

# Week St. Mary Parish Council

25<sup>th</sup> April 2021

I hereby give notice that the Annual Meeting of the Week St. Mary Parish Council will be held on **Tuesday 3rd May at 7.30pm at Week St Mary Chapel School Room**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Beth Sachs*

Beth Sachs  
Clerk

## Agenda

1. **Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies**  
Chair to sign Declaration of Office
2. **Public question time** (15 minutes allowed for this)
- 2a **To receive County Councillor's report on Matter's Arising**
3. **To Note Councillors present**
4. **To Receive Apologies for absence with reasons**
5. **To Receive Declarations of Interest & Approve Dispensations**
6. **To Approve the Minutes of:**  
Ordinary Meeting Thursday 7<sup>th</sup> April 2022
7. **To Receive Clerk's report on Matter's Arising:**  
Back Lane Gate
8. **Planning**  
Any late applications received will be discussed under this section
- 8a. **To discuss and make a Consultee comment on Application:**  
PA22/03529 | Construction of building to cover over existing agricultural yard. Proposed work endorsed to prevent risk of water pollutions from uncovered yards. | Higher Whiteleigh Farm Road From Cherry Cross To Wheatley Road Whitstone Holsworthy Cornwall EX22 6LB
- 8b. **Decisions**  
None
9. **Portfolio Reports:**  
**Public Transport -**  
**Community Policing -**  
**Playground –**  
**Highways, Footpaths & Greens -**  
**Adult Social Care –**  
**BAN –**
10. **Correspondence**  
All emails forwarded

**11. Agenda Items**

1. To **prepare and review** the Annual Governance Statement and **resolve** to **approve** it (Annual Governance and Accountability Return 2021/22).
2. To **consider** and **resolve to approve** (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2021/22).
3. Update on Treetops
4. To consider donation for Jubilee Nostalgia evening (request by Jeremy Ward).
5. To discuss replacement parish notice board.
6. To discuss updates to parish council website and magazine.
7. To discuss parish council expenses for Jubilee.
8. To discuss wild flower seeding of bottom playing field.

**12. Accounts**

**Balances 30th April 2022**

Current Account	£ tbc
Reserve Account	£ tbc

**12a. To approve Accounts for Payment**

Beth Sachs	Clerk Wages and Expenses	Chq	£ 354.56
Beth Sachs	Saplings for Jubilee	Chq	£tbc
Virgin Money	Pension	Chq	£ 30.03
Came & Co	Insurance	Chq	£ tbc
Football Club	Grass Cutting	Chq	£ 375.00
Victoria Mizukami	Internal Audit	Chq	£40.00
Kev Johns	Digger	Chq	£297.00

**12b To note Income**

**13. Items for June's Agenda.**