

# Week St. Mary Parish Council

## Minutes for the Ordinary Meeting Thursday 6<sup>th</sup> September 2018

**All meetings are open to the press and public unless the Council decides otherwise**

### **1. Public question time (15 minutes allowed for this)**

No members of the public attended the meeting

#### **1a. To receive County Councillor's report on Matter's Arising**

CCllr Chopak was unable to attend the meeting but had sent the following notes:

- The issue of alterations adjacent to the footpath at Week Green is still ongoing and CCllr Chopak has a meeting with Cornwall Housing next week on site.
- Pearce Construction has announced they are not intending to make changes to the boundary in the play area at Ashbury Grove- CCllr Chopak is continuing to press them on this-not sure of the outcome.
- a reminder about the workshop aimed at Neighbourhood planning is on 25th September at 6.30 at the Parkhouse Centre.
- The closure date to send any comments to the Boundary Commission about the reduction in Councillors is 11th September. It was discussed and agreed that the Clerk would send a letter to Cornwall Council to the effect that the reduction is detrimental to democracy in a very rural area where travel distances are as big a consideration as population density. Savings to the County Council are minimal in this context.

### **2. The Opening, Councillors present**

The Meeting was opened by Cllr Ward at 1930, with 5 Councillors present; Cllrs Harris, May, Johns and Cluney. Kate Denton – Clerk

### **3. To receive Apologies for absence with reasons**

CCllr Chopak – Business

Cllrs Smith, Pearce and Colwill – Business

Cllr Slade - Personal

It was **resolved** to accept the apologies

**Proposed: Cllr Ward**

**Seconded: Cllr Johns**

**unan**

**18/029**

### **4. To receive Declarations of Interest & Approve Dispensations**

None

### **5. To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of Annual Meeting Thursday 2nd August 2018

**Proposed: Cllr Johns**

**Seconded: Cllr May**

**unan**

**18/030**

### **6. To receive Clerk's report on Matter's Arising:**

Leopalooza Events – Cllr May had spoken to the organisers who had apologised about signage for the event but had been instructed by Highways to bring traffic in from the other end of the village and this had resulted in signage being confusing for some attendees. It was suggested that wooden arrows could be used to guide any traffic coming to the site from other directions and it was agreed that this would be done on future occasions. The reason for cars queuing on the road was that only four out of twelve parking staff had been available so parking had not been as efficient as had been anticipated. In general, Week St Mary Parish Council is supportive of the events and the organisers were reported as appreciating this.

Drain under road at Goscott – Cllr May had been to look at the site and said that it looked as though the Council may have cleared both ends of the pipe but the water will be obstructed by silt that builds up so this is still likely to result in water on the road. It was agreed to wait until the problem re-occurs and then take photos and report again

## 7. Planning

Any late applications received will be discussed under this section

### 7a. Applications

**PA18/07738 - Permanent agricultural workers dwelling with variation of Condition 2** (approved plans) of revised design of Decision No. PA16/09696 dated 5th May 2017 to Decision No. PA17/04470 dated 7th July 2017 to amend the roof design. Week Orchard, Marhamchurch  
After discussion it was agreed that the Parish Council would comment 'No Comment' on this application.

**Proposed: Cllr May**

**Seconded: Cllr Cluney**

**unan**

**18/031**

### 7b. Decisions

**Prior notification for the erection of a agricultural building to store straw, hay, fodder and machinery**

Delabole Farm Week St Mary

Ref. No: PA18/06401 | Validated: Mon 16 Jul 2018 | Status: Approved - noted

**Conversion/change of use of the Lookout Post and Bunker to a dwelling, together with the erection of a below ground level linked extension to the Lookout Post and Bunker**

Land West Of Haydah Week St Mary

Ref. No: PA18/05644 | Validated: Fri 29 Jun 2018 | Status: Planning permission required - noted

## 8. Portfolio Reports:

**Public Transport** – No change at present.

**Community Policing** – With reference to the proposed merger or Police Authorities, the Clerk will write a letter stating that this Parish Council, being situated in a rural area, objects to this retrograde step. It is aware of current sparse resources and feels that any merger would adversely affect an already difficult situation.

**Playground** – The wasp nest has been destroyed. The wooden shed is still standing and the Clerk was asked to contact Jamie Sachs to see if he is able to remove it and advise if he is unable to do so. Once the shed is removed, Steve Cunningham can be contacted in order that works can be completed and the job can be signed off. The audit list is being completed – to be added to October agenda. The Clerk will contact Kilex regarding moles on the playing field again. The grass on the bottom pitch has been cut but the top pitch has not – Clerk to write and ask when this will be done. Cllr Cluney will ask Len to do the annual safety audit.

**Highways, Footpaths & Greens** – Vegetation is hanging over garden fences and obstructing roads and footpaths. The Clerk will get a note put in the magazine regarding this. Encroachment on lower green – at least 20 people need to sign forms regarding use of this area. Cross-road signs at Greenamor Cross are faded and this needs to be addressed as it is a dangerous junction.

**Adult Social Care** – nothing new.

**BAN** – nothing new

**Neighbourhood Plan** – Watching brief

## 9. Correspondence

CALC Newsletter – noted

## 10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit Policy and applications received.

There had been no new applications.

2. To **discuss** Co-option to the Parish Council – to be discussed at the next meeting

3. To **discuss** and **resolve** on action relating to granite unearthed on playing field – after discussion it was agreed to offer this to Mrs Dennis.

**Proposed: Cllr Ward**

**Seconded: Cllr May**

**unan**

**18/032**

4. To resolve to complete and sign the Wayleave agreement for water supply with Mrs Dennis – it was agreed that this should be completed and signed.

**Proposed: Cllr Johns**

**Seconded: Cllr Cluney**

**unan**

**18/033**

5. After discussion, it was agreed to arrange GDPR training during a meeting to be held before the main meeting on 4<sup>th</sup> October. Draft documents had been prepared and had been issued via email.

## 11. Accounts

### Balances 31<sup>st</sup> July 2018

Current Account	£ 25,741.25
Reserve Account	£ 0.69
Monmouth BS	£ 7,584.31
Community Benefit	£ 10,135.35 (included in Curr/Ac)

### 11b. To approve Accounts for Payment

Clerk	Wages & mileage	Chq	£251.14
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### To note Income

MG SPV No 1 Ltd	Community Benefit	£4050.00
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It was **resolved** to approve the accounts for payment and to note income

**Proposed: Cllr Ward**      **Seconded: Cllr May**      **unan**      **18/034**

## 13. Items for October Agenda.

Co-option  
Footpath on Lower Green

**The Meeting closed at 2100**

**The date of the next Ordinary Meeting will be Thursday 4<sup>th</sup> October at 7.30pm**

DRAFT