

Week St. Mary Parish Council

28th April 2019

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Thursday 4th April at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Beth Sachs

Beth Sachs
Clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
 - 1a. **To receive County Councillor's report on Matter's Arising**
2. **To Note Councillors present**
3. **To Receive Apologies for absence with reasons**
4. **To Receive Declarations of Interest & Approve Dispensations**
5. **To Approve the Minutes of:**
Ordinary Meeting 12th March 2019

6. To Receive Clerk's report on Matter's Arising:

Haydah road surface – reported to CC 15.3.2019 ref W1921365
Light in Public Toilets – reported to Webb Electrical 15.3.2019
Dangerous Tree's – reported to CC 15.3.2019 ref w1921366
VAT reclaim submission
Lower Wheatley Community Benefits Agreement Invoice £1367.97
Community Chest Grant – awarded £200 for village gateway improvements.
May meeting date – 2nd Thursday in May due to elections.

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA19/01556 | Demolition of existing buildings on the site (apart from the bungalow), including chalet bases. Construction of 28 new dwelling units plus a public house, cafe and community room.
Alteration of existing bungalow to form 2 bedroomed dwelling (from 3) plus conversion of part into a garage with variation of conditions 3,4,7,12,13 and 14. | **Former Treetops Holiday Park The Square Week St Mary Holsworthy Cornwall EX22 6UH**

7b. Decisions

8. Portfolio Reports:
Public Transport -
Community Policing -
Playground –
Highways, Footpaths & Greens -
Adult Social Care –
BAN –
Neighbourhood Plan -

9. Correspondence including:

CALC Newsletter
EDF correspondence re meter and Direct Debit rise
Cornwall Council Non Domestic Rates Demand Notice £0
South Western Ambulance Service
Insurance Renewal Email.
Co-option request email

10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit and applications received.
Week St Mary Community Shop £995 grant request to support village Post Office Services
2. To **resolve** to purchase remembrance bench.
3. To **discuss** and **adopt** the NJC pay scales for 2019-20 regarding Clerks wages.
4. To **discuss** tenders received for cleaning of the war memorial and playground repairs.
5. To **resolve** to appoint internal auditor for tax year 2018/2019.
6. To **resolve** to **adopt** the new NALC Standing Orders with CALC variations (GDPR compliance etc)
7. To **discuss** Emergency Plan.
8. To **note** S137 expenditure limit for 2019/20 financial year of £8.12.

11. Accounts

Balances 31st March 2019

Current Account	£tbc
Reserve Account	£ .69
Monmouth BS	£ 7,584.31
Community Benefit	£ 5308.35

11a. To approve Accounts for Payment including:

Clerk	Wages & mileage	Chq	£tbc
HMRC	Tax (Jan. Feb, Mar)	Chq	£tbc
J Sachs	Toilets	Chq	£75.00
MGS	Printer Paper & Stationary	Chq	£45.41
David Ogilvie Engineering Ltd (remembrance bench)		Chq	£tbc

11b To note Income

£200 Community Chest Grant

12. Items for May Agenda.

Co-option of Councillor

The next meeting of Week St Mary Parish Council will take place at 7.30pm on Thursday 9th May 2019.