

Week St. Mary Parish Council

Minutes for the Ordinary Meeting Thursday 3rd January 2019

All meetings are open to the press and public unless the Council decides otherwise

1. **Public question time** (15 minutes allowed for this)

No members of the public were present

1a. **To receive County Councillor's report on Matter's Arising**

- CCllr Chopak confirmed rubbish collection will be fortnightly and recycling weekly from April 2020. A new food waste collection will begin at the same time. It is hoped recycling rates will increase, although there was concern about potential fly tipping.
- A39 overnight closures to be aware of, particularly with regard to getting to Barnstaple in emergencies.
- Anemometer at Creddicott being taken down within the next 2 weeks. The concrete base won't be removed until March 2019 and possibly not in its entirety.

2. **The Opening, Councillors present**

The Meeting was opened by Cllr Ward at 1930, with 7 Councillors present; Cllr Harris, Cllr May, Cllr Cluney, Cllr Smith, Cllr Johns, Cllr Pearce, Cllr Stephens and CCllr Chopak. Beth Sachs – Clerk

3. **To receive Apologies for absence with reasons**

Cllr Slade (business)

It was **resolved** to accept the apologies

Proposed: Cllr Ward

Seconded: Cllr May

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18/051

4. **To receive Declarations of Interest & Approve Dispensations**

None

5. **To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 1st December 2018.

Proposed: Cllr Smith

Seconded: Cllr Pearce

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18/052

6. **To receive Clerk's report on Matter's Arising:**

Broadband in Parish Office is now up and running.

Working with your Council training. It was agreed the Clerk can attend on behalf of the Parish Council.

7. **Planning**

Any late applications received will be discussed under this section

7a. **Applications**

PA18/11343 Conversion of garage to residential annex - Hartham Lodge, Week St Mary

It was agreed to make no comment.

Proposed: Cllr Smith

Seconded: Cllr Johns

unan

18/053

7b. **Decisions**

PA18/07765 | Erection of temporary farm workers cabin. | Land North Of Greenamoor Week St Mary
Holsworthy Cornwall EX22 6XG **Approved**

8. Portfolio Reports:

Public Transport – nothing to report.

Community Policing – nothing to report.

Playground – Cllr Cluney reported that the electrical wire on the path has been removed. One of the wooden benches is disintegrating and needs to be repaired. Cllr Ward will speak to Ron Jewell in the first instance. Cllr Ward reported that the council has received £2000 for the wayleave across the playing field.

Highways, Footpaths & Greens – Cllr Pearce has requested salt for the salt bins. It was reported that a car has been parked on the footpath on the Lower Green. The Parish Council is yet to submit a formal application to Cornwall Council to register the footpath, although the path has a long term established usage as such. It was resolved to pursue the registration and copies of the 'public path user form' from Cornwall Council were distributed.

Proposed: Cllr Ward Seconded: Cllr Harris

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18/054

Cllr Ward has spoken to Nigel Barriball regarding the notice board. Remedial work will be carried out as soon as possible. The Clerk will email Scott Mann's office to obtain new contact information to place in the refurbished notice board.

Adult Social Care – nothing to report.

BAN – Meeting on the 7th January. Cllr Smith to attend.

Neighbourhood Plan – nothing to report.

9. Correspondence

CALC Newsletter

10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit and applications received.
None
2. To **discuss** Footpath on lower green. Dealt with earlier in the meeting.
3. To **discuss** Neighbourhood Plan. Dealt with earlier in the meeting.
4. To **resolve** to set a date for the Annual Parish Meeting in 2019. Date set for 25th April 2019.
The need to publicise the meeting was discussed.

Proposed: Cllr May

Seconded: Cllr Harris

unan

18/055

5. To **review** fixed assets and discuss maintenance procedure. War memorial insurance was discussed and the Clerk will contact the War Memorials Trust to find out insurance costs. It was agreed not to insure the tennis court fence, filing cabinets, Neighbourhood Watch Signs and youth shelter but to keep them on the assets register. It was resolved to group the parish seats together and insure them for £2000. Office equipment is to be added as a new entry on the register.

Proposed: Cllr May

Seconded: Cllr Johns

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18/056

6. To **discuss** new parish seat. Cllr Smith to research styles of bench and costings. Clerk to make Community Chest Application once a quote has been obtained.

Proposed: Cllr Johns Seconded: Cllr Harris

unan

18/057

11. Accounts

Balances 31st Dec 2018

Current Account	£23,663.44
Reserve Account	£ .69
Monmouth BS	£ 7,584.31
Community Benefit	£ 5308.35

11b. To approve Accounts for Payment

Clerk	Wages & mileage	Chq 1591	£154.31
HMRC	Tax due (3 rd Q)	Chq 1592	£64.40
J Sachs	Toilets	Chq 1593	£75.00

To note Income

None

It was **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Cluney

Seconded: Cllr May

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18/058

13. Items for February Agenda.

Annual Parish Meeting arrangements.

The Meeting closed at 21:30

The date of the next Ordinary Meeting will be Thursday 7th February at 7.30pm

DRAFT