

Week St. Mary Parish Council

Minutes for the Ordinary Meeting Thursday 2nd August 2018

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

No members of the public attended the meeting

1a. To receive County Councillor's report on Matter's Arising

CCllr Chopak was unable to attend the meeting and no report was given.

2. The Opening, Councillors present

The Meeting was opened by Cllr Ward at 1930, with 8 Councillors present; Cllrs Pearce, Colwill, Harris, Slade, May, Johns, Cluney and Smith. Kate Denton – Clerk

3. To receive Apologies for absence with reasons

CCllr Chopak - Business

It was **resolved** to accept the apologies

Proposed: Cllr Ward

Seconded: Cllr Johns

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18/024

4. To receive Declarations of Interest & Approve Dispensations

None

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Annual Meeting Thursday 5th July 2018

Proposed: Cllr Smith

Seconded: Cllr Harris

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6. To receive Clerk's report on Matter's Arising:

No matters arising.

7. Planning

Any late applications received will be discussed under this section

7a. Applications

None

7b. Decisions

None

8. Portfolio Reports:

Public Transport – No change at present however connections will be needed to Whitstone which is the main bus route should the service be curtailed.

Community Policing – Leopallooza had generally been well organised although there had been some issues with cars blocking the road. Cllr Pearce will inform Community Policing prior to the next festival and Cllr May will explain the situation to the organisers.

Playground – The monthly audit had been carried out. It appears that there is some fencing missing on the bottom pitch where the digger parks and also netting missing. A discussion will take place later regarding the finishing of the retaining area.

The quotation for repairing fencing was agreed and Cllr Colwill will arrange works.

Proposed: Cllr May

Seconded: Cllr Pearce

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The drainage trench has been dug and a large piece of granite was unearthed.

It was agreed that Cllr Cluney will make a list of repairs to be done so that this can be arranged – to include skate board ramp, balance beam. Temporary repairs have been done but needs sorting properly

Electricity shed – Cllr Smith will speak to Jamie Sachs regarding a possible wasp nest. The shed will be dismantled and then the water supply can be sorted out.

A van had been parking right outside the gate to the Playing Field, causing an obstruction and blind spot. Cllr Ward had reported this and the Football Club will arrange for a temporary plastic barrier to be erected.

Highways, Footpaths & Greens – The hedge, Butlers Meadow to Wax Hill had now been cut. It appears that the water on the road near Exe has now been rectified. The next rainfall will show whether this is the case. Weeds have been sprayed and the grass opposite back lane has been cut.

Adult Social Care – budgets being cut further.

BAN – Cllr Smith cannot attend the meeting on 8th October – request for someone to take her place.

Neighbourhood Plan – Watching brief

9. Correspondence

CALC Newsletter - noted

10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit Policy and applications received.
There had been no new applications.
2. To **discuss** Co-option to the Parish Council – to be discussed at the next meeting
3. To **discuss** and **resolve** on action relating to GDPR
A meeting had been held at 5.30pm to discuss this issue and it had been agreed as follows:
 - the Clerk would audit the information held by the Parish Council
 - Cllr Ward would produce privacy policies x 2
 - Cllr Ward would produce Confidentiality agreements and Code of Conduct including consent for contact information to be used.
 It was resolved to appoint the Clerk as the Data Controller and if the existing laptop cannot be found, a new one will be purchased.

Proposed: Cllr Smith

Seconded: Cllr May

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11. Accounts

Balances 31st July 2018

Current Account	£ 22,412.91
Reserve Account	£ 0.69
Monmouth BS	£ 7,584.31
Community Benefit	£ 6,085.35 (included in Curr/Ac)

11b. To approve Accounts for Payment

Clerk	Wages & mileage	Chq	£256.85
SWW	Toilets	DD	£ 28.29
Booker Farm Services	Paper	Chq	£133.52
JS	Toilets	Chq	£300.00
ICO	License	DD	£ 35.00
EDF Energy	Toilets	DD	£ 8.00

To note Income

Equitix Solar	Community Benefit	£1,330.25
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It was **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Slade

Seconded: Cllr Johns

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18/028

13. Items for June Agenda.

Co-option

The Meeting closed at 2045

The date of the next Ordinary Meeting will be Thursday 6th September at 7.30pm