

Week St. Mary Parish Council

1st April 2022

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday 7th April 2022 at 7:00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Beth Sachs

Beth Sachs
Clerk

Agenda

- 1. Public question time** (15 minutes allowed for this)
 - 1a. To receive County Councillor's report on Matter's Arising**
- 2. To Note Councillors present**
- 3. To Receive Apologies for absence with reasons**
- 4. To Receive Declarations of Interest & Approve Dispensations**
- 5. To Approve the Minutes of:**
Ordinary Meeting Thursday 3rd March 2022.
- 6. To Receive Clerk's report on Matter's Arising:**
National Salary Award for Clerks – backdated to April 2021
VAT reclaim submitted
June meeting – clashes with Platinum Jubilee.
- 7. Planning**
Any late applications received will be discussed under this section
 - 7a. To discuss and make a Consultee comment on Application:**
PA22/02260 | Single storey rear extension and part garage conversion | 20 Ashbury Grove Week St Mary Holsworthy Cornwall EX22 6XS

PA22/02244 | Formation of as new vehicular access to highway, together with formation of a farm access track | Waxhill Week St Mary Holsworthy Cornwall EX22 6XN

PA22/02777 | Proposed conversion and extension of garage to create additional habitable accommodation; and front extension to create an enclosed porch with variation of condition 2 of decision PA20/02221 dated 24.04.2020 | Green Lyn Road From Week Green To Higher Langdon Week St Mary Holsworthy Cornwall EX22 6UN
- 7b. Decisions**

PA22/00504 | Prior approval for change of use of agricultural building to four dwellinghouses and associated operation development. | Week Orchard Marhamchurch Bude EX23 0HT. Prior Approval not required

8. Portfolio Reports:

Public Transport -

Community Policing -

Playground –

Highways, Footpaths & Greens -

Adult Social Care –

BAN –

9. Correspondence including (all relevant emails forwarded):

Chris Sims – Bude Community Network Officer

10. Agenda Items

1. To update and approve asset register.
2. Discuss seeding of bottom playing field.
3. Update on Treetops.
4. To discuss saplings for Jubilee (CCllr Chopak).
5. Emergency Plan update progress.
6. To appoint internal auditor.

11. Accounts

Balances 1st March

Current Account	£ 14,162.27
Reserve Account	£ 14,326.91

11a. To approve Accounts for Payment including:

Beth Sachs	Clerk	Chq	£399.99
Virgin Money	Clerk pension	Chq	£30.03
Parish Hall	Donation	Chq	£250.00
CALC	Subs	Chq	£350.76

11b To note Income

12. Items for May

Annual Meeting – election of Chairman

Insurance

External Audit (approve annual governance statement and accounting statement)

The next meeting of Week St Mary Parish Council will take place on Thursday 5th May 2022 – this will be the annual meeting of the parish council