# Week St. Mary Parish Council

## Minutes for the Ordinary Meeting Thursday 2<sup>nd</sup> September 2021

# All meetings are open to the press and public unless the Council decides otherwise

#### 1. **Public guestion time** (15 minutes allowed for this

10 members of the public were present to discuss various planning applications on the agenda.

#### PA21/05506 | 4no. glamping pods -objections raised included the following;

- Detrimental affect on people that live and work down Westcott Lane.
- Increased traffic down a private single track lane.
- Contamination of the guarry due to previous farm and agricultural waste.
- Drainage issues, particularly at the far end of the lane.
- Ruining the peace and quiet of the area.

#### The applicants stated;

- They have commenced clearing the site.
- The application is for 4 pods, but they only wish to put 3 pods in to maximise space for guests.
- The pods will be wooden and inobtrusive.
- There are already established businesses down Westcott lane.
- They wish to support local businesses.
- A water treatment plant is being designed to discharge water onto the applicants land, rather than down the lane.

CCIIr Chopak advised that access down a private lane is a civil matter.

Planning issues to comment on include – sustainability and viability, drainage, impact on the environment, and impact on neighbours.

Standing orders were suspended and Cllrs discussed the application;

\*Cllr May declared an interest and left the meeting.

Cllrs proposed to object to the application on the following grounds;

Unresolved drainage issues

Concern over sites former use as a quarry (contamination)

Noise affecting neighbours

Proposed: Cllr Ward Seconded: Cllr Richardson unan 21/032

\*Cllr May re-joined the meeting.

Cllrs also discussed the following application at this point;

PA21/07511 | Construction of a two storey extension.

Cllrs resolved to support the application

Proposed: Clir Slade Seconded: Clir Peters unan 21/033

## 1a. To receive County Councillor's report on Matter's Arising

CCIIr Chopak gave the following update;

No longer chair of the network panel but is now chair of the cross border health panel.

Waste and recycling changes have been put back to 2023.

|          | 1   P a g e |
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| Chairman |             |

#### 2. The Opening, Councillors present

The Meeting was opened by the Chair Cllr S May, with 6 Councillors present, Cllr M Johns, Cllr L Stephens, Cllr C Slade, Cllr S Peters, Cllr Ward, Cllr Richardson. Beth Sachs – Clerk

## 3. To receive Apologies for absence with reasons

Cllr Cluney - personal Cllr Wickett - holiday Cllr Gubbin – personal **Proposed: Cllr May** 

Proposed: Clir May Seconded: Clir Slade unan 21/034

#### 4. To receive Declarations of Interest & Approve Dispensations

Beth Sachs (Clerk) – planning application PA21/07369

#### 5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the meeting held on Thursday 1<sup>st</sup> July 2021.

Proposed: Clir May Seconded: Clir Slade unan 21/035

#### 6. To receive Clerk's report on Matter's Arising:

\*Cllr Slade declared an interest and left the meeting

Quotes for painting the parish toilets. 2 quotes have been received. Cllrs discussed the tenders and the successful contractor was Phil Doren.

Proposed: Cllr Ward Seconded: Cllr Peters unan 21/036

\*Cllr Slade re-joined the meeting.

Defibrillator – the defibrillator contract has been successfully renewed and new pads will be arriving shortly.

Toilet Cleaning supplies – Jamie Sachs has requested some new toilet cleaning supplies. Cllrs requested that Jamie purchases what he needs, and the PC will reimburse him at the next meeting.

#### 7. Planning

Any late applications received will be discussed under this section

PA21/05506 | 4no. glamping pods with small private decking areas, permeable parking and turning areas and associated footpaths and landscaping | Land Opposite Toad Hall Westcott Lane Week St Mary Holsworthy Cornwall EX22 6XG

#### Discussed earlier

PA21/06510 | Erection of timber frame car port and garage/workshop | Greenleigh Week St Mary Holsworthy Cornwall EX22 6UN

No comment

Proposed: Cllr May Seconded: Cllr Stephens 6 in favour, 1 abstention 21/037

PA21/07369 | Proposed Double Garage | Meadow View The Glebe Week St Mary Holsworthy EX22 6UY

No comment

Proposed: Clir Slade Seconded: Clir Stephens unan 21/038

PA21/07511 | Construction of a two storey extension. | Kitleigh Bungalow Stewarts Road Week St Mary Holsworthy EX22 6XB

#### Discussed earlier

#### 7b. Decisions

PA21/04422 | Construction of a Livery & Storage Barn | Land North Of Higher Bakesdown Marhamchurch Bude Cornwall EX23 0HJ. Approved

PA21/03932 | Householder application for 2 storey extension | The Stable Barn Odd Mill Whitstone Holsworthy Cornwall EX22 6TW. Approved

PA21/06230 | Two-storey rear extension, single-storey infill and replacement porch. | Whiteleigh Cottage Whitstone Holsworthy EX22 6LB. Approved

#### 8. Portfolio Reports:

**Public Transport –** nothing to report

**Community Policing –** nothing to report

**Playground** – the playpark improvement scheme is due to commence at the end of September. Updates on progress will be given at the next meeting. The screws on the skate ramp are coming loose. Remedial work will be undertaken as soon as possible.

**Highways**, **Footpaths & Greens** – 30mph signs at entrances to the village are faded. Cllr Chopak will report to highways. The footpath sign also needs replacing at the rear of Parsonage Green. Parking at the top of the village (opposite pub car park) is getting extremely dangerous. CCllr Chopak will look at possible solutions.

Adult Social Care - nothing to report.

**BAN** – the next meeting is on October 7<sup>th</sup>.

#### 9. Correspondence

CALC Newsletter

Covid-19 updates from Cornwall Council

Cornwall's Local Transport Plan – email 17/8/21

Cross Border heath meeting invite 17/8/21

#### 10. Agenda Items

1. To discuss community tree pack (Cllr Peters).

Cllr Peters reported that 30 trees are arriving in November to be planted on the lower playing field.

To approve Safeguarding Policy.

An interim policy has been provided by CALC and Cllrs unanimously resolved to adopt it.

Proposed: Cllr Slade Seconded: Cllr May unan 21/039

3. To resolve to close Monmouthshire account.

Cllrs resolved to close the account. The Clerk will contact Monmouthshire to request the relevant forms.

Proposed: Cllr Peters Seconded: Cllr Richardson unan 21/040

4. To discuss tennis netting options.

Two quotes were received to put netting around the courts. Cllrs resolved to accept the cheaper quote for the soft netting (£3950).

Proposed: Clir Peters Seconded: Clir Stephens unan 21/041

5. To discuss and update Emergency Plan.

The Emergency Plan needs new lead members now that Mr Pearce and Mrs Smith are no longer on the Parish Council. The Clerk will update and circulate for approval.

To discuss Treetops site.

Countrywide Park Homes have agreed to a site meeting regarding tidying up the site.

|          | 3   P a g e |
|----------|-------------|
| Chairman |             |

To discuss removal of post box at Week Green. The Clerk will contact Royal Mail to ascertain when it is being replaced.

Proposed: Cllr Peters Seconded: Cllr Richardson 21/042 unan

#### 11. **Accounts**

Balances 20th August

£ 12981.37 **Current Account** 

£ 44005.02 (includes £30,000 ring fenced for playing field Reserve Account

improvements)

Monmouthshire £ 7605.49

To approve Accounts for Payment including: 11a.

£306.70 (Aug) + £306.70 (Sept) = Beth Sachs Clerk Chq

£613.40

Virgin Money Clerk pension Chq £25.83 (Aug) + £25.83 (Sept) =

£51.66

Trevor Hamlyn Bench repair Chq £6.12 Kev Johns Football field Chq £768.00 Martin Group Services Ext Drive Chq £63.97 **CALC** Cllr Training Chq £60.00 Jamie Sachs Grass, Toilets & Weeds Chq £895.00 Parish Hall Donation Chq £250.00 Tk Play Playpark Chq £5000.00

#### To note Income 11b

Grant £9522.00 (for playpark)

Proposed: Cllr May Seconded: Cllr Slade 21/043 unan

#### 12. **Items for October**

Budget

Tennis Net Handle

Hedges

**Emergency Plan update** 

Path around playing field

#### The Meeting closed at 21:30

The date of the next Ordinary Meeting will be on Thursday 7th October at 7:30pm

Chairman.....