

# Week St. Mary Parish Council

27<sup>th</sup> May 2020

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held by means of an online virtual meeting (on Zoom) on Thursday 4<sup>th</sup> June at 7:30pm.

**Members of the public wishing to virtually attend the meeting, should email the clerk to request access wsmclerk@gmail.com.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Beth Sachs*

Beth Sachs  
Clerk

## Agenda

~~1. Public question time (15 minutes allowed for this)~~

1a. To receive County Councillor's report on Matter's Arising

2. To Note Councillors present

3. To Receive Apologies for absence with reasons

4. To Receive Declarations of Interest & Approve Dispensations

5. To Approve the Minutes of:

Ordinary Meeting Thursday May 7<sup>th</sup> 2020

6. To Receive Clerk's report on Matter's Arising:

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA20/03464 | Replace wood double glazing with UPVC on windows and french doors in rear facing sunroom | Hartham Lodge Week St Mary Holsworthy Cornwall EX22 6XJ

7b. Decisions

PA20/02184 | Alterations to the external appearance of an existing barn (benefiting from approval under Class Q for residential conversion) and change of use of land to create additional garden area. | Land East Of Brendon Cottages Boyton Launceston Cornwall. **APPROVED with conditions**

8. Portfolio Reports:

Public Transport -

Community Policing -

Playground –

Highways, Footpaths & Greens -

**Adult Social Care –  
BAN –**

**9. Correspondence including (all relevant emails forwarded):**

CALC Newsletter

**10. Agenda Items**

1. To **resolve** to change the Natwest Bank Mandate as follows;

- The Signing Rules in the current mandate, for the accounts detailed in section 1.3, be replaced in accordance with section Account Signing Rules.
- The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

2. To **resolve** to agree text in revised Standing Orders (May 2020).

3. To **resolve** to approve supplementary Standing Order (circulated via email) on virtual meetings.

4. To **resolve** to revise Financial Regulations in line with newly published recommendations from NALC

**11. Accounts**

**Balances 31<sup>st</sup> May**

Current Account	£ tbc
Reserve Account	£0.69

**11a. To approve Accounts for Payment including:**

Clerk	Wages & mileage	Chq	£tbc
HMRC	Tax	Chq	£tbc
WSM Parish Hall	Donation	Chq	£250.00
Sarah Wicket	Internal Audit	Chq	£40.00

**11b To note Income**

tbc

**12. Items for July**

**The next meeting of Week St Mary Parish Council will take place on Thursday 2<sup>nd</sup> July 2020 (via zoom)**