

# Week St. Mary Parish Council

Minutes for the Extra-Ordinary Meeting  
Thursday 4<sup>th</sup> October 2018

**All meetings are open to the press and public unless the Council decides otherwise**

**1. To Note Councillors present**

The Chair opened the meeting with Cllrs Pearce, Johns, Harris, Cluney and Smith present. Kate Denton, Clerk.

**2. To Receive Apologies for absence with reasons**

Apologies from Cllr Slade, Cllr Colwill and Cllr May were received and approved

**Proposed: Cllr Ward      Seconded: Cllr Cluney      unan 18/001Ex**

**3. GDPR Training**

Five documents were given to Councillors and discussed, with explanations being given where required. These documents included:

General Privacy Notice

Privacy Notice

Data Breach Policy

Week St Mary Parish Council Confidentiality & Data Processing Agreement for Councillors

Week St Mary Parish Council Data Processing Policy

Following discussion, it was resolved to adopt the draft GDPR documents as they stand and Councillors present at the meeting reviewed and completed the Confidentiality and Data Processing Agreement.

**Proposed: Cllr Smith      Seconded: Cllr Cluney      unan 18/002Ex**