will take place at 1930 on Thursday 5<sup>th</sup> April 2018.

The Meeting closed at 2100