

Week St. Mary Parish Council

27th August 2020

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held by means of an online virtual meeting (on Zoom) on Thursday 3rd September **at 7:30pm.**

Members of the public wishing to virtually attend the meeting, should email the clerk to request access wsmclerk@gmail.com.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Beth Sachs

Beth Sachs
Clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
 - 1a. **To receive County Councillor's report on Matter's Arising**
2. **To Note Councillors present**
3. **To Receive Apologies for absence with reasons**
4. **To Receive Declarations of Interest & Approve Dispensations**
5. **To Approve the Minutes of:**
Ordinary Meeting Thursday July 2nd 2020
6. **To Receive Clerk's report on Matter's Arising:**
Small business grants application
Correspondence relating to tree's at The Rectory
Planning application PA20/02787 land west of Canfield
7. **Planning**
Any late applications received will be discussed under this section
 - 7a. **To discuss and make a Consultee comment on Application:**
None
 - 7b. **Decisions**
None
8. **Portfolio Reports:**
Public Transport -
Community Policing -
Playground –
Highways, Footpaths & Greens -
Adult Social Care –
BAN –

9. Correspondence including (all relevant emails forwarded):

CALC Newsletter
Covid-19 updates from Cornwall Council
Email regarding tree's at The Rectory

10. Agenda Items

1. To resolve to adopt the following policies (previously circulated)

Financial Regulations
Risk Assessment Policy
FOI Policy
Complaints handling
GDPR
Privacy Notice
Recording Policy
Social media Policy

2. To discuss and resolve to approve the budget 21/22

3. To sign Clerks Pension Form

11. Accounts

Balances 1st September 2020

| | |
|-----------------|-------|
| Current Account | £ tbc |
| Reserve Account | £0.69 |

11a. To approve Accounts for Payment including:

| | | | |
|--|----------------------------|-----|---------|
| Chadds | Sanitiser Gel | Chq | £66.00* |
| Clerk | Wages (Jul + Aug) | Chq | £487.02 |
| Clerk Pension (as agreed October 2019) | Virgin Money Pension | Chq | £25.12 |
| HMRC | Tax Q2 | Chq | £179.60 |
| Parish Hall | Donation | Chq | £250.00 |
| Football Club | Grass Cutting | Chq | £375.00 |
| Booker Farm Services | Paper for Magazine | Chq | £255.36 |
| Jeremy Ward | Expenses for gel dispenser | Chq | £71.99* |

11b To note Income

Tbc on 1st September 2020

12. Items for October

Budget 2021-22

The next meeting of Week St Mary Parish Council will take place on Thursday 1st October 2020